

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, June 21, 2022

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Vice President Mary Maxey, Secretary Brian Haselhorst (arrived 6:40 p.m.), Joe Haverly, Judy Hutchinson, Becky Self (joined at 6:32 p.m. via phone) and Nan Schilling.

APPROVAL OF AGENDA

A motion was made by Mrs. Hutchinson and seconded by Mrs. Maxey to approve the Agenda as presented.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

(none)

PUBLIC HEARING ON THE 2021-2022 BUDGET AMENDMENT

(none)

TREASURER'S REPORT

Mrs. Geyman Sell stated the Treasurer's report was as presented.

SUPERINTENDENT'S REPORT

Dr. Greenlee thanked the Strategic Planning Committee for their work.

He congratulated the Unified Sports Track Team for taking first place at state in May. The Board will recognize and honor the team in the fall.

Dr. Greenlee provided a facilities update and noted the CES parking lot is well underway. They will be meeting with Hartwig to determine what can be done yet this year on the HVAC project. He will have the time table next week, and will send a summary to the Board.

The fiber project is in process, with the HS done, and UE and the District Office next.

COMMITTEE REPORTS

Policy Committee

Mr. Haverly said the next Policy Committee meeting date is to be determined.

Business Services Committee

Mrs. Maxey stated the next Business Services Committee meeting date is to be determined.

Facility/Long Range Planning Committee

Mrs. Schilling said the Facilities Committee needs to meet.

Curriculum, Instruction and Assessment Committee

Mrs. Hutchinson said the next Curriculum meeting date will be in August or September. They will be setting meeting dates for the entire school year this fall.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Special Meeting May 13, 2022
- B. Minutes of the Regular Meeting May 17, 2022
- C. Personnel

Site	Person	Position	Salary	Effective/End Date
1. Certified – Hire				
NBMS	Karise Tinberg	8 th Grade ELA Teacher	MA32, Step 8	8/17/22
MES	Laura Blomquist	Kindergarten Teacher	MA8, Step 10	8/17/22
MES	Kelli Greenfield	1 st Grade Teacher	MA, Step 10	8/17/22
NBHS	Reid Fleeger	Social Studies Teacher	BA, Step 1	8/17/22
NBMS	Logan Lee	PE Teacher	BA8, Step 2	8/17/22
UE/MS	Brandon Meyer	Assistant Principal	\$71,000 plus TRS	8/1/22
District	Sarah Atayde	El Elementary Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 6-30, 2022
District	Aaron Oetting	HS Special Education Summer School Teacher (3.5 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 6-30, 2022
CES/MES /PGE	Jill Briscoe	K-4 Technology Teacher	MA32, Step 15	8/17/22
NBHS	Lindsey Jackson	Math Teacher	BA, Step 0	8/17/22
2. Certified – Resignation				
NBHS	Nita Konjuhi	English Teacher	N/A	End of 2021-2022 School Year
NBMS	Jessica Bott	Social Worker	N/A	End of 2021-2022 School Year

3. Non-Certified – Hire				
MES	Sue Zarndt	Nurse	Nurse, Step 7	8/18/22
District	Katya Roberts	Pre-K & Elem Special Education Summer School TA (3.5 hours/day for 5 days/week)	Per NBESS Schedule	June 6-30, 2022
PGE	Amy Ekberg	Special Education Teacher Assistant (5.75 hours/day)	TA30, Step 3	8/18/22
4. Non-Certified – Resignation				
MES	Maddy Louis	Special Education Teacher Asst.	N/A	5/26/22
5. Extra-Curricular - Hire				
NBHS	Jacqueline Anderson	Head Boys Soccer Coach	Group II, Year 4	2022-2023 School Year
NBHS	Kristin Stefek	Asst. Varsity Softball Coach	Group III, Year 2	2021-2022 School Year
NBHS	Jenna Shattuck	Competitive Cheer Coach	Group V, Year 1	2022-2023 School Year
NBHS	Deon Dinsmore	Golf Coach (Split Stipend)	Group II, Year 2	2022-2023 School Year
NBHS	Brian Camp	Golf Coach (Split Stipend)	Group II, Year 2	2022-2023 School Year
6. Extra-Curricular - Resignation				
NBHS	Cooper Baden	Assistant Baseball Coach	N/A	5/22/22

- D. PRESS Renewal
- E. HCC Dual Credit Agreement
- F. First Reading of Policies
- G. Overnight Field Trip – Wrestling
- H. Resolution of Prevailing Wages
- I. Approval of Treasurer’s Bond
- J. NIA Contract
- K. Hiring of Two Additional Para Professionals

UNFINISHED BUSINESS

A. Strategic Planning

Dr. Greenlee presented the Strategic Plan. The process began in February and concluded on May 25th. Some of the committee members were in attendance. Crystal Conley from the CEC will be coming back to work with the Admin Team. Many of the participants thought the Committee was fantastic, that the students were excited to be part of the process and that it was clear they were all there to work together for the benefit of the students. Mr. Eckmann felt the graduate profile will be powerful going forward. Mr. Mulholland thanked the Committee and also felt there was a lot of pride from Committee members.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Strategic Plan as presented.

The motion was carried by unanimous roll call.

B. Substitute Rates

It was recommended to increase the substitute pay rates in coordination with the base pay of the contract, effective July 1, 2022. A presentation with supporting data was given by Mrs. Geyman Sell.

A motion was made by Mrs. Hutchinson and seconded by Mr. Haverly to approve the Substitute Rates as presented.

The motion was carried by unanimous roll call.

C. Fuel Bids

Motor Vehicle Fuel Bids were opened on May 12th and three bid responses were received. It was recommended that the Board approve Conserv FS for diesel and unleaded fuel for the 2022-2023 and 2023-2024 school year. Mrs. Geyman Sell will research if we need to be Farm Bureau members to receive patronage checks.

A motion was made by Mr. Haverly and seconded by Mr. Haselhorst to approve the Conserv FS Fuel Bid as presented.

The motion was carried by unanimous roll call.

D. Time Card System

In an effort to streamline the timecard and payroll process, software programs for timecard entry were researched. Decision Systems is currently used for our payroll and accounting, and they offer a solution that can interface with our current program. Two vendors met the goals. Frontline had an annual software investment of \$8,534 and a one-time implementation fee of \$7,500. Decision Systems has an annual software investment of \$750 and a one-time implementation fee of \$5,000.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve Decision Systems for the Time Card System as presented.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey and
Mr. Mulholland

Nays: Mrs. Self

Abstain: Mrs. Schilling

The motion passed 5-1 with one abstention.

E. Amended 2021-2022 Budget

The FY22 budget was amended to include the following changes: administrative cost worksheet, life safety summer projects, evidence based funding additional funds, increased budget for substitutes, and align expenditures (increases and decreases to supply budgets, transportation fuel and bus purchases, grant funds and operation and maintenance).

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the FY22 Amended Budget as presented.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey, Mr. Mulholland
and Mrs. Schilling

Nays: Mrs. Self

Abstain: None

The motion passed 6-1 with no abstentions.

F. 457(b) Retirement

Illinois law requires Teacher's Retirement Systems (TRS) to offer an option defined contribution benefit to active members. TRS has contracted with Voya Financial to develop the Supplemental Savings Plan (SSP) which is a 457(b) retirement plan. This is a tax-favored retirement savings plan intend to supplement retirement benefits provided by TRS. The District's responsibility include employment status reporting, elective deferral and employer contribution processing and contribution limit monitoring.

A motion was made by Mrs. Hutchinson and seconded by Mr. Haverly to approve the 457(b) Retirement program as presented.

The motion was carried by unanimous roll call.

NEW BUSINESS

A. June 2022 Bills

A motion was made by Mr. Mulholland and seconded by Mr. Haverly to approve the June 2022 bills as presented.

The motion was carried by unanimous roll call.

B. Budget

The draft FY23 budget was presented as informational. In addition to increases in medical and salaries the following was taken into consideration when creating this budget: Additional staffing, ESSER Projects (HVAC and learning loss), Building budget reflecting needs of the schools, Capron parking lot project, Technology purchases, and Bus purchases as part of the rotation. More information is needed regarding revenue as well as finalizing staffing for the 22-23 school year.

C. Athletic Director Position

This position will oversee and supervise all of our athletic and extra-curricular sports and activities in grades 5-12, with an expectation to grow all programs by attracting and retaining good coaches and advisors, provide solid expectations and support, and increase the participation levels at all levels and activities. This person will also assist with supervision, discipline and evaluations for the district. Mr. Haverly wished for this position to include band and plays, and would like the job description to be data driven. He wants to revisit the tech plan, and see a positions plan, and would like a presentation on what the AD does now and where it is failing. Mrs. Hutchinson asked how this is different that what we already have. Mrs. Schilling said there were lots of new positions, and asked how many we need, and would like to see the budgeting for the positions, the status of filling them, what is the overall goal and what else is coming. Mrs. Self liked the job description, but noted we still had not made a commitment to facilities, and feels like we are still patch working.

The Board decided to table this topic.

D. Stipend Committee

Since the Athletic Director topic was tabled, there was no longer a need modify the athletic director stipends at the middle school and high school.

E. SEL Curriculum Adoption

Mrs. Doetch outlined a new SEL resource for grades K-12 will provide advantages for teachers and students. It was noted this program will tie with the MTSS process, better identify needs and follow students for consistent tracking. Mr. Eckmann felt it would be helpful to close the gaps, and to help plan and put interventions into place. Mrs. Doetch will look into if students can input experiences. Mr. Haselhorst would like to hear opinions of the product mid-year. The Satchel Pulse Screener and Curriculum was recommended for adoption as our K-12th grade SEL resource for a cost of \$16,720 for a one year subscription.

A motion was made by Mr. Haverly and seconded by Mrs. Hutchinson to approve the SEL Curriculum Adoption from Satchel Plus as presented.

The motion was carried by unanimous roll call.

F. Resolution Authorizing July Bill Payments

Many School Boards are no longer holding July Board meetings, and if the Board chooses to skip the next meeting, the District would be obligated to make payment of various recurring bills and previously approved construction-related services. A resolution enabling the treasurer to fulfill the payment of necessary financial obligations was provided. However, the majority of the Board felt a July meeting was necessary.

G. Committee Meeting Dates

It was suggested the Board set standard sub-committee meeting dates for 2022-2023. The Board agreed to select sub-committee meeting dates in advance.

H. Renewal of Workman's Comp, Property, Liability, Auto, Umbrella Insurance

The cost for 2022-2023 worker's compensation coverage will be \$89,459.75. This is a decrease of 1% from last year's renewal of \$90,208.78.

It was also recommended to approve the 2022-2023 renewal of property / liability / auto / umbrella insurance as provided by the Prairie State Insurance Cooperative. The cost for 2022-2023 coverage would be \$174,333.54. This is a 16% increase from the 2021-2022 renewal of \$150,196.58. This renewal also includes the Board legal liability and student accident insurance.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Renewal of Workman's Comp, Property, Liability, Auto, Umbrella Insurance as presented.

The motion was carried by unanimous roll call.

I. Technology Purchases

Each year, classroom AV needs are evaluated. The Tech Department recommended refreshing classrooms that have partially working equipment, or certain models in 7-13 year-old range. Large touch TV's are the new standard in the classroom, as they are brighter, show more detail, have much better drawing capabilities, and have many more features than a traditional projector. The high school would need 13 projectors replaced with TV's and Poplar Grove would need 11.

Also recommended is placing touch TV's in some of our meeting rooms, as they currently do not have any type of TV or projector setups, and rely on shared projectors that are end of life. The TV's would come with a camera mic system that will allow for group video conferencing. A total of 5 touch tv's of various sizes would be needed for: NBHS Library, UE, MES, CES and the DO for a total cost of \$112,127. The money for this purchase was included in the draft budget. It was noted projectors currently have a 1.5 year delivery. The Board wished to see how this fits in the Tech Plan. Mr. Mulholland suggested that the Tech Department be more timely with presenting their needs. It was suggested that this request be sent to the Business Committee for review.

EXECUTIVE SESSION

A motion was made at 8:12 p.m. by Mr. Haselhorst and seconded by Mrs. Maxey to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

Mr. Haverly left the meeting at 8:44 p.m.

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve:

Certified Hire				
NBHS	Lindsey Jackson	Math Teacher	BA, Step 0	8/17/22

The motion was carried by unanimous roll call.

A motion was made by Mr. Haselhorst and seconded by Mrs. Hutchinson to approve:

Certified Resignation				
District	Melissa Geyman Sell	Director of Business Services & Transportation	N/A	7/4/22

Ayes: Mr. Haselhorst, Mrs. Hutchinson, Mrs. Maxey and Mrs. Schilling

Nays: Mr. Mulholland and Mrs. Self

Abstain: None

The motion passed 4-2 with no abstentions.

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve Non-Bargained staff increases as discussed.

The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Fund Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 8:48 p.m.
The motion was carried by unanimous voice vote.

PRESIDENT _____

SECRETARY _____

APPROVED: