

-North Boone Community Unit School District No. 200
Minutes of the Business Services Committee Meeting
District Office
6248 North Boone School Road
Poplar Grove, Illinois 61065
Tuesday, October 11, 2022
5:00 p.m.

CALL TO ORDER AND ROLL CALL

Mrs. Maxey called the meeting to order at 5:03 P.M. The following Committee members were present: Dr. Greenlee, Mary Maxey, Ed Mulholland, Nancy Schilling, Andrea Sowers and Michael Zelek. Absent: Marc Eckmann, Kelly Hanaman, Holly Houk and Tom Kinser. Also present: Angie Koch in place of Holly Houk.

AUDIENCE TO VISITORS

(none)

BUDGET AND BILLS UPDATE

Dr. Zelek reported that they have found the correct full reports in Decision Systems in regards to the bills as well as in the payroll system. He will be reviewing July, August and September to make sure that everything is accurate for the Board Meeting on October 18th. Brenda Zellner has been in to help reconcile the Budgets. July has been completely finished. Mrs. Zellner is currently working on August and Dr. Zelek is hopeful that everything will be up to date by November.

LEVY

Dr. Zelek has compiled a couple scenarios for the upcoming levy for the Board's review. The CPI Historical Trend was shown and it is currently the highest that it has ever been in over 30 years at 6.19%. However, we are capped at 5%. We cannot go beyond that amount. Dr. Zelek did show a couple draft examples of the Levy. One that includes abatements and one that does not. At the October Board Meeting, Dr. Zelek will bring the numbers for doing an abatement, not doing an abatement and an in-between option for discussion. Mrs. Schilling also asked to see how much the impact will be on a \$100,000 house. The Levy will then be proposed at the November Board Meeting.

In either January or February, we will start looking at the Capital projects and bonds to start anticipating the Budget for the next school year.

PHONE SYSTEMS

Our current phone system has been in place since 2014. The backbone of the system will no longer be supported after December 31, 2022. Due to this, a decision must be made on how to move forward. We need to look into a system that incorporates, phones, PA systems, bells and synchronizes the clocks. This is included in this year's budget. It was suggested to also look into using a co-op for the bids as well.

CAPITAL IMPROVEMENT FUNDING

Dr. Greenlee and Dr. Zelek have been working together to look for ways to get some Capital Improvement Funding for our upcoming projects. A couple of these projects include the Athletic Facility and Bus Lot Fencing. The Special Use Permit that was obtained for the entire District Office facility that does require the bus lot to be fenced. There is a placeholder in the budget for the fence. The exact amount will be looked into.

Mrs. Schilling asked for an update on the Cell Towers. Dr. Greenlee does have an email in regards to this from Jerry Rudolph and will get that information out.

Dr. Zelek will get the actual Capital Fund Balance to the Board.

OTHER ITEMS FOR DISCUSSION

Dr. Greenlee did state that he is getting a quote from a company called Ever Driven. We are currently very tight on bus drivers and this company might be able to help out with our specialty routes for the outsourced students which will free up our drivers for the other routes. He will keep everyone updated once he gets a quote.

ANNOUNCEMENTS

(none)

AJOURNMENT

The meeting adjourned at 5:45 P.M.

Submitted by:

Mary Maxey, Chair