

Curriculum Design Process Tracking Sheet

Purpose: to track the completion of curriculum design and implementation

Completion Status Key:

In Progress	
Completed	
Not Started	

5-8 ELA

Curriculum Design Process Descriptions	Completion Status 5-6	Completion Status 7-8
Forming Teams		
Curriculum Team is formed		
Understanding and Implementing Standards		
Understanding Standards and Unpacking training for team		
Determine Priority Standards		
Unpack Priority Standards		
Sequence all standards (group standards for instruction, if necessary) to create a curriculum framework		
Determine grade-level proficiency		
Determining Assessment Methods and Practices		
Quality Assessment Design training for team		
Design Common Assessments for Priority Standards		
Aligning Instructional Practices with Standards and Assessments		
Research and select high-yield instructional strategies		
Incorporate technology into instructional framework		
Select or create sample lessons and activities for curriculum framework (ongoing repository)		

Reviewing and Selecting Resources		
Evaluate alignment of current resources to Priority Standards and Framework	No current resource to evaluate	
Research and evaluate new resources, if needed, to align to Priority Standards and Framework		
Align resources to curriculum framework		
Engaging Parents/Guardians and Community		
Host community feedback opportunities (focus groups)		
Review community feedback		
Create parent supports for curriculum		
Establish a Process for Continuous Improvement		
Create implementation plan with non-negotiables		
Use and analyze data on implementation of curriculum		
Provide feedback on implementation (teachers)		
Review curriculum on an annual basis based on data and feedback		