

Minutes of the Curriculum, Instruction, Assessment Meeting

North Boone Community Unit School District #200

Held at North Boone District Office

6248 North Boone School Road

Poplar Grove, IL 61065

Wednesday, December 4, 2019 at 3:45 p.m.

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:47 p.m. by Mr. Carl Rudy. The following Committee members were present: Nicole Difford, Tami Doetch, Dr. Greenlee, Michele Lessard, Molly Lilja, Allison Louis, Melissa Nachampassack, Kari Neri, Liz Saveley and Mike Winebrenner. Also Present: Mary Maxey and Jarrod Peterson. Absent: Maria Duarte, Kelly Hanaman, Brian Haselhorst, Jake Hubert, Stephanie Meyers, Mary Piskie, Tracy Schabacker and Azusena Yaro.

AUDIENCE TO VISITORS

(None)

STUDENT RETENTION AND PROMOTION

Mrs. Louis and Mr. Peterson presented an updated grade 5-8 promotion and retention policy. Formerly, IAR and MAPs were on the point accumulation record, but due to timing, they will now only be using MAPs scores. Summer school will now have 1-3 points, as there could be up to three recovery courses. If a student earns at least ten points, they could be assigned to the next grade.

Mrs. Louis and Mr. Peterson researched several scenarios and found if students are currently failing, and they tutor and pass summer school, they could be promoted to 9th grade if enough growth was shown.

Mr. Rudy asked when the intervention would begin for UE and MS students. Mrs. Louis stated she has already held conversations with every class. As of semester, 65 students are failing and she is looking toward mandatory tutoring, which would remove students from lunch and pair them with a certified teacher in a study hall setting. Mrs. Louis provided a draft of Exhibit 6:280E4. After discussion with the Committee, the language in the Exhibit read "In order for students to be promoted to the next grade, they must pass five core courses (Math, Reading, English, Science, Social Studies.) If a student fails 1-3 core courses, the student must attend summer school and successfully complete/pass all failing areas. If a student fails more than three courses, the student must attend summer school, and will be considered for retention based upon the Grades 5th-8th Point Accumulation Record (6:280E4)."

Dr. Greenlee noted these are administrative practices and could be communicated to the Board in December, and implemented second semester. Mr. Rudy asked if we have practiced retention. Dr. Greenlee said in the past, we have exhausted all efforts before retaining a student. Mr. Peterson said in prior years, they used Study Island, which was a lot of point/click activity. He is investigating Edgenuity, which will take MAPs data and feed it into the system. The Committee

was in favor of moving forward with this summer school program. Dr. Greenlee will add this topic to the December Board agenda as informational.

UPDATE COURSE APPROVAL FORM

Mrs. Neri provided an overview of suggested changes to the course approval form. The new version would take effect in 2020-2021. The person that proposes the course would select the priority standards, along with the skills the students were expected to master. Mr. Rudy asked if the priority standards would be part of the documentation in the syllabi. Mr. Winebrenner replied that standards would be included in the course curriculum guide. He noted the guidelines and direction are available when requesting new a new course. Those expectations include the need for a pacing guide, outlining of topics, a grading policy and a homework policy. Mr. Winebrenner felt a template may be helpful. Mr. Rudy asked if the priority standards, course objectives and course outcomes were accessible components of the course. Mrs. Neri said they would ensure these items were included in the curriculum as well, and stated once everything was in Chalk (where the curriculum is housed) we will post it to the District website. Mr. Rudy asked for an example of a priority standard that may be included in a course proposal. Mr. Winebrenner stated for social studies, the student should be able to analyze sources, and utilize primary and secondary sources to analyze a claim. Mr. Rudy asked if priority standards were specific enough to differentiate between courses, or if they are too generic where they would see a lot of repetition in course proposals. Mr. Winebrenner felt it would depend on the course. He said some may have specific standards, but we may see a common standard throughout some courses. He felt the course description would show specific information. Mrs. Neri said they could add examples of topics to the course proposal form. For a reference tool, she offered to mock up a sample course proposal form, including priority standards and identify the main topics covered. This updated course approval process will be included in the December Board meeting as a Curriculum Committee informational topic.

DEBRIEF ON SCHOOL IMPROVEMENT PLAN WITH ROE

Mrs. Neri gave an overview of the School Improvement Planning process with the ROE. She noted we had contracted with the ROE to work with our teams on a new state program. The teams and ROE reviewed the initial 2019 data and discussed the scores and index scores. Mrs. Neri stated the schools then performed a self-assessment using the Illinois Quality Framework. The teams from the schools will rate themselves as ineffective, emerging, accomplished or exemplary. She described the seven levels of standards to be 1) Continuous Improvement, 2) Culture and Climate, 3) Shared Leadership, 4) Governance, Management and Operations, 5) Educator and Employer Quality, 6) Family and Community Engagement and 7) Student Learning and Learning Development. She noted this was a long rubric.

Mrs. Neri said the next step will be to meet with the ROE in January and February to perform a deep data analysis by school. At that point, they will then identify the greatest area of need and will write goals.

The Principals and Committee members felt the process was valuable and well presented, and felt interesting conversations were held, perspectives were shared, and the general feeling was that North Boone could be more well-rounded by the end of this process. Mr. Rudy asked Mrs. Neri

to provide a summary at the December Board meeting. Mrs. Neri offered to prepare and update on their progress and will plan to upload the seven standards.

OTHER ITEMS FOR DISCUSSION

(none)

ANNOUNCEMENTS

(none)

ADJOURNMENT

The meeting adjourned at 4:40 p.m.

Submitted by:

Carl Rudy, Chair