

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, February 21, 2017

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Secretary Tom Moon, Ed Mulholland, and Don Ward (arrived at 6:37).  
Present via phone: Brian Reininger

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Agenda as amended.

Move the IRS Bill from Item X. A - Unfinished Business to Item X. D.

The motion was carried by unanimous voice vote.

**AUDIENCE TO VISITORS**

*(No Audience to Visitors)*

**TREASURER'S REPORT**

Mrs. Saunders said the Treasurer's Report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee recognized the 2016-2017 NBHS Competition Cheer Team that competed at the State level. The squad included Katie Kilburn, Ashlie Grooms, Emma Marx, Marina Montemayor, Kerry Kilburn, Hannah Underwood, Kylie Nelson, Alyssa Anderson, Alexis Seabaugh, Emma Blasinski, Jenna Shattuck and Indanasha Druce Jones. Dr. Greenlee then recognized Zachary Westlund and Kade Demann for their participation in the 2016-2017 State Wrestling competition. Mr. Ellingson presented each team member with a certificate of accomplishment.

Dr. Greenlee noted he had attended the ESSA conference, and mentioned they discussed new accountability laws. He stated with the new regulations, Title I money distribution could be affected.

He said Mrs. Gieseke and Mrs. Franseen provided books to the Board members for the "One Book One School" program.

Dr. Greenlee shared the Village of Poplar Grove is entertaining the idea of adding a 280 mobile home subdivision. He said he would provide impact fee information to the Board.

## **COMMITTEE REPORTS**

### **Policy Committee**

Mr. Ward said the next meeting was to be determined. Dr. Greenlee asked if March 13, 2017 at 6:30 p.m. would work for a joint Policy/Curriculum Committee meeting. Mr. Ward agreed with the date and time for the next meeting.

### **Business Services Committee**

Mr. Reininger reported the next Business Services Committee meeting is to be determined.

### **Facility/Long Range Planning Committee**

The next Facility/Long Range Planning Committee had not met and the next meeting is to be determined. Dr. Greenlee noted we have bids due on March 2, 2017 and we may need a meeting soon regarding upcoming summer work.

### **Curriculum, Instruction and Assessment Committee**

The next Curriculum, Instruction and Assessment Committee meeting will be on March 13, 2017 at 4:30 p.m., and will combine with a Policy Committee meeting on the same date at 6:30 p.m.

## **CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting January 24, 2017
- B. Minutes of the Special Meeting January 17, 2017
- C. Personnel

<b>Site</b>	<b>Person</b>	<b>Position</b>	<b>Salary</b>	<b>Effective/ End Date</b>
<b>1. Certified – Leave of Absence</b>				
<b>NBUE</b>	<b>Georgianne Chromczak</b>	Special Education Teacher	N/A	Extended Medical Leave from 2/3/2017 – end of 2016-2017 School Year
<b>2. Certified - Retirement</b>				
<b>MES</b>	<b>Suzi Parris</b>	Teacher	N/A	End of 2020-2021 School Year
<b>3. Non-Certified - Hire</b>				
<b>District</b>	<b>Janis Boyk</b>	Bus Driver (2 routes per day)	\$28.75 per route plus IMRF	1/31/17
<b>District</b>	<b>Daniel Joyce</b>	Bus Driver (2 routes per day)	\$28.75 per route plus IMRF	2/22/17

<b>District</b>	<b>Nancy Petersen</b>	Bus Driver (Permanent Substitute – Guaranteed 2 routes per day)	\$34.50 per route plus IMRF	2/1/2017
<b>4. Non-Certified - Resignation</b>				
<b>NBMS/ NBUE</b>	<b>Kathy Kuzia</b>	Nurse 5.75 hours per day	N/A	End of 2016-2017 School Year
<b>5. Extra Curricular - Hire</b>				
<b>NBHS</b>	<b>Rob Ford</b>	Girls Varsity Track Coach	Group II, Step 0	February 8, 2017

D. Group VIII Program Request – NBMS

**UNFINISHED BUSINESS**

**A. Second Reading and Approval of Policies**

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the second reading and approval of policies as presented.

The motion was carried by unanimous roll call.

**B. Update on Decision Systems**

Dr. Greenlee noted a few add on costs and a negotiations package were available for purchase. Mrs. Saunders said she would like additional users in the PO program, and would like to add automatic signing on the PO system. She would also like to add PO templates to expedite PO's. Mrs. Saunders also addressed the need for a school messenger file and employee comment fields to maintain historical information. She also discussed the cost for accounting corrections and she would like the ability to print direct deposits on blank paper instead of check stock. Mrs. Saunders also felt the negotiations package, including scattergrams, would be a helpful program. She noted out of the \$7900 proposed, 1K had previously been approved. Mr. Mulholland suggested voting on the negotiations program piece separately.

A motion was made by Mr. Mulholland and seconded by Mr. Haverly to approve the Decision Systems additional costs for the conversion and other costs as presented, outside of the negotiations piece.

Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Moon, Mr. Mulholland and  
Mr. Reininger

Nays: Mr. Ward

The motion passed 6-1.

A motion was made by Mr. Haverly and seconded by Mr. Mulholland to approve the Decision Systems negotiations software purchase.

The motion was carried by unanimous roll call.

**C. Board and Superintendent Goals**

Dr. Greenlee provided staffing and curriculum goals to the Board. Mr. Mulholland mentioned he would like to have additional metrics showing student achievement and test scores. He emphasized these goals were a shared responsibility with Dr. Greenlee and the Board. Mr. Haverly suggested another meeting to finalize the specifics of the goals.

The Board agreed to hold a Special Meeting on Wednesday, March 1, 2017 at 6:30 p.m. to discuss the goals.

### **NEW BUSINESS**

**A. February 2017 Bills**

A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the February 2017 bills as presented (with the exception of the IRS Bill).

The motion was carried by unanimous roll call.

**B. Approval of Registration Fees 2017-2018**

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the 2017-2018 Registration Fees as presented.

The motion was carried by unanimous roll call.

**C. Approval of 2017-2018 Lunch and A La Carte Prices**

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the 2017-2018 Lunch and A La Carte Prices as presented.

The motion was carried by unanimous roll call.

**D. Approval of IRS Bill**

Mrs. Saunders explained this invoice was a result of a December 2013 penalty for failing to file W2's. She tried to contact the IRS and was on hold for two hours, so she will write a letter to the IRS. Mrs. Saunders believes the December 2013 W2's were filed, but we were late in filing.

A motion was made by Mr. Mulholland and seconded by Mr. Haverly to approve payment of the IRS bill.

The motion was carried by unanimous roll call.

### **EXECUTIVE SESSION**

A motion was made at 7:30 p.m. by Mrs. Maxey and seconded by Mr. Mulholland to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Secretary Tom Moon, Ed Mulholland, and Don Ward. Present via phone: Brian Reininger.

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Dr. Greenlee left Executive Session at 7:34 p.m.  
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The Open Session of the Board of Education was called to order at 8:03 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Secretary Tom Moon, Mary Maxey, Ed Mulholland and Don Ward.  
Absent: Brian Reininger

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

*(none)*

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Ward to adjourn at 8:05 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_

**APPROVED:**