

## ATTACHMENT IX-A

ATTACHMENT IX-A:	Approval of Resolution Authorizing Notice of Reduction of Days Employed to Educational Support Personnel
Suggested Motion:	Motion to approve the Resolution Authorizing Notice of Reduction of Days Employed to Educational Support Personnel
Recommended Action:	Approve as presented.

These reductions in days worked by a number of support staff will help reduce the budget deficit by about \$12,000 annually. The days being eliminated from the schedules are all non-attendance days for students. A few of these employees will be asked to come in for parent teacher conference days, etc. on an as-needed basis, but not as a blanket work day for all employees within the category.

**RESOLUTION AUTHORIZING NOTICE OF REDUCTION OF DAYS EMPLOYED  
TO EDUCATIONAL SUPPORT PERSONNEL**

**WHEREAS**, the Board of Education of North Boone Community Unit School District No. 200, Boone and Winnebago Counties, Illinois, has received reports and recommendations from the administration concerning the number of educational support personnel necessary for the 2011-2012 school year; and

**WHEREAS**, The Board of Education has determined that it is in the best interest of the School District to reduce the number of days worked for some categories of educational support personnel;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of North Boone Community Unit School District No. 200, Boone and Winnebago Counties, Illinois, as follows:

SECTION 1: That the Board of Education hereby reduces to reduce the number of days worked for educational support personnel in the categories as identified in **EXHIBIT 1** effective at the end of the present school term.

SECTION 2: That the Board of Education hereby determines that those Educational Support Personnel identified on **EXHIBIT 1**, attached hereto and made a part hereof, are hereby moved to a reduced work calendar effective at the end of the present school term.

SECTION 3: That the President and Secretary of this Board of Education are hereby authorized and directed to give to the persons identified on **EXHIBIT 1**, by regular mail and by certified mail, return receipt requested, a written notice of this Board's decision to reduce the number of days worked for those employees at the end of the present school term, which notice shall be substantially in the form of **EXHIBIT 2**, attached hereto and made a part hereof.

SECTION 4: This Resolution shall be in full force and effect from and after its adoption.

ADOPTED this 25th day of April 2011, by the following roll call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

# EXHIBIT 1

## **EDUCATIONAL SUPPORT PERSONNEL** **REDUCED IN DAYS EMPLOYED** