

North Boone Community Unit School District No. 200

**Minutes of the Regular Meeting of the
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, September 27, 2010

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by Vice President Denise Balsley.

Present: Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz and Mr. Tom Kinser

Absent: President Don Ward

AUDIENCE TO VISITORS

(No Audience to Visitors)

APPROVAL OF AGENDA

A motion was made by Mr. Ellingson and seconded by Mrs. Zwart to approve the Agenda as amended:

- VIII. Consent Agenda:
- I. Move Bid Recommendation for Educational Computers – Bid FY11-06 to New Business.
 - J. Move Bid Recommendation for Propane Gas – Bid FY11-07 to New Business.
 - K. Move Bid Recommendation for Snow Plowing – Bid FY11-08 to New Business.

The motion was carried by unanimous roll call.

ADMINISTRATION REPORTS

2009-2010 Audit Report

Mr. Richard Wolf, SVA Certified Public Accountants, S.C., gave an overview of the 2009-2010 Audit Report and the important deadlines therefor. The report is in draft form until it is accepted by the Board, and it must be submitted to the Regional Office of Education by October 15, 2010, unless a 30 day extension is requested.

The required SAS #115 letter to the Board dated September 27, 2010 informs the Board of their findings on Internal Control and Fraud, Internal Control Communication, Management Letter Points, Qualitative Aspects of Accounting Practices, Significant Financial Statement Disclosures, Audit Adjustments, Management Dealings, Management Consultations with Other Independent Accountants, Other Audit Findings or Issues and their Conclusion.

The audit report was adverse because the financial statements were not prepared in accordance with generally accepted accounting principles. However, the financial statements were fairly stated on the cash basis of accounting in accordance with the regulatory reporting requirements established by ISBE.

SVA expects to furnish hard copies of the audit to the Board by October 10 or 11, 2010.

Explore – 8th & 9th / Plan – 10th Test Scores

Mrs. Torrison presented a comprehensive report on the Explore test scores. The analysis included:

- Longitudinal 9th Grade Explore results in English, math, reading, science, and composite scores for 2004, 2006, 2007, 2009 and 2010 (scores for 2005 and 2008 were not available)
- ACT's College Readiness Benchmark Scores in the four subject areas
- College Readiness Standards Score Ranges
- Same Class, 8th v. 9th grade Explore scores in the four subject areas
- Linkage Reports linking students who took the Explore and the Plan in the four subject areas

Dr. Baule added that MAP testing will give a much better accounting of the growth and weaknesses of students in specific areas.

Superintendent's Report

Dr. Baule expressed his appreciation to the Boone County Family Restaurant for their donation of \$4,000 to the Poplar Grove Playground Fund.

Dr. Baule reported that he met with both the math and language arts curriculum committees last week. The committees will focus on the Common Core Standards, which will drive the standards for elementary schools much higher.

Dr. Baule informed the Board that the Teacher Institute Day on October 1, 2010 has been planned to allow all staff to select which programs they will attend. Registration took place via an Internet program, Survey Monkey. The sessions throughout the day will cover a wide range of topics, a list of which was provided to the Board.

Dr. Baule provided an updated AYP Status Report which included the changes he had requested from ISBE. The report now shows that the district met AYP in two additional reading categories and one additional category in math.

On September 8, 2010, Dr. Baule gave a presentation to the Boone County Board on the district's current financial and academic positions, a copy of which was provided to the Board.

Dr. Baule also provided an "Education Jobs Fund Q&A" released by ISBE. The state may try to further reduce the mandated categorical payments. No payments under this program have been received, and they have not been included in the budget.

Dr. Baule commented that a question had come up regarding cheerleaders traveling to away games. Mrs. Troller and Mr. Purvis found someone willing to pay the extra cost of sending

cheerleaders to away games. The Board did not express any opposition to sending the cheerleaders to away games under these circumstances.

As an update to middle school soccer, Dr. Baule informed the Board that 20 middle school students are now participating in soccer.

Dr. Baule announced that attendance and the grade book are now working. Kathy Gustafson will meet with the secretaries on October 1st to review how to gather data. He commended Kathy and Randy Porter on the progress they have made in correcting many of the issues in PowerSchool.

Dr. Baule stated that TechCare has identified approximately 73 different profiles; however, we only need about 12 profiles. He noted that the staff has been incredibly patient with the time it has taken to resolve all the issues on the network.

The 2010-2011 Compensation Report must be sent to the Regional Office of Education by Friday, October 1, 2010. Teachers' salaries are reported each spring in the Teacher Service Record report to ISBE.

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that the Policy Committee last met on September 13, 2010. The next Policy Committee meeting will be moved to Monday, October 18, 2010 at 4:15 rather than October 4.

Business Services Committee

Mrs. Zwart reported that the Business Services Committee last met on September 13, 2010. The next Business Services Committee meeting was scheduled for Monday, October 18, 2010 at 5:30 p.m.

Facility/Long Range Planning Committee

Mr. Crull advised that a Facility/Long Range Planning Committee meeting has not been scheduled.

Curriculum, Instruction and Assessment Committee

Mr. Gratz recited a very apropos quote from Dave Barry's column and stated that a C.I.A., Curriculum, Instruction and Assessment Committee meeting has not been scheduled.

Other Committee Reports

Mr. Kinser reported that a date for the next Technology Subcommittee meeting has not yet been scheduled.

Mrs. Zwart reported that the Community Involvement Committee last met on September 1, 2010. The next Community Involvement Committee meeting was scheduled for Wednesday, October 6, 2010 at 5:30 p.m. at the high school.

She announced that a district fund raiser will take place from 5:00-9:00 p.m. next Monday, October 4, 2010 at Buffalo Wild Wings.

Dr. Baule cautioned that the waitresses cannot ask for the coupon to raise funds for this event; it must be presented to her. He encouraged everyone to attend.

TREASURER'S REPORT

Mrs. Zwart stated that the Treasurer's Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mr. Crull and seconded by Mrs. Zwart to approve the Consent Agenda as amended. The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting August 23, 2010
- B. Personnel

Site	Person	Position	Salary	Effective/End Date
1. Non-Certified Recall				
Capron	Elizabeth Burns	Teacher Assistant	TA90, Step 4	August 26, 2010
PGE	Mindy Brown	Teacher Assistant	TA30, Step 4	September 3, 2010
2. Extra Curricular Hire & Volunteer (Pending Completion of Required State Forms)				
NBMS	Katie Hampton	Co-Ed Soccer	Group III, Step 0	2010-2011 School Year
NBMS	Ashley Peterson	Girls Volleyball – 8 th Grade	Group III, Step 0	2010-2011 School Year
NBMS	LaVonna Baden	Boys Basketball Coach	Group III, Step 1	2010-2011 School Year
NBMS	Mike Winebrenner	Lunch Supervision	Group II, Step 1	2010-2011 School Year
NBHS	Lori Graciana	Cheerleading Sponsor	Group III, Step 2	2010-2011 School Year
NBHS	Dave Koepf	Volunteer Basketball Coach	Indemnify	2010-2011 School Year
3. Extra Curricular Resignation				
NBMS	Greg Stroncsek	Boys Basketball Coach	N/A	September 15, 2010
NBHS	Ashley Johnson	Cheerleading Sponsor	N/A	September 5, 2010
NBHS	Krystal Kniep	Freshmen Girls Basketball Coach	N/A	August 23, 2010
NBHS	Matthew Lerner	JV Baseball Coach	N/A	September 22, 2010
NBHS	Molly Lilja	Girls Head Track Coach	N/A	September 16, 2010
NBHS	Howard Winne	Head Softball Coach	N/A	September 13, 2010

- C. First Reading of Policies
- D. Systems Analyst Job Description
- E. Ag/FFA Overnight Field Trip Request: October 20-23, 2010 for National FFA Convention held at Indianapolis, IN
- F. Journalism Class Overnight Field Trip Request: November 11-14, 2010 for JEA National Journalism Conference held at Kansas City, MO
- G. Ratification of Advertising Agreement with Poplar Grove State Bank
- H. Applications for Recognition of Schools 2010-2011
- I. ~~Bid Recommendation for Educational Computers – Bid FY11-06~~
- J. ~~Bid Recommendation for Propane Gas – Bid FY11-07~~
- K. ~~Bid Recommendation for Snow Plowing – Bid FY11-08~~
- L. Group VIII Program Requests – Tina Babcock and Krystal Kniep, Poplar Grove Elementary – Boys Read and Girls Read After School
- M. Donation of School Supplies from the Belvidere Woman's Club

UNFINISHED BUSINESS

A. **Approval of 2010-2011 Budget**

A motion was made by Mrs. Zwart and seconded by Mr. Kinser to approve the 2010-2011 Budget.

The motion was carried by unanimous roll call.

NEW BUSINESS

A. **September 2010 Bills**

A motion was made by Mrs. Zwart and seconded by Mr. Ellingson to approve the September 2010 Bills.

Ayes: Mr. Crull, Mr. Ellingson, Mr. Gratz, Mr. Kinser, Mrs. Zwart

Nays: *(None)*

Abstain: Mrs. Balsley

Motion passed 5-0, with one abstention.

B. **Prior Period Adjustments of Capital Costs**

Mrs. Nelson explained that the auditors recommended an adjustment be made in FY 2009-2010 to reassign capital costs that occurred in FY 2008-2009 and FY 2009-2010 to the proper account.

A motion was made by Mr. Crull and seconded by Mrs. Zwart to approve the reassignment of capital costs as it relates to the construction of the transportation/administration building from the Transportation Fund to the Operation & Maintenance Fund effective June 30, 2010.

The motion was carried by unanimous roll call.

C. **Acceptance of 2009-2010 Audit Report**

A motion was made by Mr. Kinser and seconded by Mr. Ellingson to accept the 2009-2010 Audit Report.

The motion was carried by unanimous roll call.

D. **Bid Recommendation for Educational Computers – Bid FY11-06**

Dr. Baule clarified the bid request was for a specific make of computer – Hewlett-Packard.

A motion was made by Mr. Crull and seconded by Mr. Ellingson to accept the bid as presented (PDS) with a direction to the Superintendent that any need for more than 70 computers must be approved by the Board.

The motion was carried by unanimous roll call.

E. **Bid Recommendation for Propane Gas – Bid FY11-07**

Mrs. Nelson clarified that six (6) bid packages were mailed but the district received only three (3) bids.

A motion was made by Mr. Ellingson and seconded by Mrs. Zwart to approve the bid recommendation for Conserv FS to provide propane gas.

The motion was carried by unanimous roll call.

F. Bid Recommendation for Snow Plowing – Bid FY11-08

Mrs. Nelson clarified that this bid was put out as individual bids for each site in the district. The bid proposed by Priest Farms locked in the price for one year and their charge for salt is per application rather than per ton.

A motion was made by Mr. Ellingson and seconded by Mrs. Zwart to approve the bid recommendation for Priest Farms to provide snow plowing services per Bid FY11-08 for the 2010-2011 and 2011-2012 years and salting services for the 2010-2011 year.

The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

A. District Activities Calendar

B. FOIA

C. Student Activity Fund Reports

ADJOURNMENT

A motion was made by Mrs. Zwart and seconded by Mr. Crull to adjourn the meeting at 8:48 p.m. The motion was carried by unanimous voice vote.

VICE PRESIDENT _____
Denise Balsley

SECRETARY _____
Laura Zwart

APPROVED: _____