

North Boone Community Unit School District No. 200

**Minutes of the Regular Meeting of the
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, November 12, 2019

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Joe Haverly.

Present: President Joe Haverly, Vice President Tom Kinser, Secretary Mary Maxey, Brian Haselhorst, Tom Moon, Ed Mulholland and Carl Rudy.

APPROVAL OF AGENDA

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Agenda as presented.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

Mrs. Judy Hutchinson addressed the Board regarding the state of our facilities. She noted she had been a North Boone student, teacher and coach, and that her children were also students at North Boone. She is also President of the Booster Club, so has seen North Boone from several angles. Mrs. Hutchinson wanted to the Board to know the Booster Club was there to help. She pointed out how the football facilities are lacking, especially the availability of seating. She understands that money has always seemed to be an issue, but thinks we can do better. She feels it is time to figure out a solution. She recalled growth being addressed at a past meeting and wondered if our enrollment would increase if we offered more up to date facilities like surrounding districts. Mrs. Hutchinson recognized the Board members were vested into the community and she appreciated the time they volunteer as Board members. She stated she will not give up on this until we receive facilities that are on par with other teams in our conference. Mrs. Hutchinson concluded by saying we all want what is best for kids and it is only fair for our kids to have similar facilities as other area schools.

Mr. Rick Hutchinson addressed the Board regarding extra-curriculars. He felt all extra-curriculars from chess to basketball to band and choir were equally important and were all extensions of the classroom. He noted we have taken care of the large building needs such as roofs and locks, and said the Board should be commended for doing a good job of taking care of our schools and students. He recognized there was a past division in the community regarding facilities. Mr. Hutchinson suggested setting up a comprehensive ad hoc committee to evaluate all aspects of the extra-curricular programs.

TREASURER'S REPORT

Ms. Geyman stated the Treasurer's report was as presented.

SUPERINTENDENT'S REPORT

Dr. Greenlee mentioned the Tri-Conference materials were in the Board folders.

He also congratulated the K-5 teachers nominated for the Golden Apple Award. The reception will be held on November 19th at Rockford University from 4:30 – 6:00 p.m. Mr. Haverly and Mrs. Maxey expressed an interest in attending.

Dr. Greenlee noted they sent out a required Title IX survey. They also added an athletic climate survey to include grades 7 -12 students and parents.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey stated there was a Policy Committee meeting on October 9, 2019, and the second reading and approval for those policies was on the agenda for tonight. The next meeting will likely be in January 2020.

Business Services Committee

Dr. Greenlee suggested holding a Business meeting on December 4, 2019 on the same evening as the Facilities and Curriculum meetings. Tentatively, there will be a CIA meeting at 3:45 p.m., Facilities meeting at 5:30 p.m., and a Business meeting at 7:00 p.m.

Facility/Long Range Planning Committee

Mr. Mulholland stated the Facilities Committee had met on November 6, 2019 to discuss the status of building projects and needs, remaining health life safety items, and had a conversation about narrowing down the scope of work for summer projects. They also discussed ideas to reduce contracted maintenance costs and the possibility of a preventative maintenance plan or potentially the addition of a position. The Committee discussed efforts to capture savings by completing summer work during the school year. The next meeting is scheduled for December 4, 2019 at 5:30 p.m.

Curriculum, Instruction and Assessment Committee

Mr. Rudy said the CIA Committee had a productive meeting on October 30th, which centered around course proposals, and the grades 5-8 student retention and promotion policy and strategies. He noted these topics will be defined and presented at the December Board meeting. The next CIA meeting will be December 4, 2019 at 3:45 p.m. He stated Mr. Hubert gave a presentation on developing career pathways for high school students. Mr. Rudy said report card data was released and Mrs. Neri provided an overview.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting October 22, 2019
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Non-Certified – Hire				
UE/MS	Jessica Martinez	Bilingual TA (5.75 hours/day)	TA60, Step 2	11/4/19
2. Non-Certified – Resignation				
NBHS	Aracely DelReal	Bilingual TA (5.75 hours/day)	N/A	11/8/19
PGE	Brandon Heifner	Special Education TA (5.75 hours/day)	N/A	11/15/19 (originally 12/1/19)
3. Non-Certified – Leave of Absence				
MES	Sue Radke	Head Cook	N/A	11/13/19 – 11/29/19
4. Extra-Curricular - Hire				
NBHS	John Mason	JV Girls Basketball Coach	Group II, Step 5	10/23/19
5. Extra-Curricular - Resignation				
NBHS	Tyler Baden	JV Girls Basketball Coach	N/A	10/18/19

- C. Group VIII Program Request – CES
- D. Set Date for Hearing on the 2019 Tax Levy
- E. Approval of IASB PRESS Subscription Renewal
- F. Title I Parental Involvement Agreements

UNFINISHED BUSINESS

A. Second Reading and Approval of Policies

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Second Reading and Approval of Policies.
The motion was carried by unanimous roll call.

B. Levy

A presentation on the levy was provided as informational only. The public hearing is set for 6:30 p.m. on December 17, 2019 at the Regular Board meeting. Ms. Geyman said the only update to the levy since that last presentation was the grant information had been released from the state. There is \$50,000,000 available that is given out in order of need. She believed the top 25 schools were given money last year. Ms. Geyman recommended applying for the grant, as we are approximately number 63 of 800 schools in need. She will bring this back to the December Business Committee meeting.

C. Employee Assistance Program

Ms. Geyman provided a presentation on an Employee Assistance Program (EAP) offered by Dearborn National and ComPsych. The EAP is focused on employee wellness and productivity. It is available to all employees and their family members and can provide guidance and resources for issues related to behavioral and emotional health, family, legal, financial, wellness and other personal matters. Services can be provided in person, on-line

or over the phone. Ms. Geyman had previously presented the program to the Insurance Committee, Business Services Committee, and at the October Board meeting. At the conclusion of the first full year, Ms. Geyman will report the usage and make a recommendation for the following year based on that data. She recommended approving the Employee Assistance Program beginning in December 2019 for one year, with employees allowed three sessions per staff member, which is \$1.28 per employee per month.

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to approve the Employee Assistance Program as presented for three sessions per family for one year. The motion was carried by unanimous roll call.

D. Board Goal Initiatives

Dr. Greenlee had updated the progress of the goals. Mrs. Maxey noted for the Social and Emotional Need Plan, there was a meeting held last week. They will be meeting after the first of the year to revisit what each school is doing and will then come up with a needs assessment. Mr. Haverly said the Technology Plan was moving forward and Dr. Greenlee will be setting up a meeting. Mr. Mulholland said they were working on budgeting, planning and prioritizing the Large-Scale Facility Plans and District Projects. They are looking to see where some of the projects will fit in a 3-5 year plan. Mr. Haselhorst stated he is working with the Booster Club and planning to collect data and gather past stadium materials. Mr. Rudy is in charge of the Common Assessment and Data Usage Plan. He noted CIA meetings are happening more frequently and he is having conversations with Mrs. Neri on the report card data and how to best utilize the CIA Committee with cross sectional representation. He was also encouraged by conversations on how they can find stronger ways to create outcomes for course proposals that are measureable and that can be assessed. Mr. Kinser said the Supplemental Abatement is scheduled to be discussed at the December Board meeting. He said they will also have additional information on bus purchases.

NEW BUSINESS

A. November 2019 Bills

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the November bills as presented.

The motion was carried by unanimous roll call.

B. Student Assessment Results

Mrs. Neri presented a broad overview of the initial state data release, which included assessments in literacy and math for IAR (grades 3-8) and SAT (grade 11), along with the assessment in science for ISA (grades 5, 8 and biology). She showed district and state comparisons for ELA and math proficiency, along with district data by grade. The data included ELA slightly increasing overall, some improvement in math scores, but decreased math scores at the UE, and lower SAT scores in math and ELA. She noted growth is a new measure, so they are still learning how the state is scoring.

She outlined the recent curriculum work showing in 2016-2017 priority standards for science were determined; 2017-2018 science resources were implemented and priority standards for math were determined; 2018-2019 new math resources were implemented in grades 6-12 and continued work on standards and piloted math materials in grades K-5; and in 2019-2020 new math resources were implemented in grades K-5.

The next steps include partnering with ROE for School Improvement Planning (SIP) using the Illinois Quality Framework (IQF), and creating curriculum-based measures as part of a Balanced Assessment System to assess student proficiency in our Priority Standards.

Mr. Mulholland asked what was learned from all of this data. Mrs. Neri stated we know we need to go through the SIP process, and that is why we are partnering with ROE. We will review and find out what we can do to help our student achievement. She said they are currently creating math and science based assessments. The IQF is a very large rubric, which the ROE will lead our teams through, and we will evaluate the achievement, climate and culture data, and will also look at continuous improvement approaches at each school. We will be doing a deep analysis of processes within the schools. Dr. Greenlee will forward the IQF for the Board, which is essentially an internal audit. The Illinois SIP will also be forwarded in Dr. Greenlee's weekly update.

Mrs. Neri will provide a summary of the SIP meetings at the next CIA meeting. Mr. Haverly asked if the general trend was good news. Mrs. Neri stated she was positive about the culture here and that we are not afraid to look at the data. They will then determine what the scores show us and can then decide what they can do. She is also positive about the growth data, and that we are above the state average in a few areas. In terms of ELA and math in grades 5-8, we have some work to do, and can rally to assist students and help them see growth. Mr. Haverly hoped the work that we did in science would have shown some improvement. Mrs. Neri noted we are really only in year three of the science curriculum and said it takes 3-5 years for any new initiative to take root. While she stated we might have a really good curriculum on paper, it is now time to look at how we can improve the classroom.

C. Special Education 2019-2020 Workload Plan

The Illinois Special Education regulations state that all school districts are required to adopt a workload plan for special educators. On October 25, 2019, the special education teachers and related service staff reviewed the workload plan for the 2019-2020 school year.

A motion was made by Mrs. Maxey and seconded by Mr. Rudy to approve the Special Education 2019-2020 Workload Plan as presented.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 7:28 p.m. by Mrs. Maxey and seconded by Mr. Mulholland to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Tom Moon, Ed Mulholland and Carl Rudy.

The Open Session of the Board of Education was called to order at 8:00 p.m. by President Joe Haverly.

Present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Tom Moon, Ed Mulholland and Carl Rudy.

RECOMMENDATIONS FROM EXECUTIVE SESSION

(none)

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 8:02 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____

SECRETARY _____

APPROVED: