

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, July 24, 2018

6:30 p.m.

CALL TO ORDER AND ROLL CALL

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to appoint Tom Kinser as President Pro-Tem until Mr. Haverly arrived.

The motion was carried by unanimous roll call.

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Pro-Tem, Tom Kinser.

Present: Brian Haselhorst, Tom Kinser, Secretary Mary Maxey, Tom Moon and Ed Mulholland. Vice President Joe Haverly arrived at 6:40.

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Agenda as presented.

The motion was carried by unanimous voice vote.

AUDIENCE TO VISITORS

(none)

TREASURER'S REPORT

Ms. Geyman stated the Treasurer's report was as presented.

SUPERINTENDENT'S REPORT

Dr. Greenlee thanked the Harvard Moose for a donation of two portable bleacher sections.

He noted the tiling work at Poplar Grove was planned for this week.

Dr. Greenlee stated the Capron roof project had been pushed back twice, but materials are arriving and they expect to begin work this Thursday, July 26.

Dr. Greenlee visited the buildings today and they all looked good, and noted sealing and repairs of blacktop had been completed and the bus parking lot was graded.

Dr. Greenlee asked if the Board could move the August meeting to the 14th due to a personal conflict. Based on the unavailability of the Board for the 14th, the meeting is still planned for August 21, 2018.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey said the Policy Committee had not met and expects a meeting in August.

Business Services Committee

Mr. Mulholland shared the Committee had met on July 11, 2018 at 6:30 to discuss the budget, bus purchasing vs. leasing, the audit and substitute rates for the support staff.

Facility/Long Range Planning Committee

Mr. Moon said the Facilities Committee will likely meet in August. Mr. Moon suggested having the architects evaluate building roof loads, and suggested the solar energy panel project be put on hold until architect approval.

Curriculum, Instruction and Assessment Committee

Dr. Greenlee noted the CIA Committee not met and the next meeting will likely be in the fall.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the consent agenda as presented.

Ayes: Mr. Kinser, Mrs. Maxey, Mr. Moon and Mr. Mulholland

Nays: none

Abstain: Mr. Haselhorst

The motion passed 4-0, with one abstention.

A. Minutes of the Regular Meeting June 26, 2018

B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified – Hire				
NBHS	Jackson Baker	Business/Technology Teacher	BA16, Step 0	8/16/18
NBMS	Rebecca Bielawski	7 th Grade ELA Teacher	BA, Step 4	8/16/18
NBMS/ UE/MES	Stacey Powell	Speech Language Pathologist	MA24, Step 10	8/16/18
NBMS/ NBUE	Jennifer Kamholz	Bilingual Teacher	BA, Step 0	8/16/18
2. Certified – Resignation				
NBMS	Renee Roen	7 th Grade ELA Teacher	N/A	7/11/18
NBUE/ NBMS	Laura Stroup	Social Worker	N/A	End of 2017-2018 School Year
3. Non-Certified – Hire				
NBUE	Jessica Haselhorst	Special Education Teacher Assistant (5.75 hours)	TA30, Step 1	8/16/18

CES	Stephanie Meyers	Special Education Teacher Assistant (5.75 hours)	TA30, Step 3	8/16/18
District	Tina Corson	Bus Assistant (3 rd route)	Per Contract	8/20/18
PGE	Alice Rabe	Assistant Custodian (4 hours)	Per NBESS Contract	7/16/18
CES	Dean Schultz	Head Custodian	Head Custodian, Step 7	8/20/18
PGE	Lori Hodges	Special Education Teacher Assistant (5.75 hours)	TA120, Step 3	8/16/18
4. Non-Certified - Resignation				
NBUE	Tina Corson	Assistant Cook (2 hours)	N/A	7/3/18
5. Non-Certified – Leave of Absence				
PGE	Jill Arata	Special Education Teacher Assistant (5.75 hours)	N/A	8/23/18 for 6-12 weeks
6. Non-Certified - Retirement				
NBMS/ NBUE	Janet Ellingson	Library Assistant	N/A	12/31/18
District	Bob Boehmke	Bus Driver	N/A	7/19/18
7. Extra-Curricular - Hire				
UE/MS	Brad Walter	Chess Coach	Group VI, Step 2	2018-2019 School Year

- C. Additional Paraprofessional Position
- D. Appointment of Hearing Officers
- E. Review of Transportation Serious Safety Hazards
- F. Appointment of School Treasurer
- G. Group VIII Program Request - UE

UNFINISHED BUSINESS

A. Substitute Rates 2018-2019

Ms. Geyman conducted a study of area substitute pay rates and reviewed our absences and fill rates. It was recommended we set the substitute pay rates to be more in line with the current union contracts, which would raise the paraprofessional rate from \$10.00 to \$11.00 per hour, and the substitute custodian rate from \$11.26 to 11.76 per hour.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the substitute rate increases for paraprofessionals to \$11.00 per hour and the custodian rate to \$11.76 per hour, with all other substitute rates remaining the same as 2017-2018.

The motion was carried by unanimous roll call.

NEW BUSINESS

A. July 2018 Bills

A motion was made by Mr. Kinser and seconded by Mrs. Maxey to approve the July bills as presented.

The motion was carried by unanimous roll call.

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Mr. Haverly arrived at 6:40 and replaced Mr. Kinser as President Pro-Tem.
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B. Board Member Vacancy

Dr. Greenlee announced that Mr. Ellingson resigned from the Board of Education on June 26, 2018, and stated we have advertised the vacancy in the legal section of the newspaper and on our website. He shared that we had one applicant, and the Board wished to keep the applicant deadline open until the end of the month. He noted the Vice President would become President, and the Board would then elect a new Vice President. A Special Meeting is scheduled on August 2, 2018 at 6:30 p.m. to select a new Board member to fulfill the remaining term left by Mr. Ellingson.

C. Auditor

On June 20, 2018, Dennis Hildebrandt emailed that Siepert's will no longer be performing the financial audit for North Boone. Ms. Geyman had addressed this topic at the July 11, 2018 Business Committee meeting, and the Committee agreed to recommend Gorenz and Associates as our financial auditor. Gorenz is booked until mid-October, so it will be necessary for us to file an extension until December 15th with the ROE. The anticipated cost of the audit is \$18,000.00.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve Gorenz and Associates as our financial auditor, and file an extension with the ROE.

The motion was carried by unanimous roll call.

D. Tentative Budget

Ms. Geyman had presented the FY2019 tentative budget at the July 11, 2018 Business Committee meeting. The budget was based on the new Evidence Based Funding Model, along with other expected revenues and expenditures. The budget is tentative and changes will be made as more information is received. The budget will be brought back to the Board in August for review and voted on in September. Ms. Geyman also enhanced the chart showing budget per building. She noted the high school has the largest number of staff and the budget includes funding for specialized programs to meet college and career readiness as well as guidance and athletics; the middle school has departments such as guidance and athletics; the UE/MS para staff is funded by a grant which is not shown in the actual budget; the upper elementary shares services such as library, speech and social work with the middle school and Manchester; the Poplar Grove Elementary budget includes specialized programs for students with special needs; Capron Elementary has specialized programs for preschool, and Manchester shares services such as library, speech and social work the UE and MS. She noted there were lots of variables in cost per student, even factoring veteran staff vs. new teacher costs. Mr. Mulholland requested a deeper dive into the numbers per student. Mr. Moon asked for the cost of utilities by school and by student. Ms. Geyman offered to gather additional information, and said the draft budget will be on display in August.

E. Technology Purchases

Mr. Jerry Rudolph, Instructional Technology Coordinator gathered bids for staff laptops, desktops and student Chromebooks. It was recommended to use 2017-18 Title One funds to purchase 60 student Chromebook computers from SHI for \$14,973 for the use at Upper Elementary, 100 touch screen Chromebooks that support a new K-2 test at each K-4 building from Insight at \$32,286, purchase 50 new laptops with docking stations from ITSavvy at \$54,250 to replace aging staff desktops, and purchase 60 off-lease desktops from Compugen for \$18,000 that have 5 year warranties to replace 8 year old desktops around the district from the 2018-19 Technology Budget. Mr. Mulholland thought we were only replacing devices based on the last Business meeting. Dr. Greenlee said teachers are stating that technology is important for students, and teachers feel they cannot maximize their curriculum series without devices. Mr. Haverly was concerned the detailed quotations were not part of the public agenda. He also asked if there was a rationalization and justification for these device purchases. Dr. Greenlee shared the process begins by aligning the curriculum, then providing resources, starting professional development, followed by the implementation of the supporting technology. Mrs. Maxey asked if this purchase would help with the standardized testing. Dr. Greenlee and Mr. Rudolph both felt the additional devices would absolutely help with testing. Mr. Mulholland said we need a return on investment goal with these types of purchases. Mr. Rudolph noted our technology is already behind our surrounding districts. Mr. Mulholland said as we go down this path, someone is going to be accountable for test scores. Mr. Kinser said he looks at the technology purchase as a supplemental tool, and was comfortable moving forward with the approval tonight. He was not concerned about the quotes being public, as that could be corrected if needed, and will not materially change the decision tonight. Dr. Greenlee felt best practice was supporting curriculum. The Board elected to table the topic until the August 2, 2018 meeting in order for Dr. Greenlee to consult legal counsel regarding the public quote situation.

F. Curriculum Facilitator

Dr. Greenlee requested the Board approve the rehiring of Cheryl Gieseke as a Part-Time Curriculum Facilitator. Ms. Gieseke would work under the direction of Mrs. Lilja and support with the facilitation of the Math Curriculum Committee meetings. They have worked together with curriculum and staff development and this structure would allow our district to continue with the development of our Math curricular alignment K-12 as well as the adoption process for math materials in grade K-5. The estimated number of days would be approximately 75, at a cost of \$25,000.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the rehiring of Cheryl Gieseke as Curriculum Facilitator as presented, using professional development and Title II budgets.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

(none)

ANNOUNCEMENTS & OTHER INFORMATION

- A. FOIA Log
- B. Student Activity Reports

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to adjourn at 7:40 p.m. The motion was carried by unanimous voice vote.

PRESIDENT PRO-TEM _____

SECRETARY _____

APPROVED: