

North Boone Community Unit School District No. 200

**Minutes of the Regular Meeting of the
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, June 24, 2013

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:35 p.m. by President Don Ward.

Present: President Don Ward, Secretary Collin Crull, Mr. Matt Ellingson,
Mr. Thomas Moon and Mr. Brian Reininger

Absent: Vice President Denise Balsley, Mrs. Amy Morris

AUDIENCE TO VISITORS

Ms. Stephanie Meyers stated that she had a concern that School Board President Don Ward is the employer of School Board Secretary Collin Crull, and believes this constitutes a conflict of interest due to the temptation of voting similarly on issues.

Ms. Meyers also asked the Board to review the Amended Budget thoroughly regarding "held over" requests for bus purchases, grounds vehicles, etc. One example she referenced was the Pilot Tablet Program. At the March 21st Board meeting it was stated that the cost for the tablets alone would be no more than \$40,000. However, Ms. Meyers stated that in March, Mr. Gratz had expressed concern with the MapleNet contract for high speed Internet access. The cost was \$8,600.00 per month; \$5,590 and after the E-Rate discount, in which the State has not yet covered any portion of this cost. Ms. Meyers inquired if we were locked into a five year contract and if we have yet received the E-Rate discount. Ms. Meyers had heard many teachers were disappointed with the tablets, and that students were accessing other areas of the computer when they should be on a test screen. Ms. Meyers feels this pilot program needs to go out to the community as a referendum.

Ms. Meyers also submitted a Freedom of Information Act request for copies of Dr. Baule's employment contract, goals, and any amendments or changes to the original contract.

Mr. Alan Johnson addressed the condition of the District's grounds. He expressed his appreciation for the grounds staff and acknowledged their hard work, but is looking to obtain assistance for them during the growing season. He's currently helping maintain the football field, but called attention to the condition of trees near the field. Mr. Johnson would like to have the existing properties spruced up prior to addressing the stadium project.

Dr. Baule commented that the District was grateful to Mr. Johnson for his past efforts and contributions toward maintaining our fields.

APPROVAL OF AGENDA

A motion was made by Mr. Reininger and seconded by Mr. Crull to approve the Agenda as amended.

- IX. Consent Agenda:
- E. Resolution of Prevailing Wages
Move to XI. Item D - New Business
 - D. Personnel
Move “Certified – FMLA Leave” and “Non-Certified – Recall”
to XIII. Executive Session
 - P. Approval of Administrator Contracts as Presented
Move to XIII. Executive Session

The motion was carried by unanimous voice vote.

SUPERINTENDENT’S REPORT

Camp Invention

The week of June 10 to 14 we had 85 students from Grades 1-6 participate in the Camp Invention program at Poplar Grove School. Additionally, there were 6 high school interns and three middle school counselors in training. A summary of their final presentations is available on the district’s website.

Summer School

Summer School began on June 17 for eleven Early Childhood students, including a couple students who do not attend North Boone schools. Twenty students in Grades 5-12 began on June 11 for credit recovery. Four students are attending Allendale’s ESY program and eight are at the Belvidere Park District. One student is receiving at home tutoring and another is at the Rockford Hearing Program.

Before School Care

Mrs. Kristi Crawford and Dr. Baule met with the Belvidere YMCA to try to work out a before school care option at Poplar Grove Elementary for our families. Last year, we provided limited before school care from 7:00 – 8:00 a.m., but due to changes in federal law, we will not be able to do so next year without significant additional costs. Dr. Baule has reviewed other programs but the costs were prohibitive. The YMCA program could also start as early as 5:30 or 6:00 a.m., and could possibly transport students to the elementary schools. If it is successful at Poplar Grove, we would look to expand it going forward and potentially provide some level of bussing to Capron and Manchester the following year. If no objections, he’ll proceed.

Fees

Between NBHS and NBMS graduations, we recovered over \$30,000 in delinquent fees from graduates. Ms. Rhonda Boeke and others are working on changing the process for fee waivers going forward so it aligns with the recent change in Board policy. Families will need to prove need in order to receive a waiver of fees instead of simply self-reporting as required for the federal school lunch program. Dr. Baule praised Mr. Jacob Hubert for his hard work in

recovering \$22,000 in delinquent fees at NBHS and \$9,000 at NBMS. If the Board approves, we will adopt this practice of collecting the fees.

Nurse Staffing

In meeting with the administrative team and Ms. Barb Sager, we have reached a bit of a compromise and would like to post a five hour nursing position for Poplar Grove for the fall along with authorizing some additional clerical hours for the data entry that the nurses have been doing themselves. Dr. Baule will start with a bank of 100 hours for the nurses to draw upon.

Grounds Staffing

To assist with the additional grounds work due to vacations and the rainy summer we are experiencing, Dr. Baule will set a bank of 300 hours available for Mr. Novak to use as he sees fit. Effectively these hours would go for trimming while the two grounds staff will be able to focus on mowing and in the fall, preparing the athletic fields.

Staff Evaluations

All of the transportation and administrative evaluations for the year have been completed, and the majority of the support staff evaluations are finished. Only one tenured teacher who worked between buildings has yet to be evaluated. All other certified staff members have been evaluated.

Mandatory Board Training

Dr. Baule reminded the Board there are several Professional Development Leadership Training opportunities, as well as the requirement to complete Open Meetings Act training within 90 days of taking the Oath of Office.

COMMITTEE REPORTS

Policy Committee

The last Policy Committee meeting was May 13, 2013. The next Policy Committee meeting is to be determined.

Business Services Committee

Business Services Committee did not meet in May. Mr. Collin Crull reported the next meeting is scheduled for July 17, 2013 at 3:30 p.m.

Facility/Long Range Planning Committee

The Facility/Long Range Planning Committee did not meet in May. The next meeting is to be determined.

Curriculum, Instruction and Assessment Committee

The Curriculum, Instruction and Assessment Committee did not meet in May. The next Curriculum, Instruction and Assessment Committee meeting is to be determined.

TREASURER'S REPORT

The Treasurer's Report was submitted to the Board. Mrs. Rhonda Boeke mentioned that in May we received the first installment from the County.

CONSENT AGENDA

A motion was made by Mr. Crull and seconded by Mr. Reininger to approve the Consent Agenda as amended.

The motion was carried by unanimous roll call.

- A. Minutes of the Special Meeting May 6, 2013
- B. Minutes of the Regular Meeting May 6, 2013
- C. Minutes of the Special Meeting May 23, 2013
- D. Personnel

Site	Person	Position	Salary	Effective/End Date
1. Certified – Hire				
Capron	Cindy Kastning	4 th Grade Teacher	MA, Step 1	8/16/13
NBHS	Yenitze Mauries	.6 High School Spanish Teacher	MA, Step 0	8/16/13
2. Certified –Leave				
Capron	Erin Roth	4 th Grade Teacher	N/A	2013-2014 School Year
3. Certified – FMLA Leave				
NBMS	Jenna Robinson-Pawlak	8 th Grade Language Arts Teacher	N/A	8/16/13 thru 11/22/13 (using 28 sick days and remainder unpaid)
4. Certified - Resignation				
NBHS	Lucia Rose	.6 High School Spanish Teacher	N/A	End of 2012-2013 School Year
5. Non-Certified – Hire				
PGE	Sandra Smith	Special Education Teacher Assist	TA 120, Step 7	8/16/13
6. Non-Certified – Retire				
District	Babette Rowe	Bus Driver	N/A	8/31/13
7. Non-Certified – Resignation				
NBUE	Jon LaRosa	Special Education Teacher Assist	N/A	8/15/13
8. Recall				
PGE	Linda Mulholland	Special Education Teacher Assist (5.75 hrs/day)	TA 120, Step 26	8/16/13
9. Extra-Curricular - Hire				
NBMS	Amber Anderson	Football Cheerleading/Dance	Group VI, Step 0	2013-2014 School Year
NBMS	Mindy Brown	Head Track Coach	Group IV, Step 3	2013-2014 School Year
10. Extra-Curricular - Resignation				
NBMS	Krystal Kniep	Football Cheerleading/Dance	N/A	2012-2013 School Year
11. Extra-Curricular – Rescind Appointment				
NBMS	Kelly Hanaman	Yearbook Advisor*	N/A	End of 2013-2014 School Year
5-6	Jodie Rogers	Yearbook Advisor*	N/A	End of 2013-2014 School Year

- ~~E. Resolution of Prevailing Wage~~
- F. First Reading and Approval of Policies
- G. Approval of Substitute Pay Scales
- H. Approval of IASB Annual Dues
- I. Contract Renewal with DRIVE-RIGHT School of Driving, Inc.
- J. Appointments to the North Boone Education Foundation Board
- K. Overnight Field Trip Request – Cross Country
- L. Overnight Field Trip Request – Ag/FFA
- M. NIA (Regional Special Education Cooperative Candidate Ballot of Election for District Administrator and School Board Member)
- N. Renewal of Workers Compensation Insurance and Property/Liability/Auto/Umbrella Insurance
- O. Renewal of Milk Products, Bakery Products, General Groceries, Copier Paper and Janitorial Supplies
- P. ~~Approval of Administrator Contracts as Presented~~

UNFINISHED BUSINESS

A. Approval of FY2013 Amended Budget

Mr. Crull made a motion to approve the FY2013 Amended Budget. Mr. Ellingson seconded the motion.

The motion was carried by unanimous roll call.

B. Resolution Authorizing Notice of Reduced Work Day of Educational Support Personnel

Dr. Baule explained that this was in response to a resolution worked out with NBESS relative to the Affordable Care Act. Effectively, the NBESS hours have been reduced by .25 hours each day, and they will give up a paid lunch in order to be made whole. This would save approximately \$400,000 per year, with only some cooks affected by the Affordable Care Act. Dr. Baule thanked Mrs. Plath and Mrs. Piske for working with him on this action item. The District will save \$200,000 the first year and will work to not employ people across multiple bargaining units. New NBESS employees who didn't otherwise meet the contracted hours for insurance, will pay 9.5% of their salary for insurance, the Safe Harbor amount.

Mr. Ellingson made a motion to approve the Resolution of Reduction of Hours, which was seconded by Mr. Crull.

The motion was carried by unanimous roll call.

NEW BUSINESS

A. May/June 2013 Bills

A motion was made by Mr. Crull and seconded by Mr. Moon to approve May and June 2013 Bills as presented.

Ayes: Mr. Crull, Mr. Ellingson, Mr. Moon, Mr. Reininger

Nays: *(none)*

Abstain: Mr. Ward

Motion passed 4-0, with one abstention.

B. Athletic Training Services for NBHS

Dr. Baule stated that Pecatonica and possibly one or more of the Belvidere schools were using this company. The cost to the District is \$10,000 for the school year. Mr. Hubert added there will be a doctor present at each football game. Mr. Ward commented that in the past, concussions had been a concern.

A motion was made by Mr. Ellingson and seconded by Mr. Crull to approve the contract with Accelerated Rehabilitation Centers.

The motion was approved unanimously.

C. Local Debt Recovery Program IGA

Dr. Baule stated that we have been selected as one of ten school districts in the state to participate. He discussed the ability to now recover fees from state tax returns and lottery winnings. This past year, the District did not allow students with outstanding fees to participate in the graduation ceremonies. Dr. Baule recommended the approval pending the attorney's review.

Mr. Reininger made a motion to approve the intergovernmental agreement between the District and the state. Mr. Moon seconded the motion. The motion was approved unanimously.

D. Resolution of Prevailing Wages

Dr. Baule stated this is required by law and not passing it is a misdemeanor and subject to fines. Mr. Ward felt this drives up costs to taxpayers and is not an equitable pay scale for our area. Dr. Baule mentioned that seal coating, for example, costs us much more due to prevailing wage restrictions. Mr. Ward stated this was a huge expense to taxpayers and if mandatory, questioned why the state leaves it up to vote?

A motion was made by Mr. Crull and seconded by Mr. Moon to adopt / approve Prevailing Wage.

Ayes: Mr. Crull, Mr. Moon, Mr. Reininger, Mr. Ellingson

Nays: Mr. Ward

The motion passed 4-1.

EXECUTIVE SESSION

A motion was made at 7:25 p.m. by Mr. Crull and seconded by Mr. Reininger to recess to Executive Session to discuss personnel; collective bargaining; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Thomas Moon and Mr. Brian Reininger.

The Open Session of the Board of Education was called to order at 7:48 p.m. by President Don Ward.

Present: President Don Ward, Secretary Collin Crull, Mr. Matt Ellingson,
Mr. Thomas Moon and Mr. Brian Reininger.

Absent: Mrs. Denise Balsley, Mrs. Amy Morris

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mr. Crull and seconded by Mr. Reininger to approve the leave beyond FMLA for Jenna Robinson-Pawlak. The motion failed unanimously.

A motion was made by Mr. Crull and seconded by Mr. Moon to recall Linda Mulholland as a Special Education Teacher Assistant.

Ayes: Mr. Crull, Mr. Moon, Mr. Ellingson, Mr. Reininger

Nays: Mr. Ward

The motion passed 4-1.

A motion was made by Mr. Crull and seconded by Mr. Ellingson to approve the Administrator contracts.

The motion passed unanimously.

ADJOURNMENT

A motion was made by Mr. Crull and seconded by Mr. Ellingson to adjourn the meeting at 7:50 p.m.

The motion was carried by unanimous voice vote.

PRESIDENT _____
Don Ward

SECRETARY _____
Collin Crull

APPROVED: _____