

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, October 27, 2014

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Thomas Moon and Mrs. Amy Morris.

Absent: Mr. Brian Reininger

**APPROVAL OF AGENDA**

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to approve the Agenda as amended.

VIII. Consent Agenda: B. Personnel – Hiring of Bookkeepers

Move to XI. Item A – Personnel

The motion was carried by unanimous voice vote.

**AUDIENCE TO VISITORS**

*(No Audience to Visitors)*

**TREASURER'S REPORT**

There was no Treasurer's Report again this month due to the software transition.

**SUPERINTENDENT'S REPORT**

Dr. Baule thanked Walmart for providing \$1000 for teacher supplies to some of our NBMS teachers. He mentioned Walmart has been a good community partner for us, and has provided similar support to other schools in the past.

He said we had fairly good attendance at Parent-Teacher Conferences this year, but felt we still need to reach out to create a better opportunity for parents and teachers to communicate at the high school level. Mr. Jake Hubert said teachers have tried to encourage parents to attend conferences.

Dr. Baule said the NBUE staff invited the Board to Family Reading Night on December 17 from 6:00 to 7:30 p.m. If any Board members are willing to be guest readers, Dr. Baule said they should contact Mrs. Abbeduto.

Dr. Baule provided the new school report card summaries and two ISBE news releases explaining the new report cards. The accuracy of the data is a great concern to Dr. Baule. He noted several errors and is looking forward to the state's response to his questions.

He shared that the Morrissey Agency is almost finished with the payroll audit for the certified staff, and mentioned there were several teachers with step and/or lane issues. The audit will continue with non-certified and transportation.

Dr. Baule said the auditor performing our annual audit requested and received an extension from the Regional Office of Education. He said the business office staff has struggled with journal entries and reconciliations and is looking forward to being able to close FY14. Once the year is closed, the fund balances can be added into Sungard.

He gave a brief overview of transportation information provided by Mr. Carr.

Dr. Baule attended a meeting with a number of local legislators to review school funding issues, and it is seeming less likely that SB16 will pass in its current form. He mentioned we received five GSA payment this year, but has been told by the State Board and the State Superintendent that we should expect three payments, and if the temporary income tax doesn't become permanent, we may only receive two payments. There also may be a shift in TRS costs, with the 7% transferred to the district. This shift could be based per pupil or on payroll taxes.

He mentioned Kelly Holsker and Jim Novak are continuing to work through old files to recover documents needed by the CDB in hopes of qualifying for the remaining \$1M in grant money.

Dr. Baule has been asked to speak at the NFI (Networking for Information) Conference on November 5 and 6 in Galena. The conference is focused on 1:1 technology planning. He was asked to run an administrative academy session so the administrators present can earn administrative academy credit.

He shared that we have held two McTeacher Nights (Capron and NBUE) at the State Street McDonald's in Belvidere and both seem to have gone particularly well, with the money raised going into the school's activity fund. We also had the Ronald McDonald Care Mobile visiting a couple of days this month providing free medical care for some of our students.

Dr. Baule said a district parent information group has been organized to gather feedback, and one of the things they have requested is a monthly district newsletter. He provided a quote from Chartwell to develop and edit the newsletters. Mr. Hubert said the committee would be satisfied with a quarterly newsletter instead of a monthly publication. The estimated cost to print and send monthly newsletters to the North Boone community is approximately \$13K without postage. Mrs. Morris asked if people preferred regular mail vs. emailed copies. Mr. Ward mentioned we could send a newsletter after the first of the year and include a returnable, tear out post card that would survey parents to their preference of newsletter distribution. Dr. Baule mentioned some parents would also like to see a quarterly town hall meeting. He said many parents would also like to see the Viking mascot used K-12 and eliminate individual school mascots.

## COMMITTEE REPORTS

### Policy Committee

The Policy Committee met October 15, 2014 and reviewed several policies, which are on tonight's agenda.

### Business Services Committee

The next Business Services Committee meeting is scheduled for November 13, 2014 at 5:00 p.m.

### Facility/Long Range Planning Committee

The next Facility/Long Range Planning Committee may be scheduled for November.

### Curriculum, Instruction and Assessment Committee

The next Curriculum, Instruction and Assessment Committee meeting is to be determined.

## CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the Consent Agenda as amended.

The motion was carried by unanimous roll call.

A. Minutes of the Regular Board Meeting September 22, 2014

B. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Non-Certified – Hire</b>				
<del>District</del>	<del>Kara Bullard</del>	<del>Bookkeeper</del>	<del>\$35,000 (incl. IMRF)</del>	<del>10/27/14</del>
PGE	Beth Doetch	Special Education Teacher Assistant (5.75 hours)	TA120, Step 7	10/03/14
District	Christopher Harper	Computer Technician	\$33,500 (incl. IMRF)	10/15/14
District	Kimberly Walter	Bus Aide – 2 routes	\$9.45/hour	10/13/14
PGE	Kenneth Wundrow	Special Education Teacher Assistant (5.75 hours)	TA60, Step 1	10/06/14
<del>District</del>	<del>Brenda Zellner</del>	<del>Bookkeeper</del>	<del>\$35,000 (incl. IMRF)</del>	<del>10/27/14</del>
<b>3. Non Certified - Resignation</b>				
CES	Lisa Olson	Special Education Teacher Assistant	N/A	10/03/14
CES	Brandi Peters	Special Education Teacher Assistant	N/A	10/31/14
CES	Fernando Rosas	Special Education Teacher Assistant	N/A	10/17/14
District	Gina Yannone	Bus Aide	N/A	10/09/14
<b>4. Non-Certified – Leave of Absence</b>				
NBHS	Donna Sremaniak	Special Education Teacher Assistant	N/A	11/21/14 for 6-8 weeks
<b>5. Extra-Curricular - Hire</b>				
NBMS	Ashley Boyer	Mentor	Group VI, Step 0	2014-2015 School Year

NBHS	Jeff Corn	Mentor	Group VI, Step 0	2014-2015 School Year
CES	Liz Finnegan	Mentor	Group VI, Step 0	2014-2015 School Year
NBHS	Kris Hayden	WYSC Coach	Group VII, Step 0	2014-2015 School Year
NBUE	Brenda Kamholtz	Mentor	Group VI, Step 0	2014-2015 School Year
NBMS	Ryan Kelley	7 <sup>th</sup> Grade Boys Basketball Coach	Group III, Step 0	2014-2015 School Year
NBHS	Deb Moore	Musical	Group III, Step 0	2014-2015 School Year
NBHS	Ashley Ross	Girls Soccer Coach	Group II, Step 0	2014-2015 School Year
NBHS	Brad Smith	Freshman Boys Basketball Coach	Group II, Step 0	2014-2015 School Year
NBHS	Cari Weiffenbach	Mentor	Group VI, Step 0	2014-2015 School Year
NBUE	Mike Wesbecher	Mentor	Group VI, Step 0	2014-2015 School Year

- C. Approval of IASB PRESS Subscription Renewal
- D. First Reading and Approval of Policies
- E. Title I Parental Involvement Agreements
- F. North Boone Education Foundation Appointment

### UNFINISHED BUSINESS

A. **Security Upgrade Project Update**

Dr. Baule provided an update on the security project. He said we are starting to pilot the ID software, where visitors will begin to leave their ID's at the front desk when they are in the buildings. As we start to put future budgets together, we may want to consider installing mantraps at all of the schools. Mr. Hubert surveyed other schools and found that most schools in the area don't staff their buildings with security personnel.

### NEW BUSINESS

A. **Enterprise Zone Tax Abatement Resolution**

Mr. Jarid Funderburg, Executive Director with Growth Dimensions, spoke regarding the Enterprise Zone. Dr. Baule mentioned one of the things we receive is new growth. We would abate 80% of the new growth tax the first year, and it would take a full five years to see all the taxes. Mr. Funderburg said the deadline for the application is December 31<sup>st</sup>. Dr. Baule said he spoke with Dr. Houselog and District 100 isn't sure if they will join.

Mrs. Balsley asked what type of businesses are slated for Routes 173 and 76. Mr. Funderburg replied that there could be a variety of businesses, such as small chain stores or a CNC shop. He stated that site selectors are confidential. Mr. Ward asked how zones are identified. Mr. Funderburg replied that Mr. Ken Terrinoni and the village board might have had input. Mr. Ward ask Mr. Funderburg to find out why farmland north of Route 173 is included. Mr. Funderburg said he would try to find some answers. Mr. Ward asked Mr. Funderburg to confirm an out clause could be added to the resolution if we elected to back out of the intergovernmental agreement if we felt it was no longer beneficial. Dr. Baule asked how long the Enterprise Zone would last. Mr. Funderburg said the application is for 15 years, then there would be a renewal process. Mr. Funderburg would like the agreement as soon as possible, as the state is eliminating some

Enterprise Zone areas. Boone County would like to have a strong application, and Mr. Funderburg felt if it was not successful, it will have a dramatic effect on the expansion of the county. The last Enterprise Zone did not include District 200. The topic will be added to the November agenda, as Growth Dimensions would like to submit their application by December 10, 2014.

**B. October 2014 Bills**

A motion was made by Mr. Crull and seconded by Mr. Ellingson to approve the bills as presented.

Ayes: Mr. Crull, Mr. Ellingson, Mr. Moon and Mrs. Morris

Nays: *(none)*

Abstain: Mrs. Balsley and Mr. Ward

Motion passed 4-0, with two abstentions.

**C. Sales Tax and CDB Usage**

Dr. Baule shared that we had received a letter from the CDB stating the use of the money is without limitations or restrictions. He was involved in a conference call with Jeff Carr, Baird and legal counsel. We have a variety of options between two extremes, including adding the money to the Operations fund, setting up an escrow account to pay bonds off, put in Capital projects, or could try to flatten the bonds out by refinancing. Dr. Baule asked for direction from the Board and their scope of tolerance. He mentioned in 2022 we will have \$6M in bonds. Mr. Ellingson asked for more information on flattening the bonds, and Dr. Baule said that will come from the bond experts. Mrs. Balsley mentioned the principal and interest could be used to level off the bonds. Dr. Baule said there are three different ways to do that. Mrs. Balsley would like to set up investments to pay off debt service, and does not want the money to be used for anything else. Mrs. Morris would like to hear from a financial expert and see how that would look over time. She also felt future funding is unknown and questioned whether we should completely tie up all the money. Dr. Baule said the Board would need to determine what level of liquidity they'd like and may want to leave some level of flexibility due to unknown future funding. Mrs. Morris feels the principal should be locked but remain flexible on interest to offset state funding. Mr. Ward said several years ago, the commitment from the Board was to pay down the bonds when we received the CDB funds. He would like to see the principal locked up to keep the past promise, and see about the interest flexibility, allowing it to continue to accrue and put toward what we may need at the time. Mr. Ward is hoping Baird or bond counsel could show us a scenario that keeps at least the interest flexible. Mrs. Morris mentioned that in many non-profit organizations, endowments usually have a percentage that can be liquid, unless assets dip below a certain amount. Mr. Ward asked if there were ways to specify a payout over time. Dr. Baule said there are several ways, including flattening or refinancing. Dr. Baule said the Baird Compliance department will be providing us a letter and that we will need to sign, prior to moving forward. Dr. Baule said Baird will be at the upcoming Business Committee meeting and will show us our options, and the Business Committee can then make recommendations to the Board. Mr. Crull said we could lock the principal and interest; lock the principal and not the interest, or refinance to stretch the bonds. Mr. Ward recalled that Mrs. Linda Bobert from Baird indicated the Board should come to a consensus on the direction and Baird would recommend how we could accomplish those

goals. Mr. Ward said the levy is in December and we would set the amount of bonds we need to collect. He mentioned if we act at the November meeting, there will be time to meet the December 20, 2014 deadline. Mr. Ward felt the Board would want more information and confirmed PMA would be at the Business Committee meeting, with Baird and Chapman and Cutler also providing input.

Mr. Ward said the sales tax usage also needs to be addressed. He mentioned we are receiving approximately \$40K per month since May. There is about a four month lag from when the tax is collected to when we receive the payment. Mrs. Balsley asked why we are not receiving Transportation reimbursement for this building. Dr. Baule said the building can be expensed out of the transportation fund, but it is not reimbursable.

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson stating the Superintendent shall annually prepare all documents and notices necessary for the Board to pay all the Bond and Interest for the Transportation/Administration building bonds with the funds generated from Sales Tax revenue as long as there is a sufficient amount. The use of sales tax revenue in excess of the amount needed for the Transportation / Administration Bond payment shall be approved by the Board on a yearly basis. The motion was carried by unanimous roll call.

Mr. Ward requested administration advise the Board on the structure of a bond to yield \$3M dollars using sales tax revenue and the processes to achieve the sale of such bonds. He would like to see how that would look if we were to move ahead with the athletic facilities project. Mr. Ward thought between Baird, and Chapman and Cutler they could present scenarios to see if there was a way to fund that project. Mr. Crull and Mrs. Morris agreed.

### **EXECUTIVE SESSION**

A motion was made at 8:00 p.m. by Mr. Ellingson and seconded by Mr. Moon to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Thomas Moon and Mrs. Amy Morris.

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Mr. Brian Reininger joined Executive Session at 9:30 p.m

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A motion was made by Mr. Ellingson and seconded by Mr. Reininger to return to Open Session of the Board of Education, and was called to order at 10:15 p.m. by President Don Ward. The following members were present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Thomas Moon, Mrs. Amy Morris and Mr. Brian Reininger. The motion was carried by unanimous voice vote.

### **RECOMMENDATIONS FROM EXECUTIVE SESSION**

A motion was made by Mrs. Balsley and seconded by Mr. Crull to hire Kara Bullard and Brenda Zellner as district bookkeepers effective 10/27/14, each at the salary of \$35,000 including IMRF. The motion was carried by unanimous roll call.

A motion was made by Mr. Crull and seconded by Mr. Ellingson to terminate employee 2014-01 for cause effective 9/30/14.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Ellingson, Mr. Moon and Mr. Ward

Nays: Mrs. Morris

Abstain: Mr. Reininger

Motion passed 5-1, with one abstention.

### **ADJOURNMENT**

A motion was made by Mr. Crull and seconded by Mrs. Balsley to adjourn the meeting at 10:18 p.m.

The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_  
**Don Ward**

**SECRETARY** \_\_\_\_\_  
**Collin Crull**

**APPROVED:** \_\_\_\_\_