

ATTACHMENT NO. VIII-B: First Reading and Approval of Policies

Suggested Motion: Move to approve changes to Board Policies 2:140, 3:60, 4:15, 5:50, 5:150, 5:200, 6:150, 6:160, 6:250, 6:300, 7:260, 7:280, 8:10, 8:95 and 8:110.

Recommended Action: Approve the motion.

On April 4, 2011, the Policy Committee reviewed the following policies to be amended pursuant to IASB PRESS recommendations:

2:140, Communications To and From the Board
3:60, Administrative Responsibility of the Building Principal
4:15, Identity Protection
5:50, Drug- and Alcohol-Free Workplace
5:150, Personnel Records
5:200, Terms and Conditions of Employment and Dismissal
6:150, Home and Hospital Instruction
6:160, English Language Learners
6:250, Community Resource Persons and Volunteers
6:300, Graduation Requirements
7:260, Exemption from Physical Activities
7:280, Communicable and Chronic Infectious Disease
8:10, Connection with the Community
8:95, Parental Involvement
8:110, Public Suggestions and Concerns

Pursuant to Policy 2:240 in which it states that policies or policy revisions may be adopted at the Board meeting at which they are first introduced when they are “appropriate for a consent agenda because no Board discussion is required,” the Policy Committee recommends approval of the suggested changes to the above policies.

School Board

Communications To and From the Board

The School Board welcomes communications from the community. Staff members, parents, and community members should submit questions or communications for the School Board's consideration to the Superintendent or Board President. The Superintendent shall provide the Board with a summary of these questions or communications and provide, as appropriate, his or her feedback regarding the matter. If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board Members will not take private action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members individually, whether sent by letter, email, or other means.

Board Member Use of Electronic Mail Communications

~~E-mail~~ *For purposes of this section, electronic communications includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking. Electronic communications* to, by, and among Board members, in their capacity as Board members, shall not be used for the purpose of discussing District business. ~~Email~~ *Electronic communications* among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. ~~Email~~ *Electronic communications* may contain:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual responses to questions posed by community members, subject to the other limitations in this policy.

LEGAL REF.: 5 ILCS 120/1-~~et seq.~~

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 3:30 (Line and Staff Relations), 8:110 (Public ~~Complaints~~ *Concerns*)

ADOPTED: November 6, 2001

AMENDED: December 19, 2006

General School Administration

Administrative Responsibility of the Building Principal

The School Board, upon the recommendation of the Superintendent, employs Building Principals as the chief administrators and instructional leaders of their assigned schools. The primary responsibility of a Building Principal is improvement of instruction. Each Building Principals shall perform all duties as described in the School Code as well as such other duties as specified in his or her employment agreement or as ~~agreed upon by the~~ *Superintendent may assign, that are consistent with the* Building Principal's *education* and ~~Superintendent~~ *training*.

The Superintendent or designee shall develop and maintain a principal evaluation plan that complies with Section 24A-15 of the School Code. Using that plan, the Superintendent or designee shall evaluate each Building Principal. The Superintendent or designee may conduct additional evaluations.

The School Board and each Building Principal shall enter into an employment agreement that conforms to Board policy and State law. The terms of an individual employment contract, when in conflict with ~~the evaluation plan or~~ this policy, will control.

LEGAL REF.: 10 ILCS 5/4-6.2.
105 ILCS 5/2-3.53a, 5/10-20.14, 5/10-21.4a, and 5/24A-15.
105 ILCS 127/1 ~~et seq.~~
23 Ill.Admin.Code Part 35.

CROSS REF.: 3:50 (Administrative Personnel Other than the Superintendent), 5:250 (Leaves of Absence)

ADOPTED: November 6, 2001

AMENDED: December 19, 2006

AMENDED: ~~June 21, 2005~~

NEW

Operational Services

Identity Protection

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to:

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, 5 ILCS 179/. Compliance measures shall include each of the following:

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided.
5. All employees must be advised of this policy's existence and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent.

LEGAL REF.: 5 ILCS 179/, Identity Protection Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records)

REVIEWED:

General Personnel

Drug- and Alcohol-Free Workplace

All District workplaces are drug- and alcohol-free workplaces. All employees shall be prohibited from:

1. Unlawful manufacture, dispensing, distribution, possession, use, or being under the influence of a controlled substance while on District premises or while performing work for the District, *and*.
2. Distribution, consumption, use, possession, or being under the influence of alcohol while on District premises or while performing work for the District.

For purposes of this policy a controlled substance ~~is one which~~ *means a substance that* is:

1. Not legally obtainable,
2. Being used in a manner different than prescribed,
3. Legally obtainable, but has not been legally obtained, or
4. Referenced in federal or state controlled substance acts.

As a condition of employment, each employee shall:

1. Abide by the terms of the District policy respecting a drug- and alcohol-free workplace; and
2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than 5 days after such a conviction.

In order to make employees aware of dangers of drug and alcohol abuse, the District will:

1. Provide each employee with a copy of the District Drug- and Alcohol-Free Workplace policy;
2. Post notice of the District Drug- and Alcohol-Free Workplace policy in a place where other information for employees is posted;
3. Make available materials from local, state, and national anti-drug and alcohol-abuse organizations;
4. Enlist the aid of community and state agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees;
5. ~~Inform employees of available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs.~~ *Establish a drug-free awareness program to inform employees about:*
 - a. *The dangers of drug abuse in the workplace,*
 - b. *Available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs, and*
 - c. *The penalties that the District may impose upon employees for violations of this policy.*

District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination. Alternatively, the Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse, employee-assistance rehabilitation program.

The Board of Education shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction.

Should District employees be engaged in the performance of work under a federal contract or grant, or under a state contract or grant of \$5,000 or more, the Superintendent shall notify the appropriate state or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction.

LEGAL REF.: Americans With Disabilities Act, 42 U.S.C. §12114.
Controlled Substances Act, 21 U.S.C. §812; 21 C.F.R. 1308.11-1308.15.
Drug-Free Workplace Act of 1988, 41 U.S.C. §701 et seq.
Safe and Drug-Free School and Communities Act Amendments of 1989 *1994*, 20
U.S.C. §~~3471~~ 7101 et seq.
Drug-Free Workplace Act, 30 ILCS 580/1 et seq.

ADOPTED: November 6, 2001

AMENDED:

General Personnel

Personnel Records

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and School Board policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment *-related decisions, evaluate program and staff effectiveness, and comply with government* recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent. ~~No one else may have access to~~
2. ~~An employee's personnel files and personal information except for: (1) a supervisor or other management employee who has an employment or business-related reason to inspect the record; or (2) anyone who has~~ *is authorized to have access.*
3. *Anyone having the respective employee's written consent may have access.*
4. *Access will be granted to anyone authorized by State or federal law to have access.*
5. *All other requests for access to personnel information are governed by Board policy 2:250, Access to District Public Records.*

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

LEGAL REF.: 745 ILCS 46/10.
820 ILCS 40/4 ~~et seq.~~
23 Ill. Admin.Code §1.660.

CROSS REF.: 2:250 (Access to District's Public Records), 7:340 (Student Records)

ADOPTED: November 6, 2001

AMENDED: February 23, 2009

Professional Personnel

Terms and Conditions of Employment and Dismissal

The ~~School Board delegates authority and responsibility to the~~ Superintendent ~~to~~ *shall* manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

Please refer to the "Basic Agreement between the North Boone Education Association and North Boone Community Unit School District No. 200 Board of Education," and Administrative Contracts.

Duty-Free Lunch

~~Teachers employed for at least 4 hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer.~~

Holidays

~~Teachers shall be paid for, but shall not be required to work on, legal school holidays.~~

School Year and Day

Teachers shall work according to the school calendar adopted by the Board of Education, which shall have a minimum of 176 student attendance days and a minimum of 180 teacher workdays, including teacher institute days.

Teachers are required to work the school day adopted by the Board ~~of Education~~. *Teachers employed for at least 4 hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer.*

The District accommodates employees who are nursing mothers according to provisions in the ~~Nursing Mothers in the Workplace Act~~ *State and federal law*.

Salary

Teachers shall be paid according to the salary schedule adopted by the Board of Education, but in no case less than the minimum salary provided by ~~the~~ School Code. Teachers shall be paid at least monthly on a 10 or 12-month basis.

Assignments and Transfers

The Superintendent is authorized to make teaching, study hall, extra class duty, and extracurricular assignments. In order of priority, assignments shall be made based on the District's needs and best interests, employee qualifications, and employee desires.

Dismissal

The District will follow State law when dismissing a teacher.

Evaluation

The District's teacher evaluation system will be conducted under the plan ~~filed with the Illinois~~ *developed pursuant to State Board of Education law*.

On an annual basis, the Superintendent will provide the Board of Education with a written report, which outlines the results of the District's teacher evaluation system.

LEGAL REF.: 105 ILCS 5/10-19, 5/18-8, 5/24-2, 5/24-8, 5/24-9, 5/24-21, 5/24A-4, and 5/24A-5.
820 ILCS 260/1 ~~et seq.~~
Cleveland Board of Education v. Loudermill, 105 S.Ct. 1487(1985).

CROSS REF.: ~~5:202-E1 (Teacher Evaluation Form), 5:202-E2 (Certified Evaluation—~~
~~Summative Evaluation of the Teacher),~~ 5:290 (Employment Termination and
Suspensions), *6:20 (School Year Calendar and Day)*

ADOPTED: November 6, 2001

AMENDED: April 19, 2005

Instruction

Home and Hospital Instruction

A student who is absent from school ~~for an extended period of time or ongoing intermittent absences~~, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined *by state law and* by the Illinois State Board of Education rule governing the continuum of placement options for home/hospital services. Appropriate educational services *from qualified staff* shall begin as soon as eligibility is established. Instructional or related services for a student receiving special education services will be determined by the student's individualized educational program.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before birth of the child when the student's physician indicates, in writing, that she is medically unable to attend regular classroom instruction, ~~as well as~~ *and (2)* for up to 3 months after the child's birth or miscarriage.

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

LEGAL REF.: 105 ILCS 5/10-22.6a, 5/14-13.01, 5/18-4.5, and 5/18-8.05.
23 Ill.Admin.Code §§*1.610 and* 226.300.

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity), *7:280 (Communicable and Chronic Infectious Disease)*

ADOPTED: November 6, 2001

AMENDED: November 2006

Instruction

English Language Learners

The District offers opportunities for resident English Language Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain. The Superintendent of designee shall develop and maintain a program for English Language Learners that will:

1. Assist all English Language Learners to achieve English proficiency, facilitate effective communication in English, and encourage their full participation in school activities and programs as well as promote participation by the parent/guardians of English Language Learners.
2. Appropriately identify students with limited English proficiency.
3. Comply with State law regarding the Transitional Bilingual Educational Program ~~and (TBE) or~~ Transitional Program of Instruction (TPI), *whichever is applicable*.
4. Comply with any applicable State and federal requirements for the receipt of grant money for English Language Learners and programs to serve them.
5. Determine the appropriate instructional program and environment for English Language Learners.
6. Annually assess the English proficiency of English Language Learners and monitor their progress in order to determine their readiness for a mainstream classroom environment.
7. Include English Language Learners, to the extent required by State and federal law, in the District's student assessment program to measure their achievement in reading/language arts and mathematics.
8. Provide information to the parents/guardians of English Language Learners about: (1) the reasons for their child's identification, (2) their child's level of English proficiency, (3) the method of instruction to be used, (4) how the program will meet their child's needs, (5) specific exit requirements of the program, (6) how the program will meet their child's individualized education program, if applicable, and (7) information on parent/guardian rights. Parents/guardians will be regularly appraised of their child's progress and involvement will be encouraged.

Parent Involvement

Parents/guardians of English Language Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child's placement in, and information about, the District's English Language Learners programs.

LEGAL REF.: 20 U.S.C. §§6312-6319 and 6801.
34 C.F.R. Part 200.
105 ILCS 5/14C-1 *et seq.*
23 Ill.Admin.Code Part 228.

CROSS REF.: 6:15 (School Accountability), 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program)

ADOPTED: November 6, 2001

AMENDED: June 18, 2007

Instruction

Community Resource Persons and Volunteers

~~The School Board welcomes talented individuals with skills, knowledge, services, and time to share with District students. The School Board also encourages participation of individuals and group in local schools to perform appropriate tasks during and after school hours under the supervision of professional personnel.~~

The School Board encourages the use of resource persons and volunteers to: (1) increase students' educational attainment, (2) provide enrichment experiences for students, (3) increase the effective utilization of staff time and skills, (4) give more individual attention to students, and (5) promote greater community involvement.

Resource persons and volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
3. To assist with academic programs under a certificated teacher's immediate supervision;
4. As a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval;
5. As supervisors, chaperones, or sponsors for non-academic school activities.

The Superintendent shall establish procedures for securing and screening resource persons and volunteers. A person who is a "sex offender," as defined by the Sex Offender Registration Act, or a "violent offender against youth," as defined in the Child Murderer and Violent Offender Against Youth Registration Act, is prohibited from being a resource person or volunteer.

~~Criminal Background Check. A criminal background check will be required for all persons hired within the district for extra-curricular positions who do it on a volunteer basis and for persons the district indemnifies as volunteers. Administration has the right to require a criminal background check on any other volunteers at any time.~~

LEGAL REF.: 105 ILCS 5/10-22.34, *5/10-22.34a*, and 5/10-22.34b.
730 ILCS 152/101 *et seq.* and 154/75-105.

CROSS REF.: 4:170 (Safety), 5:280 (~~Teacher Aides, Coaches, and Bus Drivers~~ *Duties and Qualifications*), 8:30 (*Visitors to and* Conduct on School Property), 8:95 (Parental Involvement)

ADOPTED: November 6, 2001

AMENDED: January 16, 2007

Instruction

Graduation Requirements

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all District graduation requirements that are in addition to the State requirements.
2. Completing all courses as provided in The School Code, 105 ILCS 5/27-22, according to the year in which a student entered the 9th grade.
3. Completing all minimum requirements for graduation as specified by Illinois State Board of Education rule, 23 Ill.Admin.Code §1.440.
4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting and the Pledge of Allegiance.
5. Taking the Prairie State Achievement Examination, unless the student is exempt according to 105 ILCS 5/2-3.64.

The Superintendent or designee is responsible for:

1. Maintaining a description of all course offerings that comply with the above graduation requirements.
2. Notifying students and their Parents/guardians of graduation requirements.
3. Developing the criteria #4 above.
4. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty. This includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma.
5. Taking all other actions to implement this policy.

Students who do not meet state standards on the PSAT during their junior year will be required to take Skills Lab classes during their senior year in order to graduate. Semester credit will be given for successful completion of Skills Lab Classes.

The graduation requirements below apply to all North Boone High School students.

One (1) credit shall be earned for the successful completion of a course meeting for one (1) class period per school day for one (1) school year.

Students who are deficient in credits for graduation will NOT be allowed to participate in the graduation activities.

Starting with the class of 2013, students will be required to complete forty (40) hours of community service (10 hours per year attending North Boone High School) prior to graduation. In extreme circumstances, an individual may request a full or partial waiver of this requirement by the Superintendent.

Early Graduation

Students may graduate prior to the completion of grade twelve if the course work required for graduation under this policy has been fulfilled. In such cases, the student must have the approval of the Superintendent and the Principal.

Students who graduate early have the right to participate in graduation activities and attend the prom.

Students who graduate early are considered to be “not currently enrolled” students and therefore will not be allowed to participate in the senior class trip.

Students planning to graduate at mid-term should notify the guidance counselor by the end of the first quarter to facilitate planning.

The Superintendent or designee shall implement procedures for students to graduate early, provided they finish seven (7) semesters of high school and meet all graduation requirements.

Certificate of Completion

A student with a disability who has an individualized education program prescribing special education, transition planning, transition services, or related services beyond the student’s 4 years of high school, qualifies for a certificate of completion after the student has completed 4 years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parent/guardians.

Veterans of World War II, the Korean Conflict, or the Vietnam Conflict

Upon application, an honorably discharged veteran of World War II, ~~or~~ the Korean Conflict, or the Vietnam Conflict will be awarded a diploma, provided that he or she: (1) resided within an area currently within the District at the time he or she left high school, (2) left high school before graduating in order to serve in the U.S. Armed Forces, and (3) has not received a high school diploma or General Educational Development (GED) diploma.

Semester Test Exemption

Seniors who meet or exceeded state standards on the PSAE exam taken during their junior year will be exempt from taking final exams at the end of the first semester.

Seniors will not be required to take final exams for second semester.

Students will have the option to take the exams either semester if they feel taking an exam will improve their grade. If an exam is taken, then the regular grading procedures will apply. If a final exam is not taken, the quarter grades will each count 50% toward the semester grade in that class.

Dual Credit

Courses taken through a college program (Rock Valley College, Beloit College Porter Scholars, etc.) with the approval of the Principal may be substituted for some high school courses, i.e., dual credit courses. The students requesting dual credit will have the class grade count in his/her overall cumulative grade point average.

Credits earned in the subject areas of English, Mathematics, Physical and Life Sciences, Foreign Language and Social and Behavioral Sciences may be weighted the same as an honors/advanced placement level North Boone course, with the prior approval of the Principal. College level courses that are at least 100 level are the only classes that will be considered for this option.

Graduation Requirements for the Graduation Class of 2010 and Later

A. A total of twenty-four (24) credits are required for graduation.

4.0 Credits	Language Arts/English - 1 Credit in each: English 9, English 10, and English 11 with a 4th credit optional within the English Department's offerings. Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. When applicable, writing-intensive courses may be counted towards the fulfillment of other graduation requirements.
3.0 Credits	Mathematics – 1 credit in Algebra I and one must include geometry content. If the student passes Algebra I in 8 th grade, it will not need to be repeated in High School.
3.0 Credits	Science - 1 credit in Biology
2.5 Credits	Social Studies - 1 credit must be in History of the United States, 1/2 credit in American Government, and 1/2 credit in World Geography (Beginning with the Class of 2007 and thereafter, Required - 1 credit must be in History of U.S., ½ credit in American Government and 1 credit in World Cultures)
1.0 Credits	Humanities or Vocational Education - Includes: Band, Choir, Art, Foreign Language, Home Economics, Industrial Technology, Business, Agriculture
0.5 Credit	Consumer Education —Exempt from Consumer Education course if score of 98 or better on the Illinois Consumer Proficiency Test (1/2 credit given for passing ICP Test)
0.5 Credit	Health
0.25	
0.5 Credit	Driver Education
0.25 Credit	Careers/Discover Program—Required only if Driver Education is taken at North Boone High School
3.5 Credit	Physical Education (Health will substitute for 1 semester of P.E.) Exceptions to this are in Board policy 6:310, "Physical Education". Students graduating early may have this requirement waived.
0.5 Credit	Computer Education
5.0 Credit	Electives
24.0 Credits	

B. Requirements for Honors Diploma Program -- Total twenty-six (26) credits; (at least two (2) AP courses or Honors courses with a grade of "C" or higher) and a 3.5 GPA or higher are required to graduate with an Honors Diploma. In addition to the above listed 24 credits, the following credits are needed:

- 3.0 Credits - Math (Algebra I, Geometry, and Algebra II are required. If the student passes Algebra I in 8th grade, it will not need to be repeated in High School.)
- 3.0 Credits - Science (Biology and Chemistry required)
- 3.0 Credits - Social Studies
- 2.0 Credits - Foreign Language

C. Requirements for an Alternative High School diploma. This diploma will not be issued to students enrolled at North Boone High School. This is for alternatively placed students.

3.0 Credits English

3.0 Credits Mathematics

3.0 Credits Science

3.0 Credits Social Studies – Broken down as follows:

- .5 credit for Government, including the state/federal constitute tests*
- 1 credit for United States History*
- 1.5 credits for any other social studies classes*

0.5 Credit Consumer Education

0.5 Credit Health

2.0 Credit Physical Education

5.0 Credit Work Study plus Electives

20.0 Credits

LEGAL REF.: 105ILCS 5/2-3.64, 5/22-27, 5-27-3, 5/27-22, 5/27-22.10 and 70/.
Ill.Admin.Code §1.440.

CROSS REF. 6:30 (Organization of Instruction), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools),
6:310 (Credit for Alternative Courses and Programs, and Course Substitutions),
7:260 (Exemption from Physical Activity)

ADOPTED: January 16, 1990

AMENDED: February 28, 2011

Students

Exemption from Physical Activity

In order to be excused from participation in physical education, a ~~child~~ student must present an ~~may~~ be exempted from some or all physical activities when the appropriate excuses are submitted to the school by ~~from his or her~~ parent(s)/guardian(s) or ~~by~~ from a person licensed under the Medical Practice Act. The excuse may be abased on medical or religious prohibitions. State law prohibits a school board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

~~Alternative~~ *Special* activities *in physical education* and/or ~~units of instruction~~ will be provided for ~~pupils~~ *a student* whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents ~~their~~ *his or her* participation in the physical education courses.

LEGAL REF.: 105 ILCS 5/27-6.
225 ILCS 60/, Medical Practice Act
23 Ill. Admin.Code §1.420(p).

CROSS REF.: 6:60 (Curriculum Content), *6:310 (Credit for Alternative Courses and Programs, and Course Substitutions)*

ADOPTED: November 6, 2001

AMENDED:

Students

Communicable and Chronic Infectious Disease

A student with or carrying a communicable and/or chronic infectious disease has all rights, privileges, and services provided by law and the District's *School Board's* policies. The Superintendent will develop procedures ~~for communicable and chronic infectious diseases for the Board's consideration~~ *to safeguard these rights while managing health and safety concerns.*

LEGAL REF.: 105 ILCS 5/10-21.11.
410 ILCS 315/2a.
23 Ill.Admin.Code §§1.610 and 226.300.
~~77 Ill.Admin.Code Part 690.100 et seq.~~
Individuals With Disabilities Education Act, 20 U.S.C. §1400 et seq.
Rehabilitation Act, Section 504, 29 U.S.C. §794(a).

ADOPTED: November 6, 2001

AMENDED:

Community Relations

Public Relations Connection with the Community

The Superintendent is the District's chief spokesperson and shall plan ~~and~~ implement, ~~and evaluate~~ a District public relations program ~~which~~ *that* will:

1. Develop ~~public~~ *community* understanding of school operation.
2. Gather ~~public~~ *community* attitudes and desires for the District.
3. Secure adequate financial support for a sound educational program.
4. Help ~~citizens~~ *the community* feel a more direct responsibility for the quality of education provided by their schools.
5. Earn the ~~public's~~ *community's* good will, respect, and confidence.
6. Promote a genuine spirit of cooperation between the school and the community.
7. Keep the news media provided with accurate information.

The public relations program should include:

1. Regular news releases concerning District programs, policies, and activities, ~~which~~ *that* will be sent to the news media.
2. News conferences and interviews, as requested or needed. Individuals shall ~~not~~ speak for the District ~~without~~ *only with* prior approval from the ~~Building Principal with regard to a building issue or from the Superintendent with regard to the District.~~
3. Publications having a high quality of editorial content and effective format. All publications shall identify the District, school, department, or classroom and shall include the name of the Superintendent, the Building Principal, and/or the author and the publication date.
4. Other ~~programs~~ *efforts* which highlight the District's programs and activities.

~~LEGAL REF.: 23 Ill. Admin. Code §1-210.~~

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers)

ADOPTED: November 6, 2001

AMENDED:

Community Relations

Parental Involvement

In order to assure collaborative relationships between students' families and the ~~Board of Education and District personnel~~, and to enable parent(s)/guardian(s) to become active partners in *their children's* education, the Superintendent shall ~~develop administrative procedures to:~~

1. Keep parent(s)/guardian(s) thoroughly informed about their child's school and education.
2. Encourage parent(s)/guardian(s) *to be involved* ~~ment~~ in their child's school and education.
3. Establish effective two-way communication between ~~all families and the Board of Education~~ parent(s)/guardian(s) and *the* District ~~personnel~~.
4. Seek input from parent(s)/guardian(s) on significant school-related issues.
5. Inform parents/guardians on how they can assist their children's learning.

The Superintendent shall periodically report to the *School* Board on the implementation of this policy.

CROSS REF.: *6:170 (Title I Programs), 6:250 (Community Resource Persons and Volunteers), 8:10 (Connection with the Community), 8:90 (Parent Organizations and Booster Clubs)*

ADOPTED: November 6, 2001

AMENDED:

Community Relations

Public Complaints Suggestions and Concerns

The *School* Board of Education is interested in receiving valid complaints and suggestions *and concerns from members of the community. Any individual may make a suggestion or express a concern at any District or School office. All* ~~Public complaints or suggestions~~ *and/or concerns will* ~~shall~~ be referred to the appropriate level staff member or District administrator *who is most able to respond in a timely manner.* Each ~~complaint~~ *concern* or suggestion shall be considered on its merit.

An individual *who is* not satisfied after following the channels of authority, may file a grievance under the *Board policy 2:260, Uniform Grievance Procedure.* ~~This policy shall not be construed to create~~ *Neither this policy nor the Uniform Grievance Procedure creates* an independent right to a hearing before the Board.

CROSS REF.: 2:140 (Communications To and From the Board), *2:230 (Public Participation at School Board Meetings and Petitions to the Board,* 2:260 (Uniform Grievance Procedure), 3:30 (~~Line and Staff Relations~~ *Chain of Command*), ~~3:32 (Organizational Chart)~~, 6:260 (Complaints about Curriculum, Instructional Materials, and Programs), *8:10 Connection with the Community*

ADOPTED: November 6, 2001

AMENDED: