

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, February 19, 2019

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:32 p.m. by President Joe Haverly.

Present: Brian Haselhorst, President Joe Haverly, Secretary Mary Maxey, Ed Mulholland, Tom Moon and Carl Rudy.

Absent: Vice President Tom Kinser

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Agenda as presented.

The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

*(none)*

**TREASURER'S REPORT**

Ms. Geyman stated the Treasurer's report was as presented. She noted auditor adjustments will be included next month.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee recognized the following cheerleaders for their accomplishment at the State competition: Kylie Nelson – Co-Captain, Hannah Underwood – Co-Captain, Alexis Seabaugh, Emma Blasinski, Jenna Shattuck, Miranda Wagner, Jonah Brunschon, Olivia Topping, Samatha Becker, Kenzie Demann, Emily Feick and Jestina Goings. Mrs. Kim Crull stated the team worked very hard to accomplish this goal, and thanked the parents, community and Board for their support.

Dr. Greenlee mentioned he attended the ESSA conference in Chicago, where there were many sessions on curriculum development, district wide student instructional programming, student social / emotional programs, and ideas for creating strong links for parents. He felt we have done several things well, but we also have a lot of work to do in order to move toward long term success.

He noted he had been in communication with each union regarding amended calendars, and will be sending the calendar out to parents and staff. May 31<sup>st</sup> will now be the last day for student attendance.

## COMMITTEE REPORTS

### Policy Committee

Mrs. Maxey mentioned the first reading of policies from the January 16, 2019 meeting were on the agenda for tonight.

### Business Services Committee

Mr. Mulholland said the Business Committee met earlier tonight to discuss online registration, payment vendors, the Pre-K program, student fees and insurance.

### Facility/Long Range Planning Committee

Mr. Moon said the Facilities Committee will likely meet again after the roof bids are received.

### Curriculum, Instruction and Assessment Committee

Mr. Haselhorst and Dr. Greenlee set a meeting for March 6, 2019 at 3:45 p.m. to discuss summer school and the K-5 math adoption.

## CONSENT AGENDA

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting January 24, 2019
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified - Hire</b>				
NBHS	Jennifer Nichols	PE Teacher	MA, Step 1	2/25/19
<b>2. Certified - Resignation</b>				
UE/MS	Jamie Pearce	Principal	N/A	6/30/19
<b>3. Non-Certified - Hire</b>				
NBUE	Brenda Jones	Special Education TA (5.75 hours/day)	TA30, Step 1	2/4/19
PGE	Thomas Frick	1:1 Special Education TA (6.5 hours/day)	TA120, Step 4	2/5/19
NBHS	Aracely DelReal	Bilingual TA (5.75 hours/day)	TA30, Step 1	2/19/19
UE/MS	Laura Funk	Assistant Nurse (5.75 hours/day)	Nurse, Step 7	2/8/19
District	John Pohlman	Permanent Sub Bus Driver (2 routes per day)	\$28.19 per route plus IMRF	2/11/19
<b>4. Extra-Curricular - Hire</b>				
NBHS	Phil Baker	Varsity Head Football Coach	Group I, Step 8	2/8/19

<b>5. Extra-Curricular – Resignation</b>				
NBHS	Phil Baker	Varsity Assistant Football Coach	N/A	2/8/19

- C. First Reading of Policies
- D. NBYS Contract

### **UNFINISHED BUSINESS**

**A. Strategic Plan Update**

Dr. Greenlee suggested holding a meeting on Friday, May 3, 2019 to review the plan, update accomplishments, determine if we are still on target and if this plan is still accurate for our district. He will work with the facilitator and the past committee members on arrangements.

**B. MES Roof Design**

On January 24, 2019, the Board gave consent to Facilities Director and the District Architect to prepare bid documents and collect bids for replacement of this roof, gutters and necessary fascia at the Manchester Elementary School. Cashman Stahler submitted a proposal for their architectural services associated with the removal and replacement of the existing gymnasium roofing. The estimated cost of their services is 7.5 percent or \$11,250 plus any professional services beyond this scope, along with reimbursable expenses.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the District Architect proposal for the Manchester Elementary School Gymnasium roof replacement, including gutters, fascia & soffits as presented.

The motion was carried by unanimous roll call.

**C. PGE Sewer Repair Design**

Cashman Stahler Architects are working with a civil engineer on this project. They are moving forward with preliminary investigative work and reviewing drawings.

### **NEW BUSINESS**

**A. February 2019 Bills**

A motion was made by Mr. Rudy and seconded by Mrs. Maxey to approve the February bills as presented.

The motion was carried by unanimous roll call.

**B. Approval of Registration Fees 2019-2020**

It was recommended that student fees remain the same for the 2019-2020 school year. All students registered and paid in full by August 1, 2019 will receive a \$25 discount per child. Beginning August 2, 2019, families will pay the Board approved fee rate.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the 2019-2020 student fees as presented.

The motion was carried by unanimous roll call.

**C. Approval of 2019-2020 Lunch and A La Carte Prices**

It was recommended that lunch prices remain at \$2.75 (the same as 2018-2019), as the State Paid Lunch Equity Report has not yet been made available to our Food Service Director. Based upon a food service audit the district will need to raise lunch prices in 2020-2021.

A motion was made by Mr. Moon and seconded by Mr. Haselhorst to approve the 2019-2020 Lunch and A La Carte Prices as presented.

The motion was carried by unanimous roll call.

**D. Approval of 2019-2020 Transportation Fees**

District 200 provides free bus transportation for students who live more than 1.5 miles from their designated attendance center or within an approved state-designated hazard area. No stops will be made less than one-half mile from the school. Parents may choose to pay for bus service on an annual basis for students not eligible for free bus service. Paid transportation will be based on availability as well and first-come first served basis, and it is understood it will not be offered if we do not have the staff to accommodate. It was proposed that all students that participate in the preschool program will be eligible for free bus transportation.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the 2019-2020 Transportation Fees as presented.

The motion was carried by unanimous roll call.

**E. Insurance Committee Update**

Ms. Geyman stated the insurance committee met on January 22, 2019 to discuss the medical plan, insurance renewal, HRA update, wellbeing management programs, insurance professional development, flexible spending and voluntary insurance. She mentioned the District will plan another HRA staff training in September for new employees.

Ms. Geyman noted six staff members are enrolled in flex, and that the associated fees may be discouraging participation. She stated the District saved about \$1,258 in taxes, but there is a potential for the District to cover fees to increase participation and tax savings. In an effort to encourage people to use this benefit, she will bring the flex fee recommendation back to the Board in March.

**F. Approval of Director of Curriculum, Instruction and Assessment**

Dr. Greenlee provided an overview and a job description for a Director of Curriculum, Instruction and Assessment. The Director will provide leadership and vision in the ongoing planning, implementation, development, direction, review and evaluation of the district's curriculum and instructional services, federal programs, career and technical education services, assessment, research and evaluation services. The Director ensures that the district/school education objectives are aligned to state frameworks and to instructional practices that yield the highest standards of student achievement and instructional excellence. The position would be 12 months and the salary is estimated \$110,000 including TRS.

Mr. Mulholland said he would like the organizational chart to show Principals reporting to the Curriculum Director, to ensure the Director will drive what is going on with curriculum. He also would like to see monthly progress updates, and would like to hire someone with a proven track record, as an experienced person could help us hit our benchmarks. Mr. Rudy felt since Dr. Greenlee coordinates all the directors, if Curriculum Director has curricular authority, that can be used by Dr. Greenlee to ensure mandates are met. Mr. Rudy suggested we clearly articulate their domain and responsibilities, and try to consolidate responsibilities and maintain accountability. Mr. Mulholland asked about the role of the CEC. Dr. Greenlee said they would be able to help with support, including professional development, strategy in the classroom and analyzation of the curriculum. Dr. Greenlee stated he would share the audit right away with the Curriculum Director and begin work on the core first with science, math and then ELA.

A motion was made by Mr. Haselhorst and seconded by Mr. Mulholland to approve the position of Director of Curriculum, Instruction and Assessment as presented. The motion was carried by unanimous roll call.

#### **EXECUTIVE SESSION**

A motion was made at 7:17 p.m. by Mrs. Maxey and seconded by Mr. Mulholland to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, President Joe Haverly, Secretary Mary Maxey, Tom Moon, Ed Mulholland and Carl Rudy.

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Dr. Greenlee left Executive Session at 8:20 p.m.  
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The Open Session of the Board of Education was called to order at 9:48 p.m. by President Joe Haverly.

Present: Brian Haselhorst, Joe Haverly, Mary Maxey, Tom Moon, Ed Mulholland and Carl Rudy.

#### **RECOMMENDATIONS FROM EXECUTIVE SESSION**

*(none)*

#### **ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Rudy to adjourn at 9:49 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_

**APPROVED:**