

****Draft** North Boone High School Fall 2020 Reopening Plan**

Students and families will be provided a Student Handbook handbook addendum that will explain all of the expectations for the 2020 - 2021 school year

The school and district are using recommendations from the public and the guidelines given by ISBE, IDPH, and CDC to create a plan that values students, families, and staff safety, the education of our students, and providing social-emotional services to our students.

No matter which educational approach is used, high school students will take their device home on a daily basis and will be required to charge their electronic devices at home to come to school with a fully charged device and prepared for learning.

Regulations via ISBE opening guidelines:

1. All in-person educators and students will wear personal protective equipment (PPE), including face coverings.
2. No more than 50 individuals may be gathered in one space.
3. Social distancing should be observed as much as possible.
4. The school asks for assistance from families to monitor signs and symptoms of COVID-19 to include:
 - a. Fever or chills
 - b. Cough
 - c. Shortness of breath or difficulty breathing
 - d. Fatigue
 - e. Muscle or body aches
 - f. Headache
 - g. New loss of taste or smell
 - h. Sore throat
 - i. Congestion or runny nose
 - j. Nausea or vomiting
 - k. Diarrhea

If your child is experiencing any of these signs or symptoms, please keep them at home. If symptoms persist or get worse, please take your student to see a doctor. Student temperatures will be monitored as they enter the building anytime they have travelled off campus.

5. Locker rooms will not be used for PE, which means students will not change. Students in PE will also not be sharing equipment.
6. ISBE references an increase in the spread of COVID-19 following musical performances and rehearsals. Music classes will look vastly different and will be addressed through course location and size of groups.
7. Students in classrooms will not be sharing school supplies, books, and equipment.
8. Schools will increase cleaning and disinfecting. Any equipment that needs to be used by multiple students will be disinfected after each individual use.
9. Grading will go back to the traditional grading scale and class requirements. This means deadlines will be given for assessments. Students should use their resources to reach out to the teacher to ask questions, and teachers will do their best to reach back out to the students within one business day.

10. Each teacher will assess students at the beginning of the school year to determine which essential skills students did not learn from their previous year and determine summer learning loss. Educators will be working using a variety of methods to bridge concepts students are behind on.
11. Due to the fluidity of the different types of learning occurring during the pandemic, North Boone High School will not have final exams during the first semester of the 2020-2021 school year and will make a future determination on final exams for the second semester of the 2020-2021 school year. During the first semester, each quarter will account for 50% of the student's semester grade.

Student Learning:

1. What will in person learning look like?

- a. The student body will be divided into "A" and "B" days. The purpose for dividing the students is so the students have less contact with other students and social distancing is possible. Students who select 100% remote learning will participate remotely on both "A" and "B" days.
 - A Day = Students with the last names A-L will attend school in person and students with the last names M-Z will participate remotely.
 - B Day = Students with the last names M-Z will attend school in person and students with the last names A-L will participate remotely.
 - C Day = All students will be working remotely and teachers will be available to students through email and Google Meet.
- b. The first and second days of student attendance of every week will be an "A" day. The last two days of student attendance of every week will be "B" days. If there are five student attendance days of a week, Wednesdays all students will be in remote learning. Educators will use the first half of the day for planning and organizing the remote aspects of weekly lessons. From 12:30 to 3:18, teachers will be available to students via Google Meets to address student learning needs. We ask that students set appointments with the educators ahead of time to insure receiving the help to be successful. Educators will also be proactive in recognizing students who may be falling behind and attempt to set up appointments with students who need more assistance.
- c. Students who are learning remotely while in-person learning is occurring will follow their regular schedule and attend class via Google Meets for each class. The majority of remote learning while in-person learning is occurring will happen synchronously. If an educator is performing an in-person laboratory or activity, they may give students a different activity to perform while learning remotely that week.
- d. ISBE recommends keeping students in the same room as much as possible, but due to the unique schedules of each high school student, we are working on procedures to maintain safety for students and staff.
- e. Students will only be using lockers in the morning to put away a coat/jacket and a cold lunch, which means they will carry their items with them in a backpack or some type of bag that is easy to carry. Students may get their cold lunch from the locker before their lunch period and put away a lunch box after the lunch period. Other than that, students should not be using their locker throughout the day.
- f. The hallways will have one direction of flow as students move through the building.

- g. Face coverings will be worn at all times except when eating, during band, and during outdoor PE while maintaining social distancing guidelines.
- h. North Boone typically has three lunches, but to meet the guidelines set by ISBE, we will have two lunches, and students will be assigned to the cafeteria or one side of the gym as it is divided by the partition. The student's assigned area and exact lunch time will be determined by their fourth period class assignment. Students will be required to social distance during lunch time as they are not wearing masks, and once seating has been established, a seating chart will be made that students will be required to adhere to. Students will order lunch electronically by the end of second period. Based on the online student orders, school lunches will be delivered to the students' assigned area. Students will report directly to their assigned lunch area. Students eating in the lunch room will go through the serving line to receive their lunch.
- i. There will be no homeroom during the first semester of the 2020-2021 school year. The high school will reassess the homeroom schedule for the second semester.
- j. If a student has a fever of 100.4 or above or the student is showing signs and symptoms of COVID, they will report to the office and wait in the conference room. The conference room in the office will be used for nothing more than the COVID room.
- k. **Sanitizing procedures. We will have a sanitization plan for you before school begins.**
- l. [Here is calendar for A, B, and C days](#) during in-person learning.

2. There is a difference between e-learning and long term e-learning due to sheltering rules from the state. Long term e-learning is used for long term closures most recently due to the pandemic, the current e-learning plan is for short duration emergency closures such as weather related closures, and blended remote learning may use a combination of different types of learning including in-person and e-learning.

- a. Through all three types of learning, the staff will work to address student/parent questions within one business day.
- b. Student attendance is expected and will be taken on a regular basis.
- c. Students will be required to meet work deadlines, and assessments will be graded using the traditional grade scale.
- d. Educators will have set times to offer assistance to students, and students are expected to make reasonable efforts to make contact during the arranged time. If a student is unable to make the set time, the student will be required to submit questions about the given lesson and work within a reasonable time.
- e. Paraprofessionals and co-teachers will be available to assist students with identified needs during the set class time.
- f. Educators will work to provide accommodations and modifications possible through all various learning approaches.
- g. Student support services will establish time to assist students who are struggling with social-emotional needs.

3. What will e-learning look like?

- a. North Boone Community Unit School District has a state approved e-learning plan that can be found here: <https://www.nbcusd.org/wp-content/uploads/2018/07/E-Learning-Plan.pdf>. As mentioned in the plan and as described in point #2, it is used for short term emergency closure.
 - b. Students will be required to check into each class during e-learning.
 - c. The high school will use a modified schedule where teachers are online for their class for a 25 minutes at a time with zero period starting at 8, 1st period at 8:30, 2nd period at 9:00, 3rd period at 9:30, 4th period at 10, 5th period at 10:30, 6th period at 11, and 7th period at 11:30. Teachers will be available to their classes during the assigned class time for each period for questions, and some of the learning may take place through indirect class activities and assignments.
 - d. Due to the fact that e-learning is a short-term duration and students will have access to the teacher in-person in the near future, there may not be as much interaction between the teacher and the students during this type of learning.
4. What will blended remote learning look like?
- a. As explained in point #2, remote learning involves e-learning and other methodologies of delivery for education.
 - b. Students are required to follow their class schedule remotely every day from home on a daily basis. Attendance will be taken via their class attendance through Google Classroom. "A" Days and "B" Days will not apply to students who select full-time remote learning.

