CLASSROOM ORGANIZATION

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ABSENT WORK

•If students are absent this is where they can find their work!

•Assignments are located in the folders and separated by hour.

•Reinforce and Praise!

•Special Education-Keep folders for each subject area and assignments for the gen ed teachers!

FORGET SOMETHING?



All supplies are available for students to use in case they forget theirs! ③ Tip: Order LOTS of pencils!!!

PLEASE TURN YOUR WORK IN!



Turn in bins are easy and eliminate random papers being turned in on your desk!

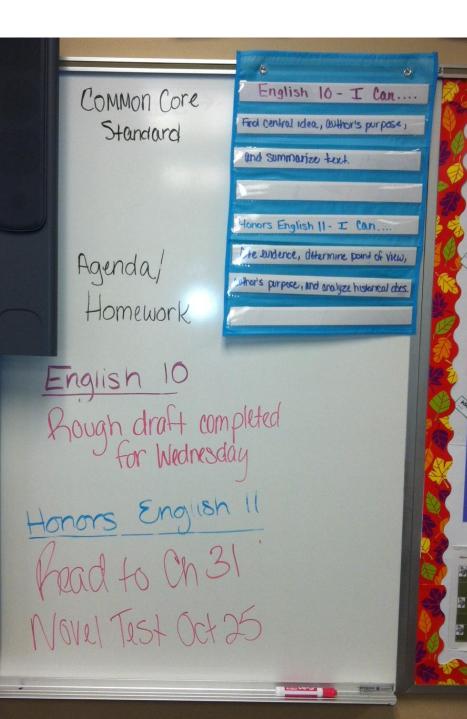
THE DOG ATE MY HOMEWORK

Name:	Date
Class:	
Missing Work Report	
Completing your homework or assignment	t is YOUR responsibility as a student.
Check all that apply to you:	
I did not have the following	materials in class today:
Circle: pencil pape	r eraser notebook textbook other:
I did not have the assigned	homework.
I did the homework but did	not have it in class.
	i material (i.e., progress report).
EXCUSES: Check all that apply to you:	
I did not have appropriate n	naterials at home.
I forgot.	
I was too sick to do my hom	urwork.
I was absent and did not get	
OTHER - explain in detail	

Missing Work Report:

•Students have to explain why they didn't do their homework.

•They have to sign the bottom....they are always hesitant to sign something so I think that is motivation to turn in their homework on time!!



WHAT ARE WE DOING TODAY?

- •I Can statements for the unit
- •Homework
- •Reminders
- •Located in the front of the room

MY SPACE



•Binder for each course

•Tray for each class with assignments

•Important files

•Desk Calendar

FIRST DAY OF SCHOOL

- Go over the syllabus
- Room layout
- Procedures
- Continue to practice and reinforce!

BEFORE SCHOOL

- Use the morning to get organized.
- Open any files that you may need on the computer.
- Prepare any handouts.

LIKE HOME

- Posters on the wall
- Decorations
- Inviting place to come each day!

