

ATTACHMENT VIII-D

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Overnight Field Trip Request – World Cultures

Suggested Motion:

Approve the Overnight Field Trip to Washington D.C. for the High School World Cultures Class

Recommended Action:

Approve as presented.

Attached is a request from Mr. Winebrenner for an overnight field trip to Washington D.C. The class will travel by coach bus and air. Payments are made by each individual to the tour company. There will be less than 55 students attending and there will be both male and female chaperones. The trip will take place March 17-20, 2017. Mr. Hubert is supportive of the trip.

Overnight Field Trip Request

(Requests must be made 60 days in advance.)

Class / Organization: WORLD CULTURES School: NBMS

Date(s) of the trip: MARCH 17-20, 2017

Destination: WASHINGTON D.C.

Number of students attending: 455 Male: _____ Female: _____

Chaperones (list each name): MICHAEL WINEBRENNER, MINDY BROWN,
OTHERS AS NEEDED

Mode of transportation: COACH BUS / AIR

Overnight Accommodations: SHERATON RESTON, RESTON VIRGINIA

Explain how costs are being met: INDIVIDUAL PAYMENT TO TOUR COMPANY

Is a trip planner being used: YES If yes, give name and experience: _____

WORLDSTRIDES - 50 YEARS

Please attach a detailed itinerary / objectives for visiting each sight: (Use additional paper if needed)

LIABILITY INSURANCE AND FULL SECURITY PROVIDED BY
WORLDSTRIDES

Signature: Michael D. Winebrenner Date: 5/3/16

Principal's approval: James K. [unclear] Date: 5/11/16

Superintendent's approval: _____ Date: _____

Board approval: _____ Date: _____

Please attach any necessary information for clarification purposes.

This form may be more restrictive than policy.

MAY 06 2016

MAY 13 2016

Flight Information (DRAFT)

North Boone High School 108219-2-L MRR
 118000 HD

Mike Winebrenner [42S+1A+2TC=45]

INBOUND-03/18

WN310 MKE-DCA 06:50A-09:40A (45)

RETURN-03/21

WN2988 DCA-MKE 08:45P-09:55P (45)

Hotel Information (DRAFT)

Sheraton Reston 03/18,19,20

11810 Sunrise Valley Drive

Reston, VA 20191

(703) 620-9000

Sightseeing Information (DRAFT)

Bus Company 1/55 pax Conf#:

1 Fun Tours - SS: 03/18-03/21

Requested Driver: Andy Hudgins

Course Leaders









WSG Diane Chase 03/18,19,20,21

Total Count: 42S + 1A + 2TC = 45





PRT: 02/10/16

(DRAFT) Friday, March 18, 2016

In keeping with WorldStrides' commitment to safety and security for our participants, all itineraries are written to be Department of Transportation compliant and give drivers at least 9 hours off each night and a maximum of 14.5 hours on duty for drivers during any 24 hour period.

		North Boone High School Transfer: Aries Charter Transportation - (773) 826-2000
9:40A		North Boone High School (45) INB-DCA 9:40A
9:50A		MEET Course Leader(s) at Reagan National Airport (SouthWest baggage claim area)
10:00A		Coach REPORT to Reagan National Airport
		BAGS ON BUS (BOB/FUN) North Boone High School
		National Archives
12:00P		Union Station - (tickets) - 40 Massachusetts Avenue, NE, Washington, DC 20002(202) 289-1908
1:15P		Group Photo - Memory Makers - Color - WorldStrides Pays - 1-800-759-6884 - (45 ppl)
2:40P		Capitol Tour (booked through Capitol Visitors Center) Group must arrive a minimum of 30 minutes early and present confirmation paperwork (Conf # 201511243323787 - 18 passes - North Boone)
2:50P		Capitol Tour (booked through Capitol Visitors Center) Group must arrive a minimum of 30 minutes early and present confirmation paperwork (Conf # 201511243426921 - 18 passes - North Boone)
3:00P		Capitol Tour (booked through Capitol Visitors Center) Group must arrive a minimum of 30 minutes early and present confirmation paperwork (Conf # 201511243530429 - 18 passes - North Boone)
		Library of Congress (picture stop) - Supreme Court (picture stop)
5:00P		Pizzeria UNO Union Station - Must be on time, - 50 Massachusetts Ave, N.E., Washington, DC 20002(202) 842-0438
		Martin Luther King, Jr Memorial - Franklin D. Roosevelt Memorial - Jefferson Memorial
8:00P		Course Leader DISMISSED
8:30P		Coach DROP group at hotel for check-in

(DRAFT) Saturday, March 19, 2016

7:15A		Hotel Breakfast
		*** LOAD Wreath onto the coach bus ***
8:00A		Coach DEPART
8:30A		MEET Course Leader(s) at Old Post Office (Pennsylvania Avenue Side)
		World War II Memorial - Lay Wreath at Memorial
9:30A		WWII Memorial Wreath Laying - Virginia Florists - (800) 982-5689 - Conf#-(Red, White, and Blue); Deliver to Sheraton Reston on 3/18
		White House (picture stop)
		OPEN- Shops at National Place - (TICKETS) - 13th and F Street (Entrance 25 yds. from 13th towards 14th), Washington, DC 22309(202) 737-0009
12:00P		Holocaust Memorial Museum - Individual Tickets - 100 Raoul Wallenberg Place, SW - Washington, DC #202-488-0400 - individual ticket holders enter through the 14th Street entrance - Please arrive 30 minutes early in order to clear security. You have up to one hour from the start time on your ticket to enter the museum. You may not enter earlier than the time on your ticket. - (55 ppl)
		September 11th Pentagon Memorial
		Arlington National Cemetery - Kennedy Gravesites - Tomb of the Unknown Soldier - Changing of the Guard - Challenger Memorial
		Two Jima Marine Memorial