

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Monday, May 23, 2016
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey and Ed Mulholland.

Absent: Secretary Tom Moon, Brian Reininger and Don Ward

APPROVAL OF AGENDA

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Agenda as presented.

The motion was carried by unanimous voice vote.

AUDIENCE TO VISITORS

(none)

TREASURER'S REPORT

Julia Saunders stated the treasurer's reports were as presented. She noted Mark Olson, our Treasurer has started to sign off on the reports.

SUPERINTENDENT'S REPORT

Dr. Greenlee shared that Jill Grove received \$1,521 in books from Andy's Books, and Capstone also donated reading materials valued at \$140. He expressed his appreciation for those two donations.

He noted at the June Board meeting we will have a budget hearing, waiver hearing for administrative costs, a driver's education waiver for outsourcing and an additional hearing for the driver's education cost. He stated that last year, the salary for the Director of Special Education was paid out of the Special Education account in error, and Mrs. Saunders moved that employee into an Administrative position, making the Administrative costs exceed 5%.

Dr. Greenlee said he was working with Janice Burmeister, Director of Food Service in an effort to bring better quality food options to the District. He mentioned in the fall they will conduct a parent and student survey regarding our food services.

He provided the Board with a summer projects list and a health insurance summary.

Dr. Greenlee noted we were awarded \$8,995 from ISBE for Bilingual Educational Excellence, for a grant written by Allison Louis. This award will now allow us to do some curriculum work and professional development work with the staff.

COMMITTEE REPORTS

Policy Committee

The next Policy meeting is to be determined.

Business Services Committee

Mr. Mulholland said Mr. Parrott from Gallagher Benefits was very accommodating at the last meeting, and stated the Committee recommended remaining in the conversation about the coop, pending attorney review of the resolution. He shared Jim Novak had provided a list of summer projects along with a proposal to add bleachers. Mr. Mulholland noted the bleachers were 20-30 years old. Mr. Mulholland also mentioned transportation needs were discussed. He is hopeful for a retreat with the Administration to set priorities about curriculum and our vision.

Facility/Long Range Planning Committee

The next Facility Committee meeting is to be determined.

Curriculum, Instruction and Assessment Committee

The next CIA meeting is to be determined.

CONSENT AGENDA

Mr. Mulholland suggested having an employee exit survey. Mr. Hubert noted we already have a form that is used by Administrators and said he distributes the document to staff prior to their last day. Mr. Mulholland felt it may be beneficial to have the Board review the feedback from the surveys.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

A. Minutes of the Regular Meeting April 26, 2016

B. Personnel

Site	Person	Position	Salary	Effective/End Date
1. Certified – Hire				
CES	Emily McWilliams	Special Education Teacher	BA, Step 4	8/15/16
District	Kristi Gerl	Pre-School Summer School Teacher (3 hours/day)	\$25.00/hour plus TRS	6/6/16 – 6/30/16
District	Emily Harwood	Elementary Summer School Teacher (3 hours/day)	\$25.00/hour plus TRS	6/6/16 – 6/30/16
2. Certified – Resignation				
NBHS	Michael Clarke	Social Studies Teacher	N/A	End of 2015-2016 School Year
NBHS	Kirshna Selchow Washburn	Spanish Teacher	N/A	End of 2015-2016 School Year
PGE	Kelly Lough	Special Education Teacher	N/A	End of 2015-2016 School Year
NBHS	Dustin Berthold	Math Teacher	N/A	8/12/16
3. Certified – FMLA				
NBHS	Adriane Moody	Counselor	N/A	8/17/16 – 8/31/16
4. Non-Certified – Hire				
District	Julie Secor	Pre-School Summer School Para (2.5 hours/day for 4 weeks)	Per NBESS Schedule	6/6/16 – 6/30/16
District	Jannette Saglier	Elementary Summer School Para (2.5 hours/day for 4 weeks)	Per NBESS Schedule	6/6/16 – 6/30/16
District	Barb Sager	Summer School Nurse (2.5 hours/day)	Per NBESS Contract	6/6/16 – 6/30/16
5. Non-Certified – Resignation				
NBHS	Laurie Dhamer	Building Secretary	N/A	6/9/16
PGE	Jetsabel Perez Alcala	Bilingual Assistant	N/A	5/6/16
District	John Pastryk	Bus Driver	N/A	5/25/16
6. Non-Certified – FMLA				
District	Kelly Holsker	Executive Assistant	N/A	6/28/16 – 7/12/16
7. Extra Curricular – Resignation				
NBHS	Sandy Kleckler	Freshman Volleyball Coach	N/A	End of 2015-2016 School Year
NBHS	Michael Clarke	Sophomore Class Advisor	N/A	End of 2015-2016 School Year
NBHS	Michael Clarke	Baseball Coach – JV	N/A	End of 2015-2016 School Year
NBHS	Kirshna Selchow Washburn	Junior Class Advisor	N/A	End of 2015-2016 School Year

NBHS	Kirshna Selchow Washburn	Spanish Club Advisor	N/A	End of 2015-2016 School Year
NBHS	Deb Moore	Drama Club Advisor	N/A	End of 2015-2016 School Year
8. Extra Curricular – Volunteer				
NBHS	James Nolen	Football Coach	Indemnify	2016-2017 School Year

- C. Overnight Field Trip Request – SAFE
- D. Overnight Field Trip Request – World Cultures
- E. Approval of IASB Dues
- F. Approval of Substitute Pay Scales

UNFINISHED BUSINESS

A. Second Reading and Approval of Policies

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the New and Changed Board Policies as presented.
 The motion was carried by unanimous roll call.

B. Insurance Purchase Pool Study

It was recommended by the Business Committee at their May 18, 2016 meeting that the Board approve continued participation in the new School Health Care Purchasing Pool with a September 1, 2016 effective date. Entering into this pool agreement is at least a 3-year commitment and Gallagher is estimating at least a 5% savings in the first year. Dr. Greenlee said our renewal rate as a standalone next year will be a 6.48% increase. The Business Committee recommended continued participation in the coop study.
 A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to continue to pursue the Insurance Coop opportunity.
 The motion was carried by unanimous roll call.

C. 2016-2017 Programming

At the last Board Meeting, Dr. Greenlee was asked to present information regarding curricular programming for the 2016-17 school year. At the Business Meeting on May 18th, 2016, a second option which was less expensive was presented to the Committee. The Business Committee recommended Option #2 be brought forward to the Board for approval. Option #2 proposes the addition of two Social Studies teachers at the Middle School, which would take the place of the two vacant certified Math Interventionists positions. The Math Interventionist positions would then be filled by TA's. One additional Special Education teacher would also be added for an estimated total additional cost of \$78,000. Mr. Mulholland felt this scenario would have the biggest, short-term impact.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the 2016-2017 Programming Option #2 as presented.

Ayes: Mr. Haverly, Mrs. Maxey and Mr. Mulholland

Nays: Mr. Ellingson

Abstain: (none)

Motion passed 3-1, with no abstentions.

NEW BUSINESS

A. May 2016 Bills

Mrs. Maxey reviewed the May 2016 bills.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the May bills as presented.

The motion was carried by unanimous roll call.

B. Budget Amendment

Julia Saunders provided a summary of the budget amendment and identified a few of the significant changes. She mentioned we had not yet received our E-rate payment, which was expected to be a maximum of \$80K, and suggested we may investigate changing vendors. She also said our state aid payment shows one payment lower and moved the money to O&M. She noted we also received more Title I funds than what was budgeted. Mrs. Saunders invited the Board to contact her with any questions.

C. Technology Purchases

A quote was received to purchase Dell Laptop computers for the 7th graders next year as well as replace/recycle laptops in grades K-6 that are used in mobile carts, and for centers throughout our elementary schools. This will provide our new 7th grade class with devices and replace seven year old laptops around the district. Middle School tablets, worthy of repurposing will be sent down to the elementary schools for use in the classroom. The total cost for the purchase is estimated at \$87,600, which includes added larger device storage and cases for protection.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Technology Purchases as presented.

The motion was carried by unanimous roll call.

D. Transportation Planning 2016-2017

At the Business Committee meeting of May 18, 2016, it was recommended we hire an additional full time bus driver for two routes a day. We had used subs for 345 routes this year, and it has been very difficult with all the other activities to pull our drivers from their regular routes. The new driver would fill any position first prior to calling in a sub or asking our Mechanic to cover the route. The additional driver could also be used in the transportation office for extra help during busy times of the school year as well as to cover the office when transportation secretary is absent. If all drivers are present, the

new driver would ride the routes that have had discipline issues to help supervise students.

The Committee also agreed to hire two people at \$9.25 per hour for approximately 40 hours to wash the outside of the busses, equally approximately \$370.00 per person.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve hiring of an additional bus driver for two routes per day as presented and to hire two people for 40 hours to wash busses for approximately \$370.00 per person.

The motion was carried by unanimous roll call.

E. Approval of Student Handbook

The Student Handbook had been updated to include additions and revisions based on recommendations from the IPA legal counsel, administration and recommendations from the Parent Teacher Advisory Committee. Dale Purvis spoke to the modifications to the student discipline code that this year will need to adhere to the Senate Bill 100 requirements. Dr. Greenlee suggested we send the handbook to the attorney for review.

Mrs. Maxey suggested we table this topic until the next Regular Board meeting.

F. Bleacher Purchase

The Administration proposed we initiate a plan to gradually replace the outside bleachers with transportable bleachers that are designed with extra frame supports and are made to be moved from field to field like a trailer. It was suggested we purchase two sections each year over the next two years. The initial investment would be about \$6,850 which would include a transport wheel kit that will be shared between the new sets. Our existing bleachers could remain in a prepared permanent location and hopefully provide continued use for several more years. The costs would be FY 2015-2016 Capital Expense: \$6,850 and FY 2016-2017 Capital Expense: \$6,175.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the purchase of bleachers as presented.

The motion was carried by unanimous roll call.

G. Medicaid Vendor

The State of Illinois participates in a federal program called Medicaid School-Based Services. This program helps school districts by allowing them to receive reimbursement for medical services provided to students with disabilities, as documented on the child's Individual Education Program (IEP). Historically North Boone has been working with My Service Tracker (Hawthorn). The fee for this service is 6-7% of the reimbursement. Through this vendor the money is sent from the state to the Northwestern Illinois Association (NIA) and then dispersed to the district. The proposal is to switch to PowerDS as the vendor for Medicaid claims. The fee for this service is 5% of the reimbursement for "Fee for Service" claims. Currently North Boone uses the PowerIEP software from the same company. Using PowerDS in conjunction with PowerIEP will allow the systems to compare IEP authorized services and those billed to increase

Medicaid revenue over time. PowerDS also helps users increase claim accuracy and provides more transparency for our district.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve Power DS as the Medicaid vendor for 2016-2017.

The motion was carried by unanimous roll call.

Mr. Ellingson appointed Mr. Haverly as Secretary Pro Tem.

EXECUTIVE SESSION

A motion was made at 8:15 p.m. by Mr. Mulholland and seconded by Mrs. Maxey to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey and Ed Mulholland.

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Mrs. Saunders joined Executive Session at 8:55 p.m.
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A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to return to Open Session of the Board of Education, and was called to order at 9:34 p.m. by President Matt Ellingson. Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey and Ed Mulholland.

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mr. Haverly and seconded by Mr. Mulholland to approve the compensation for Transportation, our Mechanic and Transportation Secretary for both FY16 and FY17 as presented.

The motion was carried by unanimous roll call.

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to approve the two hour lunch assistant position at PGE to take lunch cards.

The motion was carried by unanimous roll call.

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to adjourn at 9:35 p.m.
The motion was carried by unanimous voice vote.

PRESIDENT _____
Matt Ellingson

SECRETARY PRO TEM _____
Joe Haverly

APPROVED: