

**North Boone Community Unit School District No. 200**

Minutes of the Regular Meeting of the  
Board of Education

**District Office**

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, July 19, 2022

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Vice President Mary Maxey, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Becky Self and Nan Schilling.

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Agenda as presented.

The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

*(none)*

**TREASURER'S REPORT**

Mr. Mulholland stated the Treasurer's report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee provided an update on the parking lot at CES noting that it has passed inspection. He also noted that there is one small section of sidewalk that will need to be removed.

He gave a brief update on the projects going on inside of the facilities.

Dr. Greenlee did speak with the District's attorney in regards to any extra labor costs that could run over into next Summer. After reading the contract from Hartwig, because it is equipment that has not been delivered that we, as the District have ordered, we would be subject to the extra labor costs. There are two choices to choose from, at the end of the current contract we can go out to bid for the labor costs or we can choose to stay with our contactor and pay them to perform the work.

In regards to the overages on the CES parking lot, Dr. Greenlee asked the Board for onsite decision making for smaller changes that may arise during the scope of work.

Dr. Greenlee mentioned the retirements of both Kelly Holsker and Kathy Gustafson as well as Melissa Geyman Sell's resignation that are effective this coming week. There will be a luncheon held on Friday if any Board Member would like to join and wish them well.

Next week, Dr. Greenlee will be working with Kari Neri on the Data Analyst position. Andrea Sowers is currently filling in for Kelly Holsker and interviews for that position will be done with input from Board members.

Dr. Greenlee has been working with a retired CSBO to fill in for Melissa Geyman Sell in the interim. It has been decided to hold off on posting the position until November or December.

Mrs. Schilling questioned the work on the small area of the CES parking lot that needs a change order. Dr. Greenlee does not yet have the exact amount, but it will be minimal. He will also be meeting with the Village of Capron tomorrow on the other outstanding issues.

## **COMMITTEE REPORTS**

### **Policy Committee**

Mr. Haverly said there is a second reading of the policies at this meeting. The next Policy Committee meeting date is to be determined.

### **Business Services Committee**

Mrs. Maxey stated the next Business Services Committee meeting date is to be determined.

### **Facility/Long Range Planning Committee**

Mr. Haselhorst said the Facilities Committee did meet and reviewed the CES parking lot, any summer projects and the athletic facility. He stated that the Facility Committee meeting date is to be determined.

### **Curriculum, Instruction and Assessment Committee**

Mrs. Hutchinson said the next Curriculum meeting date will be September 14, 2022.

Dr. Greenlee did mention that he has put some tentative Facility and Business Services Committee meeting dates together. He would like to have them consecutively on the same date as they sometimes cross over into each other. This would save everyone on extra night. A tentative date of August 9, 2022 was suggested for these meetings. He also suggested doing the same with Policy and Curriculum Committees. These monthly meetings would be staggered. There was some discussion regarding this suggestion. Mrs. Schilling would like to hold a Business Meeting in the near future to discuss certain items such as cell towers and the payroll system.

Mrs. Hutchinson did express concern regarding Committee Members. She feels it may be time to reevaluate who is on the committees as attendance has been lacking. She feels some new members would be beneficial for all Committees and that this is the perfect time for a change.

**CONSENT AGENDA**

A motion was made by Mrs. Hutchinson and seconded by Mr. Haverly to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting June 21, 2022
- B. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Certified – Hire</b>				
NBMS	Shauna Cahill	Social Worker	MA32, Step 0	8/17/22
MES	Leilani Ashley Schultz	1 <sup>st</sup> Grade Teacher	MA, Step 0	8/17/22
<b>2. Certified – Resignation</b>				
CES	Jacqueline Anderson	Bilingual Teacher	N/A	End of 2021-2022 School Year
<b>3. Certified – FMLA</b>				
NBUE	Matt Protz	5 <sup>th</sup> Grade Teacher	N/A	9/8/22 – 10/7/22
<b>4. Non-Certified – Hire</b>				
NBUE	Laura Lewandowski	Special Education Teacher Assistant (5.75 hours)	TA30, Step 4	8/18/22
<b>5. Non-Certified – Resignation</b>				
District	Jordan Pyatt	Nurse (District Tracking)	N/A	End of 2021-2022 School Year
CES	Stephanie Bengtson	Pre-K Assistant	N/A	7/7/22
<b>6. Non-Certified – Retirement</b>				
DO	Kathy Gustafson	Systems Analyst	N/A	8/17/22
DO	Kelly Holsker	Executive Assistant to the Superintendent	N/A	8/12/22
<b>7. Extra-Curricular - Hire</b>				
NBMS	Logan Lee	Assistant Track Coach	Group V, Year 2	2022-2023 School Year
NBMS	Logan Lee	Head Wrestling Coach	Group IV, Year 2	2022-2023 School Year
NBHS	Candy Rabe	Special Olympics Assistant	Group VI, Year 1	2021-2022 School Year

- C. Overnight Field Trip – HS FFA
- D. Athletico Contract
- E. Appointment of Hearing Officers
- F. RAMP Disability Awareness Curriculum

## UNFINISHED BUSINESS

### A. Technology Purchases

Each year, classroom AV needs are evaluated. The Tech Department recommended refreshing classrooms that have partially working equipment, or certain models in 7-13 year-old range. Large touch TV's are the new standard in the classroom, as they are brighter, show more detail, have much better drawing capabilities, and have many more features than a traditional projector. The current projectors are now being phased out. Parts or new projectors are unobtainable now. The high school and PGE would both need 11 projectors replaced with TV's.

Quotes were requested from six different vendors and three quotes were received with one within specification. ITSavvy was the lowest valid bid at \$116,325.

Each building currently has a projector with a portable cart. These current devices are approximately 9 years old and they lack brightness and fine detail. A new set up consisting of a cart on wheels with room for a laptop, an extra bright projector with a large picture lens, powered loudspeaker and a roll up extension cable was presented. Four quotes were received which included one unit per building. The vendor with the lowest bid was SHI at \$23,729.

Dr. Greenlee did state that these tech purchases are within budget. The Board wished to see how this fits in the Tech Plan. Mr. Haverly would like to get the teachers' input on these purchases. Dr. Greenlee stated that Mr. Rudolph does work very closely with all staff when making the decision on what they would prefer and their needs. It was noted that the Instructional Coaches would be training the teachers on these devices. Mr. Mulholland suggested that the Tech Department be more timely with presenting their needs. It was suggested that this request be set into the Tech Plan.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Technology Purchases as presented.

Ayes: Mr. Haselhorst, Mrs. Hutchinson, Mrs. Maxey, Mr. Mulholland, Mrs. Schilling

Nays: Mr. Haverly, Mrs. Self

The motion passed 5-2.

### B. Second Reading and Approval of Policies

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Policies as presented.

The motion was carried by unanimous roll call.

## NEW BUSINESS

### A. July 2022 Bills

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the July 2022 bills as presented.

The motion was carried by unanimous roll call.

**B. Tentative Budget**

Dr. Greenlee noted that there is nothing new to add to the Tentative Budget until the Revenues are finalized.

**C. Care Solace Contract**

Dr. Greenlee stated that during the school year, we were working with Belvidere School District on obtaining support for our families in way of counseling and any therapy that was needed especially because of the past couple of years. This is something that would go beyond the scope of our Social Workers in our buildings. Care Solace would be used to help with these resources. Belvidere has had wonderful success with this program. He feels that this is a support service that is needed for our families for getting into providers and working with insurance in an expedited manner. It has been put in place, at a cost of \$6,250 for September 1, 2022 until June 30, 2023. Next year, for full year coverage would be \$7,500. These fees do qualify to come out of our Homeless Grant. Mr. Haselhorst did request to see a usage of this benefit throughout the year.

**D. Capron Parking Lot Change order**

Dr. Greenlee stated that there is nothing new on the CES parking lot aside from the small change order. He will keep the Board updated on the amount of the change order, once received as well as any information received from the Village of Capron.

Mrs. Schilling did have an additional question for New Business. She did question when the testing scores would be available. Dr. Greenlee said that some of the IAR results have been received and will be discussed in August.

Mrs. Schilling also requested an Operation Calendar for Hiring. She would like to know how many students are in each class. Mrs. Self suggested a list of who holds what position in the District and which positions are open. Dr. Greenlee said that we do have that staff list already in place and it can be forwarded to the Board.

Mrs. Hutchinson did let everyone know that at the Fair, on August 9, 2022, the Boosters are in need of ice cream scoopers from 11-2. Dr. Greenlee will send out an email to all of the Principals to send to their staff.

**EXECUTIVE SESSION**

*(none)*

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

*(none)*

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. FOIA Log
- B. Student Activity Fund Reports

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to adjourn at 7:02 p.m.  
The motion was carried by unanimous roll call.

**PRESIDENT** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_

**APPROVED:**