

a parent/guardian or other supervisory adult at any North Boone High School extracurricular or sporting event or on North Boone High School property during those events.

Attendance Procedures **High School**

Tardies

When a student is tardy, it affects his or her attendance record in addition to the class time that is missed. Tardies are cumulative and a tardy from any period will be counted when determining the appropriate consequences.

Release Time for Religious Instruction/Observance

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent/guardian must give written notice to the building principal at least 5 calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up all missed work, including homework and tests, for equivalent academic credit.

Make-Up Work

If a student's absence is excused, or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. The student is responsible for obtaining assignments from his/her teachers. Students who are unexcused from school will not be allowed to make up missed work.

Grading & Promotion

Grading Philosophy

1. A good grading philosophy should reflect both the 'purpose' and 'criteria' for grading.
2. The purpose of grading should be to evaluate, inform students and parents, be a symbol of motivation, and describe performance level.
3. The grading should be based on criteria that shall include class participation, daily assignments and homework, testing, special projects and overall measurable effort.

General Guidelines

1. Formal Grade Reports will be given to parents/guardians a minimum of four (4) times during the school year. Normally, these four (4) reports will include each nine (9) week grading period as established by the Superintendent. Informal reports may be arranged on an individual basis.
2. The Superintendent shall approve the Formal Grade Report Form.
3. Any high school student who withdraws from or is removed from a course later than four (4) weeks after the beginning of the semester will receive a grade of W/P and no credit or W/F and no credit.

Elementary Grading Procedures

School report cards are issued to students three times per school year. For questions regarding grades, please contact the classroom teacher.

The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance,

performance on standardized tests and other testing. A student will not be promoted based upon age or any other social reason not related to academic performance.

on a student's teacher, ability, and grade level.



5-8 Promotion/Retention Guidelines

To be promoted, students must meet standards regarding grades and attendance, including receiving a passing final grade for the year in all core classes (English, mathematics, reading, science, and social studies). Any students not successfully meeting these standards will need to complete district approved extended learning opportunities in order to qualify for promotion. All promotion, retention, or placement of students will be determined on an individual basis. In certain circumstances, students may be placed at a level determined most appropriate by the faculty and administration with the approval of the District Superintendent.

In addition, participation in the promotion ceremony is a privilege, not a right. Only those students who have successfully completed the promotion requirements and meet minimum expectations of behavior may participate in the promotion ceremony. Therefore, Middle School Administration has the right to deny participation in the promotion ceremony for any student who does not meet these academic and behavioral expectations.

Students who meet the requirements for promotion, but do not participate in the promotion exercise, will receive their diplomas. Parents/students may pick up the diploma during normal office hours after the date of promotion.

Homework

Homework is used as a way for students to practice what they have learned in the classroom. The time requirements and the frequency of homework will vary depending

Exemption from Physical Education Requirement (K-8)

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request.

A student in grades 7-8 may submit a written request to the building principal requesting to be excused from physical education courses because of the student's ongoing participation in an interscholastic or extracurricular athletic program. The building principal will evaluate requests on a case-by-case basis.

Students with an Individualized Education Program may also be excused from physical education courses for reasons stated in Handbook Procedure 10.30¹.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course.

State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

Instruction

Grading and Promotion

The Superintendent or designee shall establish a system of grading and reporting academic achievement to students and their parents/guardians. The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the Illinois *Partnership for Assessment of Readiness for College and Careers* (PARCC) and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance. The administration shall determine remedial assistance for a student who is not promoted.

Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores,
- A technical error in assigning a particular grade or score,
- The teacher agrees to allow the student to do extra work that may impact the grade,
- An inappropriate grading system used to determine the grade, or
- An inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

LEGAL REF.: 105 ILCS 5/2-3.64a-5, 5/10-20.9a, 5/10-21.8, and 5/27-27.

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:300 (Graduation Requirements), 6:340 (Student Testing and Assessment Program), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

ADOPTED: November 6, 2001

AMENDED: May 23, 2016

Grades 5-8 Promotion and Retention

In order for students to be promoted to the next grade, they must pass 6 core classes (to include PE). If a student fails 1-2 classes, they must take summer school and successfully complete/pass all failing areas. If a student fails 3 or more core classes, they will automatically be retained.

Grades 5-8 Point Accumulation Record

Student Name: _____

Academic Year: _____

Point Category	Points Possible	Points Earned	Authorizing Signature/ Date
Receiving a passing grade in classes	5 - 8 points – 1 point for each passing final grade in a core class; 0.25 points for each passing grade in an exploratory class		
ISAT Test MAP Test	1.5 for each test – 0.5 points for each section of the ISAT completed with a rating of meets or exceeds; 0.5 points for each section of the MAP testing where students have made a gain of at least 5 points from fall testing to spring testing scores		
Academic Performance	2 points - 1 point if student has earned a cumulative GPA of at least 1.5; 2 points if student has earned a cumulative GPA of 2.0 or higher		
Teacher Recommendation	1 point - two recommendations required – one being from a teacher on the student's academic team		
Student Participation	1 point - active member of an extra-curricular activity		
Support Program	2 points - successful achievement in support program(s) approved by the principal. Programs that may be approved include assisted study hall, after-school teacher assistance, tutoring, etc.		
Summer School Participation	1 point – based upon either previous summer or current summer school attendance		
School Attendance	2 points – 1 point awarded for attendance rate of at least 90%; 2 points awarded for attendance rate of 95% or higher		

Total Points Earned: _____ A student must accumulate 9 points at North Boone Upper Elementary and 11 points at North Boone Middle School in order to be assigned to the next grade level.