Mon.	Tues.	Wed.	Thurs.	Fri.
<p>"A Day"</p> <p>0 period: 7:30-8:20 1st period: 8:30 - 9:20 2nd period: 9:24 - 10:14 3rd period: 10:18 - 11:08 A Lunch: 11:12-11:42 4a Class: 11:46 - 12:36 4b Class: 11:12 - 12:02 B Lunch 12:06 - 12:36 5 period: 12:40 - 1:30 6 period: 1:34 - 2:24 7 period: 2:28 - 3:18</p>	<p>"A Day"</p> <p>0 period: 7:30-8:20 1st period: 8:30 - 9:20 2nd period: 9:24 - 10:14 3rd period: 10:18 - 11:08 A Lunch: 11:12-11:42 4a Class: 11:46 - 12:36 4b Class: 11:12 - 12:02 B Lunch 12:06 - 12:36 5 period: 12:40 - 1:30 6 period: 1:34 - 2:24 7 period: 2:28 - 3:18</p>	<p>"C Day"</p> <p>8:20 - 12:00 is planning for e-learning.</p> <p>12:30 - 3:18 is time to assist students via Google Meets to assist students in need of extra assistance. We ask that both staff and students reach out to set up times for extra assistance.</p>	<p>"B Day"</p> <p>0 period: 7:30-8:20 1st period: 8:30 - 9:20 2nd period: 9:24 - 10:14 3rd period: 10:18 - 11:08 A Lunch: 11:12-11:42 4a Class: 11:46 - 12:36 4b Class: 11:12 - 12:02 B Lunch 12:06 - 12:36 5 period: 12:40 - 1:30 6 period: 1:34 - 2:24 7 period: 2:28 - 3:18</p>	<p>"B Day"</p> <p>0 period: 7:30-8:20 1st period: 8:30 - 9:20 2nd period: 9:24 - 10:14 3rd period: 10:18 - 11:08 A Lunch: 11:12-11:42 4a Class: 11:46 - 12:36 4b Class: 11:12 - 12:02 B Lunch 12:06 - 12:36 5 period: 12:40 - 1:30 6 period: 1:34 - 2:24 7 period: 2:28 - 3:18</p>

- c. Educators will provide homework and assessments students are able to submit electronically who are in remote learning. (They will be the same assignments and assessments that students complete who are participating in in-person learning .)
- d. If a parent decides their child will only perform remote learning, that student will remain in remote learning for the rest of the quarter.
- e. Traditional grading will be used for students in full-time remote learning and students who participate in full-time in-person learning.
- f. Teachers will be using Google Meets and screen sharing to teach the students who are both in person and remote. Students will be able to use microphones on their Chromebooks and the chat through Google Meets to interact with the educator and other students.

5. What will long-term e-learning look like?

- a. We will establish a centralized location which houses the weekly work plans for each course. Teachers will submit their weekly work plan by noon on the last day of the week for the following week. The work place will be uploaded by 8:00 on the first day of the week.
- b. If North Boone High School transitions to a point where all students are learning from home, the high school will transition to teaching periods 0, 2, 4, and 6 on the first and third day of the week. Periods 1, 3, 5, and 7 will be taught on the second and fourth day of the week. If it is a five-day learning week, the last day will be used for teachers to plan e-lessons and set up times to help students who need more assistance.
- c. Things that will happen on 5th day:
 - Students will have time to set-up appointments with their teachers for additional help/questions.
 - Students will be able to set-up times to meet with their school counselor.
 - Special education teachers will have time to meet with students on their caseloads.
 - Teachers will have the opportunity to contact students who they have not made connections with during the school week.
 - Students will be able to receive social work and minutes for related services.

Long-Term E-Learning Schedule

	A Day	B Day	C Day	A Day	B Day
8:30 - 9:45: Live Video Session or specific work assignment	0 Period	1st Period	Teachers would be available to students during this time via: telephone calls, Google Meets, and email.	0 Period	1st Period
10:00 - 11:15: Live Video Session or specific work assignment	2nd Period	3rd Period		2nd Period	3rd Period
11:15 - 11:55: Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
12:00 - 1:15: Live Video Session or specific work assignment	4th Period	5th Period	Remote Learning Prep Time. Teachers can prepare individually or collaboratively during this time.	4th Period	5th Period
1:30 - 2:45: Live Video Session or specific work assignment	6th Period	7th Period		6th Period	7th Period

- d. Please remember much will be communicated out by the staff via Google Classroom and/or email if we are in a long-term e-learning situation. Please check emails and the Google Classroom on a regular basis.
- e. Student support services are available, so look for opportunities you need to assist you through long-term e-learning.
- f. No matter what, we are all in this together. The best way to be successful through this type of learning is to communicate.