

North Boone Community Unit School District No. 200
Minutes of the Facilities-Long Range Planning Committee Meeting
District Office
6248 North Boone School Road
Poplar Grove, Illinois 61065
Tuesday, May 13, 2014
4:15 p.m.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Tom Moon at 4:22 p.m. The following Committee members were present: Dr. Steven Baule, Matt Ellingson, Tom Moon, Jim Novak, Mary Piskie and Deb Torrison. Greg Stahler was also present.

AUDIENCE TO VISITORS

(No Audience to Visitors)

SUMMER SECURITY PLANS

Mr. Novak prepared a spreadsheet which identified the summer 2014 projects, and Mr. Stahler provided a summary of the process, the base bid, alternative bids and bid tabulations. Mr. Stahler said the bids for the proposed security upgrades were opened on May 8, 2014. There were 15 bidders that attended the mandatory pre-bid meeting, and two bidders submitted bid proposals. Mr. Stahler reviewed the bids and priced out various levels of security. The base bid includes furnishing and installing new and/or expanding existing intrusion detection systems, card access control systems, and intercom and door access systems to varying degrees at each building. Alternate bid #1 includes the replacement of the existing video surveillance camera system at the high school. Alternate bid #2 includes the installation of new video surveillance camera systems at Capron, Poplar Grove, Manchester, NBMS and NBUE. Alternate bid #3 includes the installation of a new video surveillance camera system at the Administrative / Transportation building. The base bid cost ranged between \$358,967 and \$380,700. The combined total cost of the base bid and all three of alternate bids ranged between \$738,564 and \$792,700. Both bids came in under budget. Esscoe of Mundelein, Illinois submitted the lowest base bid and any combination of base bid and alternative bid(s). Mr. Stahler was very comfortable with the numbers from both bidders.

Mr. Ellingson asked why so many companies elected not to bid. Mr. Stahler believes that part of this may be attributed to seeing 15 companies at the pre-bid, or some companies may have thought the scope was too large for them within the timeframe given. Mr. Novak noted that this proposal uses all existing doors and panic hardware, and is mostly for electronics. Mrs. Torrison asked if these improvements qualify under life safety grants. Dr. Baule said they could, but we would have to go back and levy life safety bonds.

Dr. Baule said the high school video equipment should be a priority based recommendations from the administration. Mr. Moon asked how many key pads would be installed at each building. Mr.

Stahler said between 1-5 keypads, depending on the building. Dr. Baule suggested implementing the items on the base bid and then look at alternate bids #1 and #3 based on where we are money-wise. He said last year roughly \$325K was spent out of the regular budget, and that we will be spending approximately the same, plus the \$400K we expect to receive from sales tax. However, there are many variables on the revenue side of the budget, and the PMA forecast in January had lots of assumptions. If the tax is received and Senate Bill 16 passes, we could possibly have a balanced budget. At the May 19, 2014 Board meeting, Dr. Baule will show what numbers we can expect to see.

Mr. Moon made a motion to bring the base bid and alternative bid #1 to the Board. It was asked if anyone was against moving forward. There were no objections. Dr. Baule said we could request approval for the base bid and alternative bid #1 at the Board meeting, and then possibly postpone alternative bid #1 until we can confirm we have the money in the budget. Mr. Stahler said we could structure the contract to include this proposal, however, we may have to factor in escalation and material costs. Mr. Moon also mentioned ceiling tiles and cables would have to be pulled twice, which could add to the cost. Mr. Stahler will look at second shift costs and the cost to delay the work, and will provide Dr. Baule with figures in time for the May Board meeting.

PHONE SWITCH CUTOVER

Mr. Novak said the phone switch is on order and is on target for June 2014 installation. Mrs. Piskie asked if there would be issues with Poplar Grove having summer school during the transition. Mr. Novak didn't foresee any problems. Mr. Moon asked what the timeframe was for the cutover. Mr. Novak said they will be here by June 9, 2014. Mr. Novak also mentioned that Frontier has been very cooperative.

SUMMER PROJECTS

Dr. Baule said that along with the security projects, one major matter is to standardize exterior door keys. Only administrators and custodians would have outside keys. Mr. Novak said he is also looking to expand the double laminate glass for entryways as an added safety precaution.

Dr. Baule said if cuts are necessary, we could delay the flooring work at Capron. Mr. Ellingson thought there may be a formula error in the spreadsheet total for NBMS. If that is the case, and we do have additional money, Dr. Baule said if there is room in the budget, we could install water and sewer in the high school training room to aid injured athletes. Mr. Ellingson felt the fencing of the buses was an important issue. The committee generally agreed.

OTHER DISCUSSION ITEMS

Mr. Moon asked Mr. Novak to look at the trees rubbing on the roof of NBMS. Mr. Novak said he is aware of it and the tree on the north side needs to be removed.

ANNOUNCEMENTS

The next Facilities-Long Range Planning Committee meeting will likely be held in September to review the summer projects.

ADJOURNMENT

The meeting adjourned at 5:34 p.m.

Submitted by:

Tom Moon, Committee Chair