

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, March 20, 2018

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Brian Haselhorst, Vice President Joe Haverly,
Tom Kinser, Secretary Mary Maxey, Tom Moon and Ed Mulholland.

Absent: (none)

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Agenda as presented.

The motion was carried by unanimous voice vote.

AUDIENCE TO VISITORS

(none)

TREASURER'S REPORT

Ms. Geyman stated the Treasurer's reports for December, January and February were as presented. The District Office will contact Mark Olson for his signature on the reports.

SUPERINTENDENT'S REPORT

Dr. Greenlee noted that PARCC testing continues and the SAT for juniors will be held April 24, 2018. He stated ECRA data had been received and will be shared along with the corresponding reports in his weekly update to the Board.

Dr. Greenlee mentioned the Steaks for Schools fundraiser, hosted by the Chamber of Commerce will take place April 7th, and shared that many of the North Boone Administrators will be attending. The fundraiser provides for school supplies for both districts in Boone County.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey said they will be setting a date for the next Policy meeting.

Business Services Committee

Mr. Mulholland said the Committee had met on March 14, 2018 and had a good discussion on registration fees and what actions should be taken.

Facility/Long Range Planning Committee

Mr. Moon noted the Facilities Committee had met on March 7, 2018 to review summer projects.

Curriculum, Instruction and Assessment Committee

Mr. Haverly stated the CIA Committee had met on March 14, 2018, and discussed AP exams, summer school proposals, a curriculum draft pathway, and math needs for grades 5-8.

CONSENT AGENDA

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting February 20, 2018
- B. Minutes of the Special Board Meeting March 13, 2018
- C. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified – Resignation				
NBMS	Cari Weiffenbach	8 th Grade Social Studies Teacher	N/A	End of 2017-2018 School Year
MS/UE /MES	Laura Grant	Speech-Language Pathologist	N/A	3/23/18
2. Certified – Retirement				
PGE	Christine Babcock	3 rd Grade Teacher	N/A	End of 2021-2022 School Year
3. Non-Certified – Hire				
CES / MES	Melissa Eichholz	Assistant Nurse (5.75 hours)	Nurse, Step 2	4/3/18
District	Carol Berglund	Bus Driver - Permanent Sub 2 routes per day	\$27.50 per route plus IMRF	4/2/18
4. Non-Certified - Resignation				
PGE	Jeannette Saglier	Special Education Teacher Assistant	N/A	3/15/18
5. Non-Certified - Retirement				
DO	Brenda Zellner	HR & Bookkeeping Specialist	N/A	Between July and October 2019
6. Extra-Curricular - Hire				
NBHS	Carrie Morelock	Boys Track Assistant Coach	Group III, Step 0	2017-2018 School Year
7. Extra-Curricular - Resignation				
NBHS	Donna Sremaniak	Girls Track Assistant Coach	N/A	2017-2018 School Year

- D. Approval of Membership in IHSA
- E. NIA Contract Services 2018-2019

UNFINISHED BUSINESS

A. **Roof Replacement**

The Capron Elementary School 1966 addition (“upstairs”) roof is over 30 years old and has required an increased need for repairs. A recent inspection revealed several age cracks in the base membrane and several seam failures.

A motion was made by Mr. Moon and seconded by Mr. Haselhorst to approve to move forward with the District Architect to prepare bid documents for the Capron Elementary School “upstairs” roof replacement, including gutters, fascia & soffits for an estimated cost of \$300-\$350K.

The motion was carried by unanimous roll call.

B. **Special Education Restroom Remodel at Poplar Grove**

The life skills classroom at Poplar Grove requires a bathroom that is handicapped accessible. Students in the program due to age and abilities need a private space that is large enough to accommodate a wheelchair as well as a changing table.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve to move forward with the District Architect to prepare bid documents to remodel the Poplar Grove Elementary special needs classroom bathroom.

The motion was carried by unanimous roll call.

C. **Registration Fees**

The Business Committee had met on March 14, 2018 to discuss the current fee structure, outstanding fees and the amount of fees generally collected. As of March 12, 2018, the outstanding fee balance was \$130,922 and of that amount, \$25,916 of the debt belonged to families that had transferred out of the District. It was noted that 680 of our 1655 students have an outstanding balance ranging from \$1 to \$1292, with the majority owing in the \$100-200 range. The Business Committee had recommended partnering with a collection agency to pursue student fees that are not paid in a timely manner. The following fee structure was presented: reduce Pre-K to grade 6 fees from \$125.00 to \$75.00; grades 7-8 from \$155.00 to \$75.00; and grades 9-12 from \$230.00 to \$125.00.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve to registration fee structure as presented, including pursuing collections on delinquent accounts.

The motion was carried by unanimous roll call.

D. **Board Goals**

A Special Board meeting will be held on April 10, 2018 at 6:30 p.m. to discuss Board goals. The Board will plan to discuss building goals from school goals, revamping the calendar, academic indicators, measurable goals and how they are measured, continuous improvement and review a presentation of what has been successful. Mr. Haverly said he had created a survey to send to the faculty. He will forward it to Dr. Greenlee and it will be sent out from his office. The Administrators will be receiving the same survey as the staff.

E. **Board Calendar**

Mr. Haverly proposed various changes and additions to the Board calendar.

NEW BUSINESS

A. **March 2018 Bills**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the March bills as presented.

The motion was carried by unanimous roll call.

B. **E-Rate Hardware**

A Federal subsidy will cover 70% of the cost to upgrade our network, which will include updated battery backups in networking closets for the HS, CES, and PGE, and the upgrade of 36 older wireless access points around the District. The bid from Current Technology was recommended for having the best pricing, and for quoting us on the correct items requested. The total cost of the project is \$18,172.70, and after the E-Rate subsidy is applied, we would be responsible for \$5,451.81.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve E-Rate Hardware proposal from Current Technology, including the subsidy for a total cost of \$5,451.81.

The motion was carried by unanimous roll call.

C. **E-Rate Wan/Lan**

The FCC has set money aside for schools to upgrade network infrastructure, in hopes that all students will have access to the internet within instructional settings. This Federal subsidy will cover 70% of the cost of quality, fast internet for schools. The Technology Department only received one bid response, and recommended Mapletnet Wireless as its Lan and Wan provider for the next 5 years. MNW agreed to maintain and provide us with 200Mbps full duplex Wan, and 300 Mbps full duplex Lan between outer lying schools. We have a clause that will allow us to upgrade the service during the contract based on need. The total yearly cost of this service is \$52,680 per year. After the E-rate subsidy is applied, North Boone would be responsible for \$15,804 per year. This is a savings of \$45,720 per year based on our last contract.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approved Mapletnet Wireless for the E-Rate Wan/Lan provider for a total cost of \$15,804 per year, including the subsidy.

The motion was carried by unanimous roll call.

D. **Overnight Field Trip Request - NBHS**

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the High School overnight field trip to Washington DC on April 26-29, 2019.

The motion was carried by unanimous roll call.

E. **Approval of ELL Summer School**

An ELL Summer School Program was proposed for students currently enrolled in grades K-4. The program will be four days per week for five weeks. There is no cost to families for this program and transportation will be provided.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the ELL Summer School program as presented.

The motion was carried by unanimous roll call.

F. Approval of General Education Summer School

A General Education Summer School Program was proposed for students currently enrolled in grades K-1 and 5-8. The program will be four days per week for five weeks. There is no cost to families for this program and transportation will be provided.

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the General Education Summer School program as presented.

The motion was carried by unanimous roll call.

G. Approval of ESY Summer School

An Extended Summer School for Students with Special Needs was proposed to be held at Capron Elementary and will run June 5, 2018 - June 28, 2018. The program hours will be Monday-Thursday from 8:30-10:30. In addition to these programs Belvidere Park District is an option as well as individual tutoring. All recommendations for ESY are made through the individual education team and IEP process.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Extended Summer School program as presented.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 8:22 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Brian Haselhorst, Vice President Joe Haverly, Secretary Mary Maxey, Tom Moon, Ed Mulholland and Tom Kinser.

The Open Session of the Board of Education was called to order at 9:10 p.m. by President Matt Ellingson.

Present: Matt Ellingson, Brian Haselhorst, Joe Haverly, Mary Maxey, Tom Moon, Ed Mulholland and Tom Kinser.

RECOMMENDATIONS FROM EXECUTIVE SESSION

(none)

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 9:11 p.m.
The motion was carried by unanimous voice vote.

PRESIDENT _____

SECRETARY _____

APPROVED: