

**North Boone Community Unit School District No. 200**  
Minutes of the Regular Meeting of the  
Board of Education  
District Office  
6248 North Boone School Road, Poplar Grove, Illinois 61065  
Tuesday, March 19, 2019  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:32 p.m. by President Joe Haverly.

Present: Brian Haselhorst, President Joe Haverly, Vice President Tom Kinser,  
Secretary Mary Maxey, Ed Mulholland and Carl Rudy.  
Absent: Tom Moon

**APPROVAL OF AGENDA**

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Agenda as presented.

The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

*(none)*

**TREASURER'S REPORT**

Ms. Geyman stated the Treasurer's report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee stated they have entered negotiations with NBESS and Mr. Rudy, Mr. Kinser and Ms. Geyman will be on the negotiations team.

He noted the Illinois Assessment of Readiness, formerly the PARCC now has the test window open for grades 3-8 for students testing in math and ELA.

Dr. Greenlee mentioned the K-5 Math Committee is in the final stages of the math resource adoption review and will have a recommendation for the April Board meeting.

We are also still waiting for state regulations before a final 2019-2020 school calendar is presented for approval. Dr. Greenlee anticipated students starting mid-week after the fair, with two weeks off for winter break, and will try to have school out by Memorial Day.

**COMMITTEE REPORTS**

**Policy Committee**

Mrs. Maxey said the next Policy Committee meeting is to be determined. We received a new batch from PRESS but will first complete the tasks associated with the second reading and approval on the current group of policies before working on the merge of the new batch.

**Business Services Committee**

Mr. Mulholland stated at the last Business Committee meeting, we received an update from Ms. Geyman on online registration, and received a presentation on the Pre-K program. He noted the Committee discussed concerns with busing and Pre-K tuition seats. The Committee also discussed student fees and insurance flex fees.

**Facility/Long Range Planning Committee**

Dr. Greenlee said the facility items were under Unfinished Business and he would update the Board at that point in the meeting.

**Curriculum, Instruction and Assessment Committee**

Mr. Haselhorst noted the CIA Committee met on March 6<sup>th</sup> to discuss math textbook recommendations and summer school proposals.

**CONSENT AGENDA**

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting February 19, 2019
- B. Personnel

<b>Site</b>	<b>Person</b>	<b>Position</b>	<b>Salary</b>	<b>Effective/ End Date</b>
<b>1. Certified - Hire</b>				
NBUE	Becky Giesecke	Homebound Tutor (One hour per day when school is in session)	\$25.00/hour plus TRS	3/5/19 through the End of 2018-2019 School Year
<b>2. Certified - Resignation</b>				
CES	Emily Mortimer	3 <sup>rd</sup> Grade Teacher	N/A	End of 2018-2019 School Year
PGE / NBHS	Stacey Powell	Speech Language Pathologist	N/A	End of 2018-2019 School Year
NBHS	Dawn Rolander	Math Teacher	N/A	End of 2018-2019 School Year
MES	Hollie Sterud	3 <sup>rd</sup> /4 <sup>th</sup> Grade Teacher	N/A	End of 2018-2019 School Year
<b>3. Non-Certified - Hire</b>				
CES	Danielle Loch	Teacher Assistant	TA120, Step 7	3/11/19

<b>4. Extra-Curricular – Hire</b>				
NBHS	Melissa Ford	Girls Assistant Track Coach	Group III, Step 0	2/19/19
<b>5. Extra-Curricular – Resignation</b>				
NBHS	Patrick Freeman	Head Volleyball Coach	N/A	3/6/19

- C. NIA Contracted Services
- D. Approval of Membership in IHSA

**UNFINISHED BUSINESS**

**A. Second Reading and Approval of Policies**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Second Reading and Approval of Policies as presented. The motion was carried by unanimous roll call.

**B. PGE Sewer Repair Design**

Cashman Stahler Architects and the Director of Facilities are currently working with a civil engineer on this project, and are moving forward with investigative work.

**C. MES Roof Design**

On March 15, 2019, a notice was published to accept bids for the removal and replacement of the existing Manchester roofing. Work is scheduled to take place between June 2019 through August 2019. No Mandatory Pre-Bid meeting is scheduled for this project. All Prospective Bidders are required to visit the project site prior to the submission of a Bid Proposal. The public bid opening is anticipated at 2:00 P.M., Thursday, April 11, 2019, at the District Office.

**D. Approval of E-Funds Vendor**

Ms. Geyman proposed that North Boone continue to work with E-funds for online registration and participate in the full pay plan. To encourage online credit card payments, the District would not charge parents a fee and the District would absorb the 3.2% plus \$0.20 per transaction fees. The estimated potential cost of this fee would be about \$3,000 a year. She stated at this time last year, our outstanding fees were \$130,000, and as of today we are at \$51,000 in outstanding fees. A list of non-responders will be compiled after spring break which will be forwarded to collections. Ms. Geyman felt some of the success in collecting the outstanding fees was directly related to the Board reducing registration fees. She noted we could possibly capture back some of the registration transaction fees by increasing our fees by a small amount. The cost calculation presented was for fees only, and did not include the lunch program. The credit card fees cannot be separated from lunch and registration, meaning if we chose to absorb registration transaction fees, by default we would also be absorbing lunch transaction fees. Mr. Haselhorst asked to see the fees for lunch costs before agreeing to absorb all the transaction fees. After discussion, the Board elected to move forward with the current recommendation, and would re-visit the transaction fee structure in the future.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve E-Funds as the online registration payment vendor with the District absorbing the fees and transaction costs as presented.

The motion was carried by unanimous roll call.

**E. Flex Insurance Account**

The Insurance Committee along with representatives from Gallagher met on February 6, 2019. The Committee proposed that the District cover the monthly cost of the administration fee for the Flexible Spending Account starting in 2020. Currently anyone enrolled in this program is responsible for the monthly administration fee, which has the potential to hinder participation. Increased staff participation has the potential for increased tax savings for the District, and the tax saving benefit of increased participation will pay for the cost of the administration fees.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst for the District to cover the monthly cost of administration of the Flex Insurance Account plan beginning in the 2020.

The motion was carried by unanimous roll call.

**NEW BUSINESS**

**A. March 2019 Bills**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the March bills as presented.

The motion was carried by unanimous roll call.

**B. Summer School – ELL, ESY, UE/MS and General Education**

ELL, ESY, UE/MS and General Education Summer School Programs were proposed. The programs will be offered June 10 – July 3, 2019. There is no cost to families for these programs and transportation will be provided. Summer School for K-4 will be held at Capron Elementary, and the program for grades 5-8 will be held in the UE library. The ELL program will be covered by a Title III grant. The General Education program will be covered by a Title I grant. The Special Education program and transportation are the only portions not covered by a grant.

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to approve all Summer School programs as presented.

The motion was carried by unanimous roll call.

**C. Pre-K Program**

The blended Pre-K program is currently located at Capron Elementary, with two classrooms that offer a morning and afternoon session each. There are 15 seats in each of the four sessions, ten designated for at risk students (formerly the grant program) and five for students that have a qualifying IEP. They are proposing an increase of seats from 15 to 20 in each session, which would add five designated seats for tuition students. Tuition based students would not have an impact on funding. Dr. Greenlee mentioned we might see the reinstatement of the Pre-K for all grant in the future. The fee structure for at risk and IEP students would be the District registration fee of \$75.00 and the tuition students would be \$100.00 per month with a \$50.00 deposit. They are proposing transportation be provided for all students in the program. There may be a need for an additional para, along with some additional furniture including small tables and chairs.

Mr. Mulholland voiced concern over wait listing at risk kids for tuition students. Ms. Geyman described one of the benefits of a blended Pre-K program was the more wide-range the population a student gets to see, the better served, and having students at various levels with different gifts are impactful. Mrs. Louis addressed why the Pre-K program had remained at Capron, noting it is ADA compliant, has two dedicated classrooms that can accommodate the resources needed and have changing/restroom areas that attached to the classrooms. Mrs. Louis said having Pre-K in each elementary building would include hiring another teacher, two teacher assistants, and all three teachers would have to be Special Education certified. She also identified that play based assessments and Pre-K screenings may have to look different, additional required equipment needs would have to be purchased, specialized outdoor gym equipment for motor play would be needed, all buildings would have to be ADA compliant, and transportation would be needed for three schools. She also noted that currently collaboration and problem solving takes place regularly between the two teachers, which may prove to be more challenging if spread out among three buildings. Mrs. Louis said it would be great if we could do this, but there would be a lot of pieces that would have to be put in place. Mr. Haselhorst asked how many at-risk student we have. Mrs. Louis said we have 40 currently enrolled, and potentially about 30 students that are wait listed, but is more likely less than 10 right now. She noted each year the numbers fluctuate, and some years we do not have all five IEP seats filled. Mr. Kinser inquired about additional costs be to the District if the Pre-K model was to expand by the tuition based students. Ms. Geyman said the addition of one extra paraprofessional would cost another \$15,000, not factoring any tuition to offset this expense. Mr. Mulholland thought if we could capture all the at risk students, and then offer any remaining seats to tuition based students, he would be supportive. Mr. Kinser felt as we look to start expanding the \$130,000 program, we may wish to look at the expansion with tuition based students. Raising the number of participants without guaranteed reimbursements from the state is a concern of Mr. Kinser. He asked if the District would support the expanded program on its own without tuition based students. Ms. Geyman said we have a placeholder in the budget for the Pre-K program. Dr. Greenlee is confident in the affordability for next couple of years, but for future is uncertain that we will receive proper state funding to help sustain the expanded program. Mrs. Louis said the last screening is in April, so they will have a better idea of the number of students that would require services. She felt increasing the class sizes to 20 with 15 at risk and 5 IEP students would prove to be a lot of need and would recommend adding sections to that class to keep our program quality. The Board was not opposed to tuition based students, be felt in general, that reaching as many at risk students as possible while not veering too far from the past grant constraints and requirements would be desired. Mrs. Louis will work with Ms. Geyman on a cost analysis and needs assessment to bring back scenarios to the Board. The Pre-K Program will be tabled, and brought back to a Business Committee meeting as well as the April Board meeting.

**D. Resolution Authorizing Notice of Dismissal of Non-Tenured Teachers Other than Final-Year Probationary Teachers**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Resolution Authorizing Notice of Dismissal of Non-Tenured Teachers Other than Final-Year Probationary Teachers.

The motion was carried by unanimous roll call.

**E. Resolution Authorizing Notice of Non-Renewal and Reclassification**

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to approve the Resolution Authorizing Notice of Non-Renewal and Reclassification.

The motion was carried by unanimous roll call.

**F. Board Goals**

A Special Board meeting is planned for April 17, 2019 at 7:00 p.m. to discuss Board goals.

**EXECUTIVE SESSION**

A motion was made at 8:16 p.m. by Mrs. Maxey and seconded by Mr. Mulholland to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; and the placement of individual students in special education programs and other matters relating to individual students, or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, President Joe Haverly, Tom Kinser, Secretary Mary Maxey, Ed Mulholland and Carl Rudy.

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Dr. Greenlee left Executive Session at 10:50 p.m.  
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The Open Session of the Board of Education was called to order at 10:55 p.m. by President Joe Haverly.

Present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Ed Mulholland and Carl Rudy.

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve up to 30 sick bank days for Sarah Parker, contributed from NBEA members for the remainder of the 2018-2019 school year.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the 2019-2020 leave of absence request for Shannon Eaton.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve Disciplinary Resolution No. 2019-03 as presented.

The motion was carried by unanimous roll call.

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Rudy to adjourn at 10:58 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_

**APPROVED:**