

**North Boone Community Unit School District No. 200**

Minutes of the Regular Meeting of the  
Board of Education

**District Office**

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, May 18, 2021

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Vice President Mary Maxey, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Nan Schilling and Becky Self.

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Agenda as presented.

The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

*(none)*

**TREASURER'S REPORT**

Ms. Geyman stated the Treasurer's report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee said he will be adding student and athletic absences and quarantines to his weekly update to the Board, and will be working with Julie Brosnan to obtain past data.

A Facilities meeting will be held June 8<sup>th</sup> at 5:00 p.m. to discuss updates on the Capron parking lot, HVAC projects and next steps for some of our outdoor learning spaces.

Dr. Greenlee stated June 1<sup>st</sup> is the high school graduation date, June 4<sup>th</sup> will be the middle school awards and recognition ceremony, June 7<sup>th</sup> he will post a video recognizing staff service awards and honoring retirees.

**COMMITTEE REPORTS**

**Policy Committee**

Mr. Haverly said the next Policy Committee meeting is to be determined.

**Business Services Committee**

Mrs. Maxey said the Business Services meeting it to be determined.

**Facility/Long Range Planning Committee**

Mr. Haselhorst said the next Facilities Committee meeting will be June 8, 2021 at 5:00 p.m.

**Curriculum, Instruction and Assessment Committee**

Mrs. Hutchinson said the CIA Committee met on May 12, 2021. The next meeting is expected to be held in September.

**CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

A. Minutes of the Regular Meeting April 20, 2021

B. Personnel

<b>Site</b>	<b>Person</b>	<b>Position</b>	<b>Salary</b>	<b>Effective/End Date</b>
<b>1. Certified - Hire</b>				
NBMS	Jessica Bott	Social Worker	MA24, Step 1	8/13/21
District	Cindy Maten	El Elementary Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 9-30, 2021
District	Jamie Dornink	Elem. Special Education Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 9-30, 2021
District	Brittany Helland	Elem. Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 9-30, 2021
District	Marcy Wilson	MS Special Education Summer School Teacher Job Share - Working 13 days (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 9-30, 2021
District	Rebecca Bielawski	MS Special Education Summer School Teacher Job Share - Working 6 days (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 9-30, 2021
District	Rob Wessel	HS Educere Summer School Teacher (3.5 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 9-30, 2021
<b>2. Certified - Resignation</b>				
NBHS	Susan Kiehl	FACS Teacher	N/A	End of the 2020-2021 School Year
District	Danielle Ritter	Elem. Summer School Teacher (4.0 hours/day for 5 days/week)	N/A	4/16/21
CES	Sarah Korpan	ESL/Bilingual Teacher	N/A	End of the 2020-2021 School Year

<b>3. Non-Certified – Hire</b>				
District	Jennifer Reitz	Pre-K Special Education Summer School TA (3.5 hours/day for 5 days/week)	Per NBESS Schedule	June 9-30, 2021
District	Bruce Ford	HS Summer School TA (3.5 hours/day for 5 days/week)	Per NBESS Schedule	June 9-30, 2021
<b>4. Non-Certified – Resignation</b>				
PGE	Jill Arata	Special Education Teacher Assistant (5.75 hours/day)	N/A	6/7/21
<b>5. Non-Certified – Leave of Absence</b>				
District	Tina Corson	Bus Assistant	N/A	4/19/21 – end of the 2020-2021 School Year
District	Robin Baker	Bus Assistant	N/A	1/19/21 – end of the 2020-2021 School Year
NBUE	Jhemia Simon	Special Education Teacher Assistant	N/A	8/19/21 – 12/1/21
<b>6. Extra-Curricular - Hire</b>				
NBHS	Kristin Stefek	JV Softball Coach	Group III, Step 0	4/26/21
NBHS	Ryan Kelley	Varsity Head Football Coach	Group I, Step 4	2021-2022 School Year
<b>7. Extra-Curricular - Resignation</b>				
NBHS	Ashley Magyar	JV Softball Coach	N/A	4/22/21
NBHS	Elise Olsen	Junior Class Advisor (class of 2023)	N/A	End of the 2020-2021 School Year
NBHS	Cheryl Peterson	Natural Helpers Advisor	N/A	End of the 2020-2021 School Year
NBHS	Aaron Sullivan	Varsity Head Football Coach	N/A	End of the 2020-2021 School Year
NBHS	Matt Yarc	Head Girls Basketball Coach	N/A	End of the 2020-2021 School Year
NBHS	Matt Yarc	Golf Coach	N/A	End of the 2020-2021 School Year
NBHS	Ryan Kelley	Head Sophomore Football Coach	N/A	End of the 2020-2021 School Year
CES	Lauren LiCausi	Speech Language Pathologist	N/A	End of the 2020-2021 School Year
<b>8. Extra-Curricular - Volunteer</b>				
NBHS	Heather Godsby	Volunteer Track Coach	N/A	Indemnify

- C. Approval of IHSA Membership
- D. Approval of IASB PRESS
- E. Title I School Waiver

## UNFINISHED BUSINESS

### A. Transportation Hazards

The Transportation Safety Hazards for Poplar Grove Elementary were been reviewed and revised and will be sent to the Illinois Department of Transportation for review and final approval. Included are Poplar Grove Rd IL 173 to .2 N of Il 173 and at crossing Il 173, East on Route 173 from Carson Drive to Lane County Market, West on IL Route 173 from Summit to Hill St.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Transportation Hazards as presented.

The motion was carried by unanimous roll call.

### E. Copiers

In collaboration with the technology department it was recommended that the District award the purchase to Cannon Solutions America for \$88,048. The District would still be required to pay for the copy costs, which includes a 5 year maintenance agreement. Color cost per page is 0.034 and black and white cost is 0.0034 per page. The maintenance agreement includes preventative maintenance, access to service technicians and a help desk. Purchasing the copiers instead of leasing would save the district \$10,846.40 over the course of 5 years

A motion was made by Mrs. Hutchinson and seconded by Mr. Haselhorst to approve the Purchase of Copiers as presented.

The motion was carried by unanimous roll call.

## NEW BUSINESS

### A. May 2021 Bills

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to approve the May bills as presented.

The motion was carried by unanimous roll call.

### B. Special Education Personnel

It was recommended to approve one additional Special Education certified staff member to service students at North Boone Middle School, one additional Social Worker or School Psychologist to service students at Capron Elementary, and one additional .5 Speech Language Pathologist to service students in NBCUSD 200. Dr. Greenlee noted the Pre-K audit also identified the need for another Social Worker.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Special Education Personnel as presented.

The motion was carried by unanimous roll call.

**C. Bilingual/ESL Teacher**

School code provides guidance regarding student supports related to bilingual education. Once a serving site has more than twenty students of the same language background a district must provide native language support. Current staffing is one teacher (ESL certified) and one bilingual paraprofessional. An additional bilingual/ ESL teacher working with current staff would allow us to maintain compliance with school code and better meet the needs of our students. It was recommended to hire one additional bilingual/ESL certified staff member to service students at both the MS/UE.

A motion was made by Mrs. Hutchinson and seconded by Mrs. Schilling to approve the addition of one Bilingual/ESL Teacher as presented.

The motion was carried by unanimous roll call.

**D. Grades 3-8 Math Intervention Program**

Mrs. Neri presented a grades 3-8 math intervention program that will be held during the school day, and will be used during the 2021-2022 school year as an intervention to support math learning loss in grades 3-8. Students would receive 125 minutes per week outside of their math class. Total Program cost is \$31,980, which includes the site license at \$23,980, NWEA MAP integration cost of \$2,000 and professional development cost of \$6,000. Middle School is not included in the cost, as they have already purchased the program. Funding for this resource will come from ESSER funds.

A motion was made by Mrs. Hutchinson and seconded by Mrs. Schilling to approve the Grades 3-8 Math Intervention Program as presented.

The motion was carried by unanimous roll call.

**E. Intervention Personnel**

The Administration recommended the Board approve the addition of a teaching assistant to support our math intervention program at the UE and MS. This position will be shared between the two buildings.

A motion was made by Mrs. Schilling and seconded by Mr. Haselhorst to approve the Intervention Personnel as presented.

The motion was carried by unanimous roll call.

**F. Grades 5-8 Social Studies Resource Adoption**

The My World Interactive series by Savvas Learning Company was recommended for adoption as the 5<sup>th</sup>-8<sup>th</sup> grade social studies resource. Total cost is \$49,159.17 for the package, which will provide Social Studies resources to grades 5-8 for 6 years.

A motion was made by Mrs. Schilling and seconded by Mr. Haselhorst to approve the Grades 5-8 Social Studies Resource Adoption as presented.

The motion was carried by unanimous roll call.

**G. Grades 5-12 Grading Scale Revision**

The Administration recommended that the Board approve the proposed grading scale for Grades 5-12. The current Grading Scale for Grades 5-12 is: A - 90-100; B - 80-89; C - 70-79; F - Below 70. The proposed Grading Scale for Grades 5-12 to begin Fall 2021 is: A - 90-100; B - 80-89; C - 70-79; D - 60-69; F - Below 60. The new scale would align more closely to the K-4 grading scale and provide more equity across the grading scale. For the high school, the “D” will be a 1.0 on the GPA scale, and students in honors or AP courses will not receive weighted points for a “D”. Parents, staff, administration and the CIA Committee were in agreement to change the scale.

A motion was made by Mrs. Hutchinson and seconded by Mr. Haselhorst to approve the Grades 5-12 Grading Scale Revision as presented.

The motion was carried by unanimous roll call.

**H. 2021-2022 Instructional Technology Coaching**

The Administration recommended the Board approve the purchase of Instructional Technology Coaching provided by the Learning Technology Center (LTC) for the 2021-2022 school year. This coaching package will provide small group and individual coaching to all teachers, and they will be present in each building four (4) days during the school year. This coaching will provide support in implementing technology into instruction as part of our district’s technology plan. Total cost for 25 contracted days is \$12,500, and includes one additional day for professional development. Mrs. Hutchinson noted teachers appreciated the coaching this year. Mrs. Neri is working with the LTC and has asked for two coaches – one for grades K-4 and the other for grades 5-12.

A motion was made by Mrs. Hutchinson and seconded by Mrs. Schilling to approve the Instructional Technology Coaching from the LTC as presented.

The motion was carried by unanimous roll call.

**I. Custodial/Maintenance Staffing**

The administration recommended we increase our custodial staff by 2 FTE and move the current seasonal grounds position to a full time FTE. Staff is able to clean and sanitize our buildings to the standard guidelines, however we do not currently meet the FTE per square foot staffing guidelines. A full time grounds position would provide us flexibility to help at schools with custodial work or fill in when a sub is needed. This proposal will be presented at the next Facilities Committee Meeting and then brought back to the June meeting as a recommendation for approval.

**J. Health Insurance Renewal**

It was recommended that the Board approve the renewal of the Health/Life/Dental/Vision Insurance as proposed and provided by Arthur J. Gallagher & Co. The health care renewal proposal has a 1.2% increase in premiums. The renewal has a \$2,500 deductible and will continue to offer a health reimbursement account to offset the difference in the deductible. Dental Insurance with Delta and vision insurance will remain the same as last year and they have offered a two year rate lock. Our life insurance quote also remained flat for the upcoming year.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Health Insurance Renewal as presented.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey, Mr. Mulholland and Mrs. Schilling

Nays: none

Abstain: Mrs. Self

The motion passed 6-0 with one abstention.

**K. Long Term Substitutes**

The Administration recommending the hiring of one long term sub for each of our schools. This person would work 181 days for \$30,000 plus TRS and health benefits. Returning long term substitutes would be paid \$31,000 due to their previous experience in this position with the District. These would be a one year contracts.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Long Term Substitutes as presented.

The motion was carried by unanimous roll call.

**L. Substitute Pay**

It was proposed to increase the substitute pay rates in coordination with the base pay of the contract. This was informational only and will be brought back for approval in June.

**M. Technology Devices**

North Boone CUSD 200 was awarded a Digital Equity Grant for \$118,632. The purpose of the grant is to give schools the ability to build technology to full capacity for full participation in educational opportunities. It was recommended we purchase 212 Non-Touch Dell 3100 Chromebooks from IT-Savvy for \$56,604 for 4<sup>th</sup> and 5<sup>th</sup> grade.

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to approve the Technology Devices as presented.

The motion was carried by unanimous roll call.

**EXECUTIVE SESSION**

A motion was made at 7:34 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Joe Haverly, Judy Hutchinson, Mary Maxey, Ed Mulholland, Becky Self and Nan Schilling. Also present: Dr. Greenlee and Melissa Geyman.

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 8:09 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_

**APPROVED:**