

# Technology Coaching: Update and Next Steps

May 2021: CIA and BOE

2020-2021 School Year

Contracted with the Learning Technology Center of Illinois (LTC) for 3 days of Instructional Technology Coaching at each school.

Tech Coach: Amy Graham

## Coaching Data: All

Class Visits	Co-teaching	Goal-setting	Problem Solving	Resource Development	Debriefs	Total
22	10	3	67	21	6	<b>129</b>

## Coaching Data: PreK-4

Class Visits	Co-teaching	Goal-setting	Problem Solving	Resource Development	Debriefs	Total
7	8	1	15	1	0	32

## Coaching Data: 5-8

Class Visits	Co-teaching	Goal-setting	Problem Solving	Resource Development	Debriefs	Total
9	0	0	12	2	2	<b>25</b>

## Coaching Data: 9-12

Class Visits	Co-teaching	Goal-setting	Problem Solving	Resource Development	Debriefs	Total
4	2	2	17	15	3	<b>43</b>

## Non-Classroom Teachers and Support Staff K-12

Class Visits	Co-teaching	Goal-setting	Problem Solving	Resource Development	Debriefs	Total
2	0	0	23	3	1	<b>29</b>

## Next Steps

Contract with LTC for 4 days at each school for the 21-22 school year. Contract includes one additional day for professional development.

Total Cost: \$12,500 (25 contracted days)



## Structure: Coaching Cycles

Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
<u>Coaching Cycle 1</u>			<u>Coaching Cycle 2</u>			<u>Coaching Cycle 3</u>			
Buildings: Manchester Upper Elementary			Buildings: Capron Middle School			Buildings: Poplar Grove High School			

- Each Coaching Cycle includes the following:
  - 1st day: Overview presentation to the staff, class visits with principal, planning meeting with principal
  - 3 days: Meet - Class Visit - Meet structure with teachers for the coaching cycle

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Please let me know if you have any questions.

Thank you!

Tech Coaching: 2021-2022SY

Format:

- Coaching cycles at each building
  - Coach will be present 4 days during the coaching cycle
  - Each cycle will last 8-9 weeks
    - Schools will work with the coach to schedule their days within the cycle window.
- Coaching Cycle Schedule (Tentative - will be finalized once we meet with our LTC Coach)

Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
<u>Coaching Cycle 1</u>			<u>Coaching Cycle 2</u>			<u>Coaching Cycle 3</u>			
Buildings: Manchester Upper Elementary			Buildings: Capron Middle School			Buildings: Poplar Grove High School			

- Each Coaching Cycle includes the following:
  - 1st day: Overview presentation to the staff, class visits with principal, planning meeting with principal
  - 3 days: Meet - Class Visit - Meet structure with teachers for the coaching cycle
- If we can contract with two coaches from the LTC, we could have 2 coaching cycles that are earlier in the year.



# Instructional Coach Contract

**ATTENTION:**

Kari L. Neri  
Director of Curriculum  
North Boone CUSD 200  
6248 N Boone School Rd  
Poplar Grove, IL 61065 854  
kneri@nbcusd.org

AGREEMENT DATE	DUE BY
August 1, 2021	May 30, 2021

SERVICE	DESCRIPTION	PRICE	QTY	TOTAL
Instructional Technology Coaching	25 days. Agreement Terms: August 1, 2021, to June 1, 2022.	\$500	25	\$12,500
			<b>TOTAL:</b>	<b>\$12,500</b>

## Terms & Conditions

North Boone CUSD 200 ("SCHOOL DISTRICT"), located at 6248 N Boone School Rd Poplar Grove, IL 61065, and Learning Technology Center ("LTC"), located at 3358 Big Pine Trail, Champaign, IL 61822, agree to the following terms and conditions identified below:

1. **Services.** The Learning Technology Center will provide an Instructional Technology Coach for the total days specified above. Each 7 hour contractual day is comprised of 6 hours of support and 1 hour for lunch. Support activities and start/end times for each day will be mutually agreed-upon by the SCHOOL DISTRICT and the LTC prior to the start of this contract. The total cost above includes consultant fees, travel expenses, and reasonable resource materials, equipment and supplies necessary for the Instructional Technology Coach to fulfill this contract.



2. **Scheduling & Rescheduling.** The SCHOOL DISTRICT and the LTC will agree upon a schedule of coaching days at least two weeks in advance. If a scheduled day is canceled due to weather-related or emergency school cancelation, the LTC will make every effort to reschedule the day in a timely manner. A maximum of 10 weather-related or emergency school cancelation days are allowed.
  
3. **Fee & Deposit.** The SCHOOL DISTRICT will be invoiced after each month for the total number of days utilized by the SCHOOL DISTRICT during the preceding month. All contractual days must be utilized by June 1, 2022. If contractual days are not utilized, the SCHOOL DISTRICT will be invoiced for the total amount of days listed on the contract regardless of utilization. If the SCHOOL DISTRICT requests additional days beyond the contractual amount, the daily rate will be \$500 per day.
  
4. **Cancellation of Contract.** Once the contract is signed, either party may terminate this Agreement in the event of a material change of circumstance with 21 days' notice sent in writing to the other party at the address(es) provided. This contract is valid during its duration: July 1, 2021, to June 30, 2022.

## Signature

By signing this agreement, the LTC and the SCHOOL DISTRICT agree to the terms and conditions listed above. Please date, sign and return this contract to Tim McIlvain at [tmcilvain@ltcillinois.org](mailto:tmcilvain@ltcillinois.org). We look forward to working with you!

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*Name of SCHOOL DISTRICT Representative*

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*Name of LTC Representative*

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*Signature*

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*Signature*

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*Date*

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*Date*