

**North Boone Community Unit School District No. 200**  
Minutes of the Business Services Committee Meeting  
District Office  
6248 North Boone School Road  
Poplar Grove, Illinois 61065  
Wednesday, April 17, 2019  
5:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Ed Mulholland at 5:34 p.m. The following Committee members were present: Melissa Geyman, Dr. Mike Greenlee, Joe Haverly, Kelly Holsker, Tom Kinser, Matt Klett, Ed Mulholland and Mary Piskie. Also Present: Cheryl Gieseke, Jake Hubert, Molly Lilja, Allison Louis and Mary Maxey. Absent: Kelly Hanaman.

**AUDIENCE TO VISITORS**

*(none)*

**BUDGET**

Ms. Geyman gave a presentation on the status of the budget and provided fund balances. She noted our spending is trending about where we should be this time of year. She is watching the transportation budget closely, as we may have to amend the budget since we purchased buses this year. She said there was more in depth information coming, as she continues to work with the principals. Ms. Geyman also stated that in FY19 we received \$420,160 more than the previous year due to evidence based funding.

**TRANSPORTATION**

Dr. Greenlee has been working with Ms. Geyman on prioritizing routes due to the driver shortage. He noted First Student may not be able to assist in the future, as they are also short of drivers. He stated they are re-visiting the paid transportation option. Ms. Geyman said we had received \$12,193 in paid transportation as of February of this year. We currently have 47 paid riders including Pre-K. She mentioned the Business Office will be sending letters to paid riders to inform them seats will be filled on availability. They are still going to take applications for paid transportation, and they will be honored first come, first served, based on availability. Ms. Geyman said due to the bus driver shortage, we will consider the following priorities when creating routes: Students eligible for transportation, Pre-K students, outsourced students and paid student riders. Ms. Geyman even reached out to cab companies to see if they have endorsements to transport our students, as we are trying to get creative with transportation options. Mr. Mulholland said they could get a Class J endorsement that does not include the air brake test. Ms. Geyman thanked Mr. Mulholland for that information.

**PRE-K**

Mrs. Louis noted at the last Board meeting, the Board requested her to look at the feasibility of having Pre-K at all three elementary schools, how to reach all at risk students and meet the needs of all kids. Mrs. Louis researched the number of returning and incoming students from early intervention and all

the wait list students. She said we have enough seats for all students without growing the program up to 80 seats, and could still hold the program at one school. Mrs. Louis noted 53 would be the maximum enrollment, which currently leaves 7 seats open. There are 23 returning students, five incoming from early intervention and 25 age-eligible wait list students from Pre-K screenings. She noted the total number of seats available under the state-funded program is 60. She also addressed the wait listed student point rating scale. Dr. Greenlee said the state announced last Friday that they are going to reinstate the Pre-K grant. The application deadline is June 10, 2019 and grants will be awarded based on need, with Tier 1 getting first priority. North Boone is in the Tier 1 category. Mr. Haverly asked why there were so many constraints in the original plan. Mrs. Louis said it had to be a truly blended program with special education. Dr. Greenlee noted if the state didn't fund us, we could have expanded the program beyond the state parameters. Ms. Geyman said transportation could also be written in the grant.

### **MATH RESOURCE ADOPTION**

Mrs. Lilja said the Math Committee was looking to adopt the Into Math 2020 series. She reviewed the proposals closely to see which resources best fit our district. She reached out once again to the Committee and pilot teachers to ask their opinions, and they unanimously voted for this series. Ms. Geyman noted the budget had the money to support this purchase. Mrs. Lilja stated the publisher, HMH, has offered a 10% discount on all materials and a 50% discount on shipping for a total of \$116,713. The cost for 784 students is a one-time \$149 cost per student, and over six years would equal \$25 per year. The student resource package would include: student edition book, online, Spanish version, bilingual math board, and practice and homework journal. The teacher package includes: digital management center including videos in English and Spanish, bookcase (on demand professional development), differentiation center, manipulative kits and HMH growth assessments.

Ms. Gieseke added that three times per year, there is a graduated assessment, where teachers would receive a reading of where the students are at, and resources in the program when gaps are identified. This program is set to quantify student growth. These are nationally quantile meaningful numbers and transfer district to district and level to level. The whole library can be lexiled, which measures the student ability on a scale. Ms. Gieseke stated this is the first time in her career when she has seen a publisher put in just the right amount of information in their curriculum that doable in one year. She noted this is all aligned with Common Core.

### **TECHNOLOGY PURCHASES**

Ms. Geyman provided a general idea of what was budgeted and needed for technology. She said they are proposing a budget of \$376,000 for technology not including any grant money that may be received. She said we have about \$38,000 to spend from FY19 grant money. She noted we receive an 80% reimbursement for eRate purchases. She said they are proposing the replacement of Smartboards at approximately \$28,190 and HS teacher laptops for about \$38,000. They are looking at UE/MS devices as well. If those devices are purchased outright, it would be about \$128,231. There are also leasing options, which would fit in the budget. The lease option would be a four year lease with \$1 buyout. The cost would be \$49,944.75 for the first year (licensing), and \$30,667.55 for the next three years and \$465.00 to buy them at the end of the lease. Ms. Geyman also stated we are in need of a SAN update, which is included in the budget and runs many of our programs. Mr. Kinser asked about the Chromebook life span. Mr. Rudolph said it is typically 4 years, and mentioned the new devices are more well refined, but the lifespan depends on how well they are cared for by the

students. Mr. Kinser thought that would be about \$14,000 in interest for the leasing. It was estimated we would spend about \$30 more per device if we leased. He asked if we had considered cloud based vs. the SAN. Mr. Rudolph said the SAN was at the end of its life and will not be supported in the near future. He said we cannot get the software updates anymore for our current SAN. Regarding the cloud based vs. SAN, the SAN currently runs 24 virtual machines, and gives us capabilities that allow us to keep running in case of hardware failure. Mr. Rudolph stated we are self maintainers and perform the maintenance and repair even on leased items. Mr. Mulholland asked Mr. Rudolph to look into insurance, and asked about the goals we hope to gain. Mr. Rudolph said there are insurance plans out there, but may cost \$10,000. He felt we spend much less on replacement parts than an insurance policy would cost. He noted if all the devices would fail early on, they would be covered by warranty.

Dr. Greenlee said this would be brought to the April Board meeting. Mr. Mulholland inquired if this should be pushed back until the Curriculum Director is on board.

### **HIGH SCHOOL ATHLETIC FEES**

Ms. Geyman shared area athletic fees gathered from area schools. Mr. Hubert noted some areas are higher, and he will ask Mr. Sullivan to collect conference fee rates to provide to Ms. Geyman. The concern is North Boone sports fees are high in the area and for our conference. The District is proposing to charge each student \$50 per year. This fee would allow every student the opportunity to play during all 3 seasons. It would also allow every student to attend any home games throughout the year with their student ID. By reducing fees, they anticipate this will encourage more students to play sports and attend events. Mr. Mulholland expressed his desire to see a cap on the family maximum. Dr. Greenlee said he will check into the total fees collected.

### **OTHER ITEMS FOR DISCUSSION**

*(none)*

### **ANNOUNCEMENTS**

*(none)*

### **ADJOURNMENT**

The meeting adjourned at 7:00 p.m.

Submitted by:

---

Ed Mulholland, Chair