

## **Minutes of the Curriculum, Instruction, Assessment Meeting**

North Boone Community Unit School District #200

Held at North Boone District Office

6248 North Boone School Road

Poplar Grove, IL 61065

Wednesday, August 17, 2016 at 3:45 p.m.

### **CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 3:45 p.m. by Mr. Joe Haverly. The following Committee members were present: Tami Doetch, Dr. Greenlee, Kelly Hanaman, Joe Haverly, Jake Hubert, Molly Lilja, Melissa Nachampassack, Liz Saveley, Tracy Schabacker and Heather Walsh. Absent: Tina Babcock, Kristi Franseen, Mary Maxey, Mary Piskie and Mike Winebrenner.

### **AUDIENCE TO VISITORS**

*(None)*

Dr. Greenlee asked to modify the agenda to accommodate the schedules of Mrs. Walsh and Mrs. Lilja.

### **K-4 REPORT CARD DATES**

Mrs. Walsh noted K-4 report cards are currently distributed at semester, and again at 3<sup>rd</sup> and 4<sup>th</sup> quarter. She said grades 5-12 send them out all four quarters, and that a lot of studies show when we are looking at standards based grading, it takes a little longer to assess how students are meeting goals, so many schools have gone to trimester report cards.

She stated our elementary schools would like three 11-week grading periods, three progress reports, with the schedule as follows:

October	Progress Report
November	Report Card
January	Progress Report
February	Report Card
April	Progress Report
May	Report Card

K-4 Principals would send home a letter notifying the changes in the grading process and share the report card dates for students in K-4. Mrs. Schabacker said we can still use letter grades for standards based report cards. The Committee agreed to move forward with change.

### **2016-2017 CURRICULUM PLAN**

Mrs. Lilja said she had met with administrators and reading teachers in May to inventory where we were in the four cores, of ELA, math, science and social studies. She noted at all levels, administrators expressed concerns with science. Mrs. Lilja said there were good guides and maps

for ELA. Mrs. Saveley said they had worked on math maps in the past. Mr. Hubert mentioned he has a copy of them, but they were before common core. Mrs. Lilja noted FOSS kits needs to be realigned for NGSS and we need to address areas that are deficient. Mrs. Hanaman mentioned we were missing engineering for NGSS. Mrs. Lilja acknowledged we are somewhat behind in science, and suggested establishing a science curriculum committee to prioritize science standards and identify what students should understand. Mrs. Lilja suggested this could be done after everyone has had NGSS training. She stated ROE will provide the training for free and NIU will come on site to train.

Mrs. Lilja said she would like to work closely with reading teachers on assessments. She felt we have a lot of purchased District resources, but we needed to review on how to put them to use. Dr. Greenlee said since PARCC was introduced, we need to find a way to gather time for more instruction. Dr. Greenlee also noted the state had committed to the SAT for all 11<sup>th</sup> graders.

.....  
Mrs. Walsh left at 4:13 p.m.  
.....

Mr. Haverly asked about the FOSS kits. Mrs. Hanaman said we never purchased the labs to go with the books, but she would like to keep her FOSS kit for experiments. Mrs. Lilja felt NGSS is more about the experience than the content. Mrs. Schabacker said she liked the FOSS kits, but to just make sure they are aligned. Mrs. Hanaman said she believed content is important in 7<sup>th</sup> and 8<sup>th</sup> grade. Mrs. Lilja said standards should be the goals of the curriculum.

### **REVIEW OF EQUIVALENCIES**

Dr. Greenlee shared that Mr. Hubert had put together a committee, surveyed staff and the committee members to review equivalencies and presented the outcomes at the June Board meeting. Mr. Hubert noted not every school is consistent in how they accept outside credits. He stated North Boone has weighted GPA for honors, AP, and college courses. The CIA Committee agreed if a course is rigorous enough (even if host school doesn't offer weighted GPA), we would give weighted GPA. Mr. Hubert noted we currently give weighted credits on the top five earned grades. It was also determined if a college equivalency test is paired with course, we should give weighted credit. However, Mr. Hubert did say a student cannot just take CLEP test. He also noted summer courses count toward graduation, however they do not count toward the number of classes taken during the spring or fall semesters. Dr. Greenlee said he would begin to work with the Policy Committee on these issues.

Regarding college equivalencies, Mr. Hubert shared both the staff and the committee formed to review equivalencies felt as though we should have a set amount of college class hours per week to count towards a specific number of high school credits. He said the staff survey came back in favor of a half credit being equal to three or less credit hours, a full credit should be equal to 4-6 college credit hours, 6-9 college credit hours should equal 1.5 credits, and so forth. The equivalency committee felt like each class should not be looked at individually as colleges have taken a look at each class individually already to determine the number of hours needed to cover the course content. Mr. Haverly offered to be the liaison with RVC, and Mr. Hubert suggested that we could compare syllabuses. Mr. Hubert, Mr. Haverly, and the counselors will plan to meet

to discuss, and possibly look at every class individually. The CIA Committee felt if courses were college level, North Boone should give a weighted grade.

Mr. Hubert said the outcome of the staff and committee survey heavily favored allowing students to retake a core class if it's failed once.

### **GRADUATION GPA**

Mr. Hubert said both the committee and the staff survey heavily favored seniors getting out as they have in the past. The committee brought up an interesting option of moving the senior awards and graduation back one week to allow for 8th semester GPA to be used to identify valedictorian and salutatorian. The CIA Committee agreed to move forward with this change for the 2017-2018 school year.

### **OTHER ITEMS FOR DISCUSSION**

*(none)*

### **ANNOUNCEMENTS**

Next meeting is TBA.

### **ADJOURNMENT**

The meeting adjourned at 5:30 p.m.

Submitted by:

---

Joe Haverly, Chair