

ATTACHMENT NO. VIII-G

ATTACHMENT NO. VIII-G: Contract Renewal with DRIVE-RIGHT School of Driving, Inc.

Potential motion: Move to approve the contract renewal with DRIVE-RIGHT School of Driving for the 2015-2016 School Year

Recommended action: Approve the motion.

Attached is a one-year contract for Driver's Education Instruction which includes classroom instruction, behind-the-wheel instruction and observation instruction.

The General Assembly has approved two waivers:

- 1) Allowing for both behind-the-wheel instruction and classroom instruction to be contracted out (expires at the end of the 2015-2016 school year).
- 2) Allowing for the increase in driver's education fees up to \$399 (expires at the end of the 2017-2018 school year).

Based upon the above, it is recommended that the district accept the new one-year contract for DRIVE-RIGHT School of Driving, Inc.



**North Boone High School  
17823 Poplar Grove Road  
Poplar Grove, Illinois 61065**

**DRIVE-RIGHT School of Driving, Inc.**

**One Year Contract for Driver's Education Instruction  
2015-2016 School Year**

In exchange for the fees outlined below, DRIVE-RIGHT School of Driving, Inc. agrees to instruct students of North Boone High School in a driver education course. This course will consist of the following stipulations:

- 30 hours of classroom instruction
- 6 hours of behind the wheel instruction
- 6 hours of observation instruction

**COST OF COURSE PER STUDENT:**

- \$399.00 for classroom and behind-the-wheel. The fee is to be paid by the student.
- \$290.00 if a student needs behind-the-wheel only.
- \$125.00 if a student needs classroom only.

**BEHIND THE WHEEL STIPULATIONS:**

- All lessons will begin and end at North Boone High School.
- Students will be allowed driving sessions during regular school day hours (8am - 2:45pm) upon teacher's approval.
- **Drive-Right instructors** must communicate and confirm all make up drives with North Boone guidance staff in advance!!

**USE OF FACILITIES**

- North Boone High School will provide facilities to Drive-Right without charge, including classroom space, to permit Drive-Right to offer driver's education classes to North Boone High School students on North Boone High School's campus. North Boone High School shall be solely responsible for normal maintenance of the facilities, including the classroom space used by Drive-Right.

**CLASSROOM REQUIREMENTS**

- A student must make a minimum payment of \$125.00 the first week of class (NO EXCEPTIONS).
- Classroom session consists of 36 classes. Make up classes will be done after the 36 class sessions are completed. At the conclusion of the class, students will attend a study hall.
- Students will follow all North Boone Handbook Rules and Regulations when attending Drive-Right classes.
- Drive-Right will hand back written work for student review, when applicable.
- There will be a minimum of 20 students per class required. If fewer than 20 students enrolled, the school district will still be billed for 20. Maximum class size will be 35 students.
- A fee of \$20.00 will be due during the 3<sup>rd</sup>-4<sup>th</sup> week of class for the student’s instruction permit. If paying by check, make checks payable to Secretary of State.

**DRIVERS EDUCATION**

- Drive-Right agrees to offer and provide driver’s education classes to North Boone High School students on North Boone High School’s campus.
- Drive-Right shall be solely responsible for planning and presenting the driver’s education requirements imposed by the State of Illinois.
- Drive-Right shall provide all necessary teachers and substitutes. All driver’s education teachers or substitutes shall be considered employees of Drive-Right and not employees of North Boone High School.

**TERMINATION**

- This agreement may be terminated by either party, without cause, upon one semester’s advance written notice, which must be given prior to the beginning of the prior semester to be effective at the beginning of the following semester.

**TIMES AND LOCATIONS**

- Times and locations will be mutually agreed upon between both the school district principal and DRIVE-RIGHT School of Driving.

Please sign these forms. Keep one for your records and send back a copy for Drive-Right. Thank you.

\_\_\_\_\_  
Barry Molencupp  
President, DRIVE-RIGHT School of Driving, Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
North Boone High School Representative

\_\_\_\_\_  
Date

# DRIVE RIGHT

May 18, 2015

Dear Students and Parents,

Once again, DRIVE-RIGHT School of Driving will be teaching driver's education at North Boone High School.

The parent/student is responsible for the total fee of the driver's education course. The fee of \$399.00 covers the classroom and behind-the-wheel portion. A minimum payment of \$125.00 is due the first week of class. The minimum payment will allow the student to get their permit application which enables them to take the permit test. If the minimum fee is not paid, the student will not be allowed to continue in the class session. If the account is not paid in full, the balance of \$274.00 can be made in installments at each drive. The student cannot complete their drives until the account is paid in full. Payments can be paid by cash, money order, credit card or check (**PAYABLE TO DRIVE-RIGHT SCHOOL OF DRIVING**) Please **do not** make checks payable to North Boone High School).

If you wish, you may make payments over the six weeks. The instructor will explain this the first day of class.

Acceptable payment options:

- Credit card payment over the phone (815) 965-4638
- Mail a check to Drive Right's main office at 328 E. Riverside Blvd., Loves Park, IL 61111
- Pay the instructor directly
- Turn payment in to North Boone office – be sure to list the student's name.

If you have any questions, please contact our office at 815-965-4638

Thank you,

Barry Molencupp  
Owner/Instructor

