

**North Boone Community Unit School District No. 200**  
Minutes of the Business Services Committee Meeting  
District Office  
6248 North Boone School Road  
Poplar Grove, Illinois 61065  
Tuesday, June 8, 2021  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Mary Maxey at 6:40 p.m. The following Committee members were present: Melissa Geyman, Dr. Mike Greenlee, Kelly Holsker, Jake Hubert (arrived at 7:10 pm), Ed Mulholland and Nancy Schilling. Absent: Kelly Hanaman and Mary Piskie. Also Present: Judy Hutchinson.

**AUDIENCE TO VISITORS**

*(none)*

**SUBSTITUTE PAY**

Ms. Geyman provided a detailed presentation of substitute rates, employee absences, fill rates and incentives. She shared that average teacher substitute rates range from \$95-\$125 in surrounding districts. The committee was in favor of keeping our rates competitive.

**TECHNOLOGY DEVICES**

The Technology Department recommended \$120,000 in purchases of devices and smartboards for 2021-2022. They are working on applying for a FCC grant to purchase the Chromebooks that may cover up to \$63,712 of the estimated cost. As part of the rotation schedule, the majority of the devices will serve K-4 and grade 9 students. Official quotes are expected in time for the June Board meeting. The rotation schedule will be uploaded to the Board shared drive for reference.

**BUDGET**

Ms. Geyman presented details on the FY22 draft budget. The draft budget will be presented in June and July at the Regular Board meetings. Approval of the tentative budget will be in August and approval of the budget will take place at the September Board meeting. She noted implications due to Covid may include CPI being lower or reduced, and that interest revenue rates have decreased. However, we will receive additional \$2.9M between FY21 and FY24 through ESSER funds. She also anticipates stated state funding being held flat and that categorical payments may be delayed. Ms. Geyman stated ESSER II funding is \$842K and ESSER III is \$1.8M.

Mrs. Schilling asked if Dr. Greenlee and Mr. Mulholland had already held a conversation with the Poplar Grove Mayor regarding impact fees. That meeting has not yet taken place.

### **PRAIRIE STATE RENEWAL QUOTE**

Ms. Geyman recommended that the Business Committee review the 2021-2022 renewal of workers compensation insurance as proposed by the Prairie State Insurance Cooperative, Inc., as the rates have gone up about 12%. PSIC has been very good to work with, and currently work with over 200 school district. The cost for 2021-2022 worker's compensation coverage will be \$90,209. Ms. Geyman also suggested the Committee review the renewal of property / liability / auto / umbrella insurance. The cost for 2021-2022 coverage would be \$142,704, which is a 22% increase from the 2020-2021 renewal of \$117,039. This renewal also includes the Board legal liability and student accident insurance. If we elect to renew, we must tell PSIC by March. North Boone will be going out to bid for worker's compensation coverage as well as property/liability/auto/umbrella insurance coverage for the 2022-2023 school year. Ms. Geyman suggested reviewing our cyber liability amount, as we currently have \$1M in coverage. The Committee recommended discussing the security coverage in Executive Session at the next Board meeting.

### **CONSORTIUM FOR EDUCATIONAL CHANGE PROPOSAL**

Ms. Geyman presented Consortium for Educational Change multi-year proposal for review. North Boone has been working CEC over the past few years, and would like to partner with them to begin the process of evaluating our MTSS systems and structures. The focus of MTSS is to provide high quality, research-based instruction to meet the academic and social-emotional needs of students.

In the proposal, year one will focus on reviewing the current systems and structures as well as planning with District leadership and the MTSS Team. Years two through four will be used to incorporate the systems and structures district wide. The District would also like to continue to work with CEC on school improvement and team building. The total cost is estimated at \$114,800 and would come from ESSER grant funds. The Committee was in favor of the proposal.

### **OTHER ITEMS FOR DISCUSSION**

Ms. Geyman stated the transportation hazards were back and have been approved.

### **ANNOUNCEMENTS**

*(none)*

### **AJOURNMENT**

The meeting adjourned at 7:30 p.m.

Submitted by:

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Mary Maxey, Chair