

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, April 24, 2018

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Tom Kinser,  
Secretary Mary Maxey, Tom Moon and Ed Mulholland.

Absent: Brian Haselhorst

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the Agenda as presented.

The motion was carried by unanimous voice vote.

**AUDIENCE TO VISITORS**

*(none)*

**TREASURER'S REPORT**

Ms. Geyman stated the Treasurer's report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee congratulated the 8<sup>th</sup> grade girls' basketball team for undefeated seasons in both their 7<sup>th</sup> and 8<sup>th</sup> grade years. Mr. Jamie Pearce praised the team members for their accomplishment and outstanding character. Mr. Matt Brinkmeier, coach, also expressed his appreciation to the girls and expressed how he valued their contributions both on and off the court. Mr. Brinkmeier thanked the Board and the parents for their support. Mrs. Beth Doetch was also thanked and recognized as their coach. The undefeated team included: Abigail Aguilar, Chevie Gibson, Alexia Goodman, Abigail Guthrie, Joanna Mendoza, Karla Mendoza, Brynn Meredith, Riley Rankin, Morgan Richardson, Isabela Sandoval, Erika Talavera, Kaylee Witte and Lily Zimmerman.

Dr. Greenlee stated the Poplar Grove Village repealed the impact fees, but noted they are not looking to take away the fees, they just won't be collecting them for the District. The District will plan to meet with legal counsel and the Village. Mr. Mulholland asked if the loss of impact fees would affect our bond rating. Ms. Geyman will consult Baird Financial.

Dr. Greenlee suggested holding an upcoming Business Committee meeting to discuss fee payments and schedules, along with locking in prices for gas and electric.

## COMMITTEE REPORTS

### Policy Committee

Mrs. Maxey noted the Policy Committee met on April 10, 2018 and the first reading of those policies are on the agenda tonight.

### Business Services Committee

Mr. Mulholland said the Committee had not met this month and the next meeting will be May 8, 2018 at 6:30 p.m.

### Facility/Long Range Planning Committee

Mr. Moon noted the Facilities Committee had met in March, but would like a meeting on May 8, 2018 at 5:30 p.m.

### Curriculum, Instruction and Assessment Committee

Mr. Haverly said the CIA Committee had not met in April and the next meeting is to be determined.

## CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting March 20, 2018
- B. Minutes of the Special Board Meeting April 10, 2018
- C. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified – Hire</b>				
District	Jodie Rogers	UE/MS Summer School Teacher (3 hours/day for 10 days)	\$25.00/hour plus TRS	5/29/18 – 6/28/18
District	Keirsten Putnam	UE/MS Summer School Teacher (3 hours/day for 10 days)	\$25.00/hour plus TRS	5/29/18 – 6/28/18
<b>2. Certified – Resignation</b>				
NBUE	Dane Huseman	5 <sup>th</sup> Grade ELA Teacher	N/A	End of 2017-2018 School Year
<b>3. Non-Certified – Hire</b>				
PGE	Glenda Ford	Special Education TA (5.75 hrs/day)	TA30, Step 1	4/2/18
District	Amanda Lewandowski	Elementary Summer School TA (3.0 hrs/day for 4 days/week)	Per NBESS Schedule	6/5/18 – 6/28/18
District	Laura Richards	Early Childhood Summer School TA (3.0 hrs/day for 4 days/week)	Per NBESS Schedule	6/5/18 – 6/28/18
<b>4. Extra-Curricular - Resignation</b>				
NBHS	Donna Sremaniak	JV Volleyball Coach	N/A	3/20/18
NBMS	Matt Protz	7 <sup>th</sup> Grade Boys Basketball Coach	N/A	4/13/18
NBMS	Janet Ellingson	Basketball Cheerleading Coach	N/A	4/17/18
NBMS	Janet Ellingson	Football Cheerleading Coach	N/A	4/17/18

- D. First Reading of Policies

## **NEW BUSINESS**

### **A. Curriculum Audit**

Dr. Greenlee had sought quotes from companies that can assist in implementing a process for sound continuous improvement. Ms. Arlana Bedard, Director for Programs and Services, Consortium for Educational Change gave a presentation on the proposed audit. She noted the goal of the audit will be to discover the degree of alignment that exists and make recommendations that may be implemented to improve instruction and, in turn, student academic performance. Ms. Bedard said auditors will review current policies, processes, implementation of CIA and results of teaching and learning. The auditors will also collect data through the self-assessment completed by staff, focus group interviews, classroom observations, and document analysis on implementation of the CIA practices. Mr. Mulholland asked if this was the right time for an audit and Ms. Bedard replied that mid-strategic plan is a good time to do a check to see if efforts are showing. She noted their service identifies findings, and the District would then choose how to prioritize. Mrs. Lilja added that after looking at PARCC and MAPs scores, we can see our students are struggling. She said the audit will help identify the areas in which we can improve our instruction as well as support teachers to be stronger in instruction.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the Curriculum Audit by Consortium for Educational Change as presented for a cost of \$18,050.

The motion was carried by unanimous roll call.

### **B. Curriculum Coordinator**

Dr. Greenlee remarked that Cheryl Gieseke had been working with our Math Curriculum Committee this past year. He would like to keep our committee groups meeting through the end of the school year, as they are working to align our curriculums with the Common Core Standards, create Curriculum Maps and adopt middle school resources. Dr. Greenlee noted the middle school and elementary school committees are currently piloting resources. Mrs. Lilja also stated Ms. Gieseke has completed a great deal of the behind the scenes work, helps in selecting priority standards, document creation, piloting, training and facilitating multiple meetings.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to extend Cheryl Gieseke's contract by adding 25 additional days, not to exceed \$10,000 using Title I money.

The motion was carried by unanimous roll call.

### **C. High School Pairing with Sister School**

Ms. Tracy Cannell, Sister School Liaison addressed the Board about an opportunity to partner with a school in China. She feels it feeds into our strategic plan as far as providing exceptional experiences for our 21<sup>st</sup> century learners. Ms. Cannell stated China would love to have our students come visit. Another guest presenter noted the critical importance of forming partnerships and the desire to open our students up to a bigger world. A Memorandum of Understanding was provided. There would be no cost to the school and the program would be available to both middle and high school students.

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the High School Pairing with the Sister School as presented.

The motion was carried by unanimous roll call.

**D. April 2018 Bills**

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the April bills as presented.

The motion was carried by unanimous roll call.

**E. Summer School Library Program**

The purpose of the program is to give students an opportunity to continue their positive reading momentum throughout the summer by having both libraries open as well as Books on Wheels to deliver the libraries to the students. The program would require approximately 147 hours of librarian staff, equaling \$4022, including materials.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Summer School Library Program as presented.

The motion was carried by unanimous roll call.

**F. Upper Elementary Math Intervention**

Mr. Pearce acknowledged our upper elementary students are performing below the norms in math and he is proposing utilizing a study hall as an instructional block for math. He noted the current math teachers would supervise the intervention block, but if it turned into an extra duty situation, the cost would be approximately \$4,800. The plan is to start the interventions in 2018-2019. Mr. Kinser asked if pulling students from elective classes would be an option in an effort to capture all students in need. Mr. Pearce said he could re-work the plan and bring back a new schedule in time for the next Board meeting. The Board decided to table this topic until the May meeting.

**G. Contract Renewal with Drive Right School of Driving**

A two-year contract for Driver's Education Instruction which includes classroom instruction, behind-the-wheel instruction and observation instruction was presented for approval.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the two-year contract with DRIVE-RIGHT School of Driving, Inc.

The motion was carried by unanimous roll call.

**H. Renewable Energy**

This topic will be addressed at the next Facilities Committee meeting.

**UNFINISHED BUSINESS**

**A. Board Goals**

The Board approved the goals presented, with the AP goal open to future changes. Mr. Hubert will be making a presentation on the AP topic which could affect the details of this goal.

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the goals as presented with the AP goal open to change in the future.

The motion was carried by unanimous roll call.

### **EXECUTIVE SESSION**

A motion was made at 8:13 p.m. by Mrs. Maxey and seconded by Mr. Moon to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, the placement of individual students in special education programs and other matters relating to individual students, or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Vice President Joe Haverly, Secretary Mary Maxey, Tom Moon, Ed Mulholland and Tom Kinser. Also Present: Mr. Scott Nemanich, Board Attorney and Mr. Jamie Pearce.

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Mr. Pearce left Executive Session at 8:31 p.m.  
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The Open Session of the Board of Education was called to order at 8:48 p.m. by President Matt Ellingson.

Present: Matt Ellingson, Joe Haverly, Mary Maxey, Tom Moon, Ed Mulholland  
and Tom Kinser.

### **RECOMMENDATIONS FROM EXECUTIVE SESSION**

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the hire of Ashley Doetch as the Director of Special Education as presented, effective April 30, 2018.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the out of district tuition fees for students 2018-1, 2, 3 and 4.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve up to 15 sick bank days for Lisa Scribner, contributed from NBEA members for the remainder of the 2017-2018 school year.

The motion was carried by unanimous roll call.

### **ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Moon to adjourn at 8:50 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_

**APPROVED:**