

North Boone Community Unit School District No. 200
Minutes of the Facilities-Long Range Planning Committee Meeting
District Office
6248 North Boone School Road
Poplar Grove, Illinois 61065
Tuesday, January 17, 2012
3:30 p.m.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Mr. Don Ward at 4:33 p.m. The following Committee members were present: Dr. Steven Baule, Mrs. Denise Balsley, Mrs. Cathy Nelson, Mr. Tom Moon, Mr. Jim Novak and Mrs. Jeannine Plath. The following Committee members were absent: Ms. Emily Gregory and Mr. Glen Herrmann. Mr. Steve Cashman, Mr. Greg Stahler and Mrs. Kristi Crawford were also present.

AUDIENCE TO VISITORS

(No Audience to Visitors)

SUMMER PROJECTS

a) Roofs at Capron Elementary and North Boone Middle School

Mr. Stahler reported that he and Mr. Novak had walked both roofs with a roofing contractor and took core samples of the decking to determine the composition of the roofs. The committee was shown pictures of the roofs and were given roofing layouts of both buildings color coded as to suggested timeline of replacement (yellow: most imminent need, blue: next in line of replacement, green: replacement in 5-years, white: newer roofs in good shape). Many areas in both roofs show loose patches among other problems. There were several layers of roofing on both schools, and it was recommended that all layers be removed when reroofed.

The Committee agreed that the district request bids for those portions of roofing indicated as in "most imminent need" and "next in line" at Capron Elementary and North Boone Middle School.

b) Cafeteria at Manchester Elementary

Mr. Novak noted the following areas in which the cafeteria at Manchester is out-of-compliance with the Illinois Department of Health:

1. No hand wash sink
2. No separate food prep sink
3. No three compartment sanitary sink with runoff boards
4. Sinks do not have open site drains
5. No exhaust hood over stove
6. No fire suppression system over stove and cooking equipment

7. No exhaust hood over dishwasher
8. Dry food storage intermixed with maintenance storage
9. Dishwasher does not wash properly, written up by IDPH
10. Freezers are not commercial grade units
11. Food serving table not compliant with IDPH code (Requires sneeze guards)
12. Food preparation surface materials and storage cabinet materials not IDPH compliant

Cashman & Stahler have a kitchen consultant who will work with design and code issues. Because of the number of issues and size of the kitchen, this would be a total makeover.

Mr. Ward explored the idea of a centralized kitchen elsewhere in the district with the kitchen at Manchester used solely for food distribution. Mr. Stahler informed the Committee that most of the equipment at Manchester would still need to be replaced as well as added to.

Cashman & Stahler stated that the new kitchen could be completed by the end of summer for an estimated \$177,140.00. They will also review their proposal with the county health department and a contractor.

The Committee agreed to put this item on the Board agenda for approval to move forward.

c) Computer Lab at North Boone Upper Elementary

Dr. Baule stated that because the original computer lab at the Upper Elementary wasn't functional, it was changed to a reading room and has since been changed back into a computer lab. Proper equipment is necessary to make this lab functional. At present lap tops sit on folding tables which need to be replaced with lab stations and desk top computers. The estimated cost will be \$15,000 to \$20,000.

The Committee agreed that that the district request bids for this item.

d) Gym Lighting in All Schools

The district received a grant to replace all gym lights at all schools. Cashman & Stahler will have their engineers review the grant and the needs of the district and report their findings by early next week with a completion date of the latter part of May 2012. It is projected that the costs may be slightly more than what will be received through the grant.

e) Kitchen Dishwasher Exhaust at North Boone Middle School

Mr. Novak estimated that the cost of this exhaust will be approximately \$6,000. He added that the Boone County Health Department is anxious that this be completed.

The Committee approved this project.

UPDATE ON 5-YEAR FACILITIES PLAN

Mr. Novak stated that he has a five-year facilities plan and it is being reviewed and updated by Cashman & Stahler. Mr. Cashman added that important components of this plan would include 1) infrastructure and 2) educational goals of teachers and students. Mr. Ward asked that Cashman & Stahler also include timelines.

OTHER DISCUSSION ITEMS

a) Miscellaneous Items

Dr. Baule informed the Committee that the current well at the middle school is not adequate for maintenance of the football field. It was suggested that Jim look into tying in the well at the upper elementary to the concession stand. The Committee also asked Cashman & Stahler to check the well at the middle school to ascertain whether it is adequate for that school. The Committee expects to resolve this issue this summer.

ANNOUNCEMENTS

The next Facilities-Long Range Planning Committee meeting was scheduled for 3:30 p.m. on Monday, March 12, 2012.

The meeting adjourned at 5:30 p.m.

Submitted by:

Don Ward, Chair