

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

**District Office**

**6248 North Boone School Road, Poplar Grove, IL 61065**

Tuesday, February 15, 2022

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by Vice President Mary Maxey.

Present: Vice President Mary Maxey, Secretary Brian Haselhorst, Joe Haverly (via phone), Judy Hutchinson, Becky Self and Nan Schilling.

Absent: President Ed Mulholland

**APPROVAL OF AGENDA**

A motion was made by Mr. Haselhorst and seconded by Mrs. Hutchinson to approve the Agenda as presented.

The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

Taylor Michelin respectfully addressed the Board regarding the mask mandate. She had asked if the Board would consider relaxing the mandate to make masks optional, as there are now vaccines available, safety measures in place and social distancing. The Board thanked her for her comments.

**TREASURER'S REPORT**

Ms. Geyman stated the Treasurer's report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee shared the most recent court ruling on masks and stated we still remain under the mandate. He noted by Thursday, there should be a ruling by the appellate court. He felt they could mandate or leave the decision up to local control.

On February 1, 2022, a Strategic Planning meeting was held with 35 people in attendance. They discussed roles, planning and changes. The next meetings are scheduled for February 25, March 11 and April 3.

Dr. Greenlee congratulated the Cheerleading Team on placing 2<sup>nd</sup> in State. He will be inviting them to the March Board meeting to be recognized.

## COMMITTEE REPORTS

### Policy Committee

The next Policy Committee meeting date is to be determined.

### Business Services Committee

Mrs. Maxey said the Business Services meeting met on February 9<sup>th</sup>, but there was no quorum, so they only discussed items on the agenda and did not make recommendations.

### Facility/Long Range Planning Committee

Mr. Haselhorst said the Facilities Committee met on February 9<sup>th</sup> to discuss summer projects, HVAC and athletic facilities.

### Curriculum, Instruction and Assessment Committee

Mrs. Hutchinson said the next CIA meeting will be on March 9, 2022.

## CONSENT AGENDA

A motion was made by Mrs. Hutchinson seconded by Mr. Haselhorst to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting January 18, 2022
- B. Minutes of the Special Meeting February 1, 2022
- C. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Certified – FMLA</b>				
CES	Jacqueline Anderson	Bilingual Teacher	N/A	4/14/22 through end of 2021-2022 School Year
<b>2. Certified – Hire</b>				
CES	Brittany Helland	.5 Pre-K Teacher	BA, Step 1	1/5/22
NBHS	Zena McFadden	Homebound Tutor (1 hour per day when school is in session)	\$25.00/hour plus TRS	1/31/22 - TBD
<b>3. Certified – Retirement - Date Change</b>				
CES	Wanda Grover	1 <sup>st</sup> Grade Teacher	N/A	End of 2021-2022 School Year
<b>4. Certified – Resignation</b>				
NBUE	Sarah Streed	5 <sup>th</sup> Grade Science Teacher	N/A	End of 2021-2022 School Year
<b>5. Non-Certified – Hire</b>				
CES	Stephanie Bengtson	Pre-K Teacher Assistant (5.75 hours/day)	TA120, Step 7	1/31/22
District	Kerri Krup	HR/Bookkeeping Specialist	\$40,000/year including IMRF	3/1/22
NBUE	Laura Funk	Nurse	Per NBESS Schedule	2/14/22

District	Ron Krumsee	Bus Driver (2 routes per day)	\$30.51 per route plus IMRF	2/22/22
<b>6. Non-Certified – Change in Hours</b>				
CES	Brittany Helland	Special Education Teacher Assistant 3 hours/day (was 5.75 hrs per day)	Per NBESS Schedule	1/5/22
<b>7. Non-Certified – Resignation</b>				
NBUE	Amy Hall	Nurse	N/A	2/11/22
CES	Jennifer Reitz	Pre-K Teacher Assistant	N/A	2/25/22
<b>8. Extra-Curricular - Volunteer</b>				
NBHS	Ron Aurand	Bass Fishing Coach	Indemnify	2/2/22
NBHS	Kurt Kanwischer	Volunteer Softball Coach	Indemnify	2/8/22
NBHS	Gabriel Torres	Volunteer Softball Coach	Indemnify	2/8/22
<b>9. Extra-Curricular - Changes</b>				
NBHS	Chris Shank	Mentor (3/4 Stipend – 1 additional mentee added for 1 semester)	Group VI, Year 3	1/13/22
NBHS	Melissa Ford	Mentor (3/4 Stipend – 1 additional mentee added for 1 semester)	Group VI, Year 6	1/14/22
NBHS	Jeff Corn	Mentor (1/4 Stipend – removed 1 mentee for 1 semester)	Group VI, Year 8	1/14/22

D. Special Education 2021-2022 Workload Plan

**UNFINISHED BUSINESS**

**A. District Update**

Mrs. Neri and Mr. Peterson provided an update on Curriculum, SEL, Strategic Planning, School Improvement, Professional Development, Learning Loss and Student Assessment.

**B. Capron Parking Lot**

It was recommended the Board accept the lowest bid from Stenstrom Excavation & Blacktop Group for the Capron School Site Improvement Project. The base bid lump sum an all five alternative bids were \$1,405,518. The alternate bids included fence replacement, playground, water service, electrical service and building lighting. Mrs. Schilling inquired about the electrical bid as it was an even \$100K. Mr. Stahler will contact Stenstrom regarding their electrical quote.

Mrs. Geyman shared a matrix of funding options for the project, including sales tax, local money and fund balances. She also noted there was a \$50K school maintenance grant we received to put toward this project.

A motion was made by Mr. Haselhorst and seconded by Mrs. Hutchinson to approve Stenstrom's base bid and alternative bids 1,2,3 and 5 (all but the electrical).

The motion was carried by unanimous roll call.

**C. District HVAC Project**

It was recommended the Board accept the lowest bid from Hartwig Mechanical for the Mechanical Upgrade Project. The base bid lump sum and all three alternative bids were \$1,172,500. The alternate bids included boiler upgrade, louver replacement and the boiler management system. The bid was reviewed multiple times to confirm the scope of the work.

A motion was made by Mr. Haselhorst and seconded by Mrs. Hutchinson to approve the Hartwig Mechanical base and alternate bids 1, 2 and 3 for a total of \$1,172,500 as presented.

Ayes: Mr. Haselhorst, Mrs. Hutchinson, Mrs. Maxey, Mrs. Schilling and Mrs. Self

Nays: None

Abstain: Mr. Haverly

The motion passed 5-0 with one abstention.

**D. Transportation Purchases**

It was recommended to trade in 3 buses and purchase two 2020 IC CE 77 Air Brake buses at \$68,652 each. Warranty options were 3 year engine: \$3,512, 5 year engine: \$5,200, 3 year Body/Chassis: \$1,998 and 5 year body/chassis: \$3,375. Mr. Haselhorst asked if we were required to use a specific company for warranty work. Mrs. Schilling suggested tracking bus repairs vs. warranty costs.

A motion was made by Mrs. Self and seconded by Mrs. Hutchinson to approve the purchase of two 2020 IC CE 77 Air Brake buses at \$68,652 each as presented without warranties.

The motion was carried by unanimous roll call.

**E. Prairie State Insurance**

Ms. Geyman stated we have been a member of Prairie State Insurance Cooperative (PSIC) since 2011-2012 school year. Currently we have about \$148,184 in equity in PSIC, and have been refunded \$82,238 during our time in the cooperative. We have an average of about 2.43% increase a year and our average yearly premium is \$192,217. The premium for 2021-2022 was \$232,913. Ms. Geyman investigated other insurance companies, and after careful review, it was recommended to continue with Prairie State Insurance Cooperative.

A motion was made by Mrs. Hutchinson and seconded by Mrs. Schilling to approve the Prairie State Insurance renewal as presented.

The motion was carried by unanimous roll call.

**F. Approval of Registration Fees 2022-2023**

Ms. Geyman presented registration fee options. The Board decided to table the topic and return this to a Business Committee meeting for a recommendation.

A motion was made by Mr. Haselhorst and seconded by Mr. Haverly to table this topic and send it back to a Business Committee meeting for discussion.

The motion was carried by unanimous roll call.

**G. Approval of 2022-2023 Lunch and A La Carte Prices**

It was recommended that lunch and a la carte prices remain the same as 2020-2021, unless they are waived by the government.

A motion was made by Mrs. Self and seconded by Mrs. Hutchinson to approve the 2022-2023 Lunch and A La Carte Prices as presented.  
The motion was carried by unanimous roll call.

**H. Approval of 2022-2023 Transportation Fees**

It was recommended that transportation fees remain the same as last year.

A motion was made by Mrs. Hutchinson and seconded by Mrs. Schilling to approve the 2022-2023 Transportation Fees as presented.  
The motion was carried by unanimous roll call.

**NEW BUSINESS**

**A. February 2022 Bills**

A motion was made by Mrs. Hutchinson and seconded by Mrs. Self to approve the February 2022 bills as presented.  
The motion was carried by unanimous roll call.

**B. Approval of the 2022-2023 School Calendar**

The 2022-2023 calendar was created after input from stakeholders. Mrs. Self suggested surveying parents to see if they prefer early release vs. late starts.

A motion was made by Mr. Haselhorst and seconded by Mrs. Self to approve the 2022-2023 School Calendar as presented.  
The motion was carried by unanimous roll call.

**C. Instructional Coaches**

It was recommended to hire four instructional coaches for the start of the 2022-23 school year. There would be a coach for the high school, one for grades 5<sup>th</sup> – 8<sup>th</sup>, and two coaches for grades Pre-K – 4<sup>th</sup>. These coaches would work directly with teachers to collaborate and enhance instructional practices in the classroom. Specifically working with data analysis, best practice instruction, reflection, and collaboration will be a large part of this position. The positions will be paid for with local and grant funds at an approximate cost of \$275,000 per year. Mrs. Hutchinson requested more information and suggested this should be vetted through the CIA Committee. Mrs. Difford noted this can be a very powerful tool if you have the right coach.

A motion was made by Mrs. Self and seconded by Mrs. Schilling to approve the Instructional Coaches as presented.

Ayes: Mr. Haselhorst, Mrs. Maxey, Mrs. Schilling and Mrs. Self

Nays: Mr. Haverly and Mrs. Hutchinson

Abstain: None

The motion passed 4-2 with no abstentions.

**D. Security Key for MFA**

Multi-factor authentication (MFA) is a system that requires a user to provide more than one verification method to gain digital access. IT has been working on this for staff and is recommending we purchase Yubico Yubikeys from itSavvy for \$10,575.00.

A motion was made by Mrs. Hutchinson and seconded by Mrs. Self to approve the Security Key for MFA as presented with the replacement fee at the expense of the employee. The motion was carried by unanimous roll call.

**E. Student Technology Purchase**

We received federal funding through a Digital Equity Formula Grant for \$96,570. The purpose of this grant is to assist school districts in closing the digital divide and enabling digital-age teaching and learning. All purchases for this grant must prioritize 1:1 ratio of devices to students. We are proposing using this grant to purchase Chromebooks for grades 1-2-5-9 as part of our regular rotation. We would purchase 390 Chromebooks along with the Google Licenses. Quotes will be presented with a recommendation for the purchase of the Chromebooks at the March Board meeting.

**EXECUTIVE SESSION**

*(None held)*

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

*(None)*

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Fund Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mr. Haselhorst and seconded by Mrs. Hutchinson to adjourn at 8:50 p.m. The motion was carried by unanimous voice vote.

**VICE PRESIDENT** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_

**APPROVED:**