

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, September 26, 2011

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull and Mrs. Amy Morris  
Absent: Mr. Glen Gratz

**AUDIENCE TO VISITORS**

Emily Gregory, President of the North Boone Education Association, stated that collective bargaining began in February 2011. Although the Association has been working in good faith to arrive at mutually-agreeable understanding with the District and the rapport between the groups has been positive, they are approaching an impasse. She noted that she has been teaching for 20 years and loves her profession. She informed the Board the members of the NBEA were at this meeting to reflect the collective desire of its members for the Board to join with the NBEA to avoid a most "catastrophic" event.

**PUBLIC HEARING ON 2011-2012 BUDGET**

Mrs. Nelson gave an overview of the 2011-2012 budget. One of the large items in revenue is the receipt of property taxes. It is an uncommon event for the District to receive funds from two levy years in one budget year; however, the District received three payments in FY11 when it received a FY12 payment in FY11. The General State Aid in the amount of over \$5.1M was prorated at 95% to \$4.5M. The ARRA funding has ended, and the only funds received this year was due to the remaining amount paid for a prior year grant. Expenses are projected based upon the expenses actually paid last year. The largest expense items are salary and benefits. This year, there will be additional expenses for building maintenance and technology needs.

In response to Mrs. Torrison, Dr. Baule explained that the District normally receives two tax payments a year in correlation to the county's receipt of property taxes twice a year. However, in FY2011, the District received the June 2011 payment in June (FY11) rather than in July (FY12).

**APPROVAL OF AGENDA**

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to approve the Agenda. The motion was carried by unanimous voice vote.

## STAFF REPORT

### **Stadium Committee Report**

Mrs. Troller reported that a number of items needed to be addressed at the Athletic Stadium such as:

- Removal of evergreen trees to accommodate a track, additional bleachers, lighting, etc.
- Football/soccer playing surface with at least six lanes of track
- New press box
- Fence both inside and outside the field
- Improved lighting
- Restrooms
- Turf or irrigation system
- Storage
- Walkways to stadium (handicap accessible)
- Ticket booth
- Change direction of field

The new architects have reviewed these needs and will submit an estimate of the costs.

### **PSAE Scores**

Dr. Baule advised that the District's reading scores decreased by about 12% at the high school. However, similar decreases occurred across the state and no one has been able to discern the reason. The PSAE scores in reading across the state appear to have decreased 8-18%.

Mrs. Troller reviewed the 2011 PSAE results compared to the 2010 results. She reported that the only change from the ISAT is that reading scores for the high school dropped about 8%, whereas the District scores decreased just slightly. The high school reading scores had been fairly steady. However, the math scores increased substantially this year over 2010. The state reported the graduation rate at 75%, but they should be 85%, and that does not account for those students who graduate in alternative programs, which would then bring the graduation rate to approximately 91%.

Mrs. Troller informed the District that the PSAE results are always received a year late. The scores for the 2012 graduating class increased in all areas. She handed out copies of a PowerPoint prepared by Mrs. Peed explaining that the PSAE includes the ACT, WorkKeys and ISBE Developed Science. The reading, math and WorkKeys compare well with the state average but all of the District students score in the middle range. Mrs. Troller added that the District is growing in science and is continuing to bring our students up to standards. All freshmen are taking biology this year and chemistry has been moved to 8<sup>th</sup> grade. The high school has a common planning time for all science teachers, and they are meeting once a week to analyze data.

The District has found that personal and emotional pressures impact students academically, and in response, the high school has a new Student Services Team who is available for:

- Individual counseling
- Small group counseling
- Academic advising and course selection

- Classroom presentation
- College and career advising
- College application assistance
- Assistance with financial aid and scholarships
- Topical presentations
- Test administration and interpretation
- Referral services
- Special Education services

A psychologist and social worker are based at the high school. Three new groups have been formed to assist students at the high school, i.e., Life Skills “School Success” Group, Stress Relief/Anxiety Group and The New Student Group, the PIT Group and School Success.

Mr. Hubert reported that the math teachers are working on Common Core Assessments and will have them ready for Algebra and Geometry. Tests are asking students to think critically and any retakes are done on specific targets. The Math Committee is reviewing the text series in an effort to connect with the Common Core Standards. The Committee has already made several changes and advancements. Mr. and Mrs. Pippen have been working with the teachers and have given them many beneficial ideas and recommendations.

Mrs. Troller added that the MAP testing will give the teachers the opportunity to see what and how much growth has occurred with each of the students. Teaching methods now result in the students interacting in the learning process.

### **SUPERINTENDENT’S REPORT**

Dr. Baule reported that North Boone won the football game and the homecoming was a success. Mrs. Troller was the grand marshal of the parade, and the king and queen of the homecoming court were Icle Freeland and Kayla Glickenger.

Dr. Baule informed the Board that the Lt. Governor is leading a state commission to cut school district administrative costs and redirect that money to students and classrooms. Recommendations for improving educational opportunities, reducing spending and lowering the tax burden will be accepted by the Governor’s office until July 1, 2012.

Dr. Baule stated that Illinois is among the nine states that are eligible for the Race to the Top funding. However, it is not clear if Illinois opts out of NCLB whether it would be eligible for the Race to the Top money.

Basically, now the school boards have control on whether or not a school facilities sales tax question is put on the ballot. If the schools boards in a county approve this ballot question, school districts will have the ability to access this money to refinance, abate or pay off bonds previously sold for school facilities purposes. The Belvidere Board is not interested unless the Rockford Board puts it on the ballot. At this time, the Rockford Interim Superintendent is assuming his Board will put it on the ballot.

The Administrative Compensation Report is posted on the District website as required by law. All administrators' salaries have not changed since 2009. The only changes are for Mrs. Troller whose salary increased pursuant the teacher contract language regarding retirement and for Mr. Hubert who received an increase based on the extension of his contact from 200 to 220 days; however, his per diem rate actually decreased.

Dr. Baule reported that the EPA recognized the District for the changes made to the computer network, thereby reducing our carbon emissions.

Dr. Baule stated that he would have the final enrollment numbers at the end of this week; however, enrollment has increased slightly. Staff has done a good job of bringing our out-placed students back into the district. We had approximately 30 out-placed students in previous years, but that number has decreased to around eight.

This past spring, a number of local farmers nominated our District for a grant through Monsanto. Mrs. Troller and Mrs. Lenser wrote the grant, and the District will receive \$10,000.

Dr. Baule informed the Board of two upcoming events:

North Boone High School would be planting a tree at 1:00 p.m. on Thursday, September 29, 2011 in remembrance of Vi Frederick who was a cook at the high school from 2000 to 2004; and,

The Belvidere Walmart would be at Capron Elementary on Friday, September 30, 2011 to donate \$1,000 to the teachers in the form of school supplies.

Dr. Baule commented that concerns had been raised about the amount of time 5<sup>th</sup> and 6<sup>th</sup> graders had for lunch this year. It turned out that the biggest issue was that the clocks at the Upper Elementary and Middle School were not synchronized.

Dr. Baule informed the Board that the Governor has signed a new law requiring school board members to receive training on the Open Meetings Act. Board members will have one year from January 1, 2012 to complete the training program provided by the Attorney General's Public Access Counselor.

## **COMMITTEE REPORTS**

### **Policy Committee**

Mrs. Balsley reported that the Policy Committee last met on September 6, 2011. The next Policy Committee meeting is scheduled for Tuesday, November 1, 2011 at 4:00 p.m.

### **Business Services Committee**

Mrs. Zwart reported that the Business Services Committee last met on September 6, 2011. The next Business Services Committee meeting is scheduled for Tuesday, October 11, 2011 at 5:30 p.m.

### **Facility/Long Range Planning Committee**

Mr. Ward reported that the Facility/Long Range Planning Committee last met on September 6, 2011. The next Facility/Long Range Planning Committee meeting is scheduled for Tuesday, October 11, 2011 at 4:30 p.m.

**Curriculum, Instruction and Assessment Committee**

Mr. Gratz reported that the Curriculum, Instruction and Assessment Committee did not meet in September. The next meeting date is to be determined.

**Other Committee Reports**

Mr. Kinser reported that the Technology Subcommittee did not meet in September. The next meeting date is to be determined.

Mrs. Zwart reported that the Community Involvement Committee did not meet in September. The next Community Involvement Committee meeting will be held at the high school on Wednesday, October 5 at 5:30 p.m.

**TREASURER’S REPORT**

The Treasurer’s Report was submitted to the Board.

**CONSENT AGENDA**

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to approve the Consent Agenda.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting August 22, 2011
- B. Personnel

Change the following teacher assistants’ job titles to Title I Teacher Assistant:

- Terry Grimm
- Jeff Kammerer
- Theresa Kehoe
- Margaret Klein
- Rita Lee

Site	Person	Position	Salary	Effective/End Date
<b>1. Hire: Certified</b>				
NBHS	Brian Arenz	Social Studies Teacher	BA, Step 0	September 27, 2011
<b>2. Resignation: Certified</b>				
NBHS	Matt Lerner	Social Studies Teacher	N/A	September 13, 2011
NBMS	Allison Louis	Student Services Coordinator	N/A	September 24, 2011
District	Holly Parod	0.5 Social Worker	N/A	September 16, 2011
<b>3. Recall: Non-Certified</b>				
Transportation	Cindy Zeller	Bus Assistant (2.5 hrs./day)	\$9.00/hr.	August 29, 2011
<b>4. Hire: Non-Certified</b>				
PGE	Ashockia Palmer	Special Ed Teacher Assist	TA90, Step 3	September 22, 2011
PGE	Dana Stanley	Teacher Assistant (4 hrs./day)	TA120, Step 2	September 26, 2011
Transportation	Scott Rogers	Bus Driver	\$24.25/Route	September 6, 2011

<b>5. Leave Change:</b>				
NBHS	Sonia DelReal	Bilingual Assistant	N/A	Change from 8/16/11-9/23/11 to 8/16/11-9/19/11
<b>6. Resignation: Non-Certified</b>				
PGE	Brittany Gorham	Special Ed Teacher Assist	N/A	September 23, 2011
<b>7. Hire: Extra-Curricular</b>				
NBHS	Scott Aska	Vocal Music w/o Musical	Group IV, Step 3	2011-2012 School Year
NBHS	Kirstin Johns	Basketball - Girls - JV	Group II, Step 0	2011-2012 School Year
NBHS	Jeri Schuster	Softball - Head	Group II, Step 0	2011-2012 School Year
NBMS	Jason Weber	Lunch Supervision	Group II, Step 0	2011-2012 School Year
5-6	Jodie Rogers	Yearbook	Group VI, Step 0	2011-2012 School Year
<b>8. Resignation: Extra-Curricular</b>				
NBHS	Phil Baker	Softball – JV	N/A	2011-2012 School Year

**2011-2012 Volunteer Positions  
Indemnification**

Site	Person	Position	Step/Group	Effective Date
HS	Josh Doetch	Basketball - Boys	Volunteer	2011-2012 School Year
HS	Dave Koepp	Basketball - Boys	Volunteer	2011-2012 School Year
HS	Matt Protz	Basketball - Boys	Volunteer	2011-2012 School Year
HS	Bradley Smith	Basketball - Boys	Volunteer	2011-2012 School Year
HS	Cindy Kastning	Basketball - Girls	Volunteer	2011-2012 School Year
HS	Bradley Smith	Basketball - Boys - JV	Volunteer	2011-2012 School Year
HS	David Foor	Baseball - Girls	Volunteer	2011-2012 School Year
HS	Charles Davis	Football - Assistant	Volunteer	2011-2012 School Year
HS	Lennie Doetch	Football - Assistant	Volunteer	2011-2012 School Year
HS	Scott Johnson	Football - Assistant	Volunteer	2011-2012 School Year
HS	Todd Van Schelven	Football - Assistant	Volunteer	2011-2012 School Year
HS	Johnny Lammersfield	Drama & Musical Assist	Volunteer	2011-2012 School Year
HS	Todd Freeland	Track	Volunteer	2011-2012 School Year
HS	Ryan Denk	Baseball	Volunteer	2011-2012 School Year
HS	John Grady	Baseball	Volunteer	2011-2012 School Year
HS	Mark Smith	Softball	Volunteer	2011-2012 School Year
MS	Tim Davis	Football - Assistant	Volunteer	2011-2012 School Year
MS	Bob Buchner	Football - Assistant	Volunteer	2011-2012 School Year
MS	Bradley Smith	Football - Assistant	Volunteer	2011-2012 School Year
MS	Lyle Smith	Football - Assistant	Volunteer	2011-2012 School Year
HS	Glen Gratz	Chess Club	Volunteer	2011-2012 School Year
HS	Anthony LaGrassa Jr.	Chess Club	Volunteer	2011-2012 School Year
5-8	Guenter Wohlfarth	Chess Club	Volunteer	2011-2012 School Year

C. Beverage Agreement with Coca-Cola

- D. Gift of Trees from Mr. & Mrs. Kinser
- E. Disposal of Obsolete/Non-Working Equipment at North Boone High School
- F. Contract Renewal with Beloit Memorial Hospital for FY2012 & FY2013 School Years
- G. Applications for Recognition of Schools 2011-2012
- H. Correction to July 25, 2011 Board Minutes
- I. First Reading and Approval of Policies
- J. Motor Vehicle Fuel and Related Products Bid FY12-01A
- K. Overnight Field Trip Request – FFA
- L. Group VIII Program Request – North Boone Middle School
- M. Group VIII Program Request – North Boone Upper Elementary

### **UNFINISHED BUSINESS**

**A. Approval of 2011-2012 Budget**

Ms. Linda Bobert, of Robert W. Baird and Company, stated that on September 6, 2011 she had presented two options for use of the District's remaining bonding authority to the Facility/Long Range Planning Committee. Since the referendum was passed in 2006, the growth in EAV has declined greatly, resulting in the tax rate on bonds to increase.

The first option (Current Interest Bonds) is an attempt to sell \$2.8M additional debt bonds and restructure some of the current debt over the next five years, keeping the tax rate near \$1.00.

The second option (Capital Appreciation Bonds) also leaves the debt the same but gives a two-year window to track the EAV growth and the economy to decide whether to restructure any additional bonds.

A third option was requested in which the existing debt would be restructured and the maturity would be extended by two years. The average interest rate would be approximately the same as in the first option; however, the cost of restructuring would be \$3,617,995.

Ms. Bobert advised that if the Board chooses to sell the existing bond authority, no action is required. However, she would need direction from the Board tonight if they choose to sell new money. The timeline demands that the sale be complete and the money in the District's hands by Monday, November 7, 2011.

If the decision is to sell new money, she would need to know the following:

1. EAV growth assumption
2. Tax rate target
3. Amount of new money to borrow

Mr. Ward recommended the Board proceed with Option I for the full amount and then reassess that amount after the Facility/Long Range Planning Committee on October 11 when Mr. Novak and the architects will be able to give the Committee a more exact idea of the work and cost of the necessary repairs to be done in the District.

In response to the Board, Ms. Bobert advised that the rating agency would need two weeks' notice for the interview and their rate would be around \$5,000.00, which is good for up to 12 months.

The Board discussed the options and when polled by Mr. Ward:

Mrs. Morris agreed to go with Option I.

Mr. Crull agreed to go with Option I.

Mrs. Zwart could not justify doing anything at this time, but subsequently agreed to look at the numbers.

Mrs. Balsley agreed to go with Option I, depending on the results from the Facilities meeting on October 11.

Mr. Kinser agreed to go with Option I, knowing the Board could pull back at any time before the bonds go up for sale and the \$5,000 paid to the rating agency would be used at any time up to a year.

Ms. Bobert stated that she would try to hold the bank issuance under \$10M, which would produce a lower interest rate. The county clerk is to project a preliminary EAV at the end of October.

Mr. Ward stated that it appeared the Board agreed to look at Option I with the 5% decrease in EAV.

A motion was made by Mrs. Zwart and seconded by Mr. Crull to approve the 2011-2012 Budget.

The motion was carried by unanimous roll call.

## **NEW BUSINESS**

### **A. September 2011 Bills**

A motion was made by Mr. Kinser and seconded by Mr. Crull to approve the September 2011 Bills.

Ayes: Mr. Crull, Mr. Kinser, Mrs. Morris, Mrs. Zwart

Nays: *(none)*

Abstain: Mrs. Balsley, Mr. Ward

Motion passed 4-0, with two abstentions.

### **B. Acceptance of 2010-2011 Audit Report**

Mrs. Nelson distributed copies of the 2010-2011 Audit Report and advised that it was substantially the same as the one Mr. Richard Wolf, SVA Certified Public Accountants, gave to the Business Committee meeting on September 6, 2011.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the 2010-2011 Audit Report.

The motion was carried by unanimous roll call.



**EXECUTIVE SESSION**

A motion was made at 8:19 p.m. by Mrs. Zwart and seconded by Mrs. Balsley to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull and Mrs. Amy Morris. Mr. Glen Gratz was absent.

The Open Session of the Board of Education was called to order at 9:17 p.m. by President Don Ward.

- Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull and Mrs. Amy Morris
- Absent: Mr. Glen Gratz

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to change Dr. Sharon Olds' job title from Principal to Assistant Superintendent effective July 1, 2010.

The motion was carried by unanimous voice vote.

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. **Enrollment**
- B. **FOIA**
- C. **Student Activity Fund Reports**

**ADJOURNMENT**

A motion was made by Mrs. Zwart and seconded by Mrs. Morris to adjourn the meeting at 9:19 p.m. The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_  
**Don Ward**

**SECRETARY** \_\_\_\_\_  
**Tom Kinser**

**APPROVED:** \_\_\_\_\_