

North Boone

Community Unit School District 200

Dr. Michael Greenlee, Superintendent

Ms. Melissa Geyman, Director of Business Services

School Board

Exhibit - Board Member Expense Reimbursement Form

Submit to the Superintendent, who will include this request in the monthly list of bills presented to the School Board. Please print and attach receipts for all expenditures. Use of this form is required by 2:125-E3, Resolution to Regulate Expense Reimbursements. Please print.

Name: TOM KINSER

Title/Office: MEMBER, BOARD OF EDUCATION

Travel Destination: CHICAGO, IL

Purpose: CONFERENCE

Departure Date: 11/22/19

Return Date: 11/24/19

Receipts attached

Request Date: 3/2/20

Approved expense advancement (voucher) attached, if applicable* (Completed 2:125-E2, Board Member Estimated Expense Approval Form.)

Actual Expense Report										
* Board members will be reimbursed for actual and necessary expenses that exceed the amount advanced, but must refund any expense advancement that exceeds the actual and necessary expenses incurred. (105 ILCS 5/10-22.32)										
Auto Travel Allowance: <u>.58</u> per mile										
Date	Mileage Miles	Cost	Comm. Travel Expenses	Lodging	Bkfst	Meals Lunch	Dinner	Item	Other Cost	Daily Total
11/22/19	81.5	47.27	3.00 Tolls							50.27
11/23/19					36.56	7.68	32.28	Book	40.00	111.52
11/24/19	81.5	47.27	2.25 tolls		12.54					45.22 62.06
Subtotal									223.85	
Advances									-	
TOTAL (a negative amount indicates refund due from Board member)									\$ 223.85	

Tom Kinser
Submitting Board Member's Signature

3-2-20
Date

mg

Superintendent Signature

APR 13 2020
Date

School Board Action: Approved Denied
 Approved in Part Exceeds Maximum Allowable Amount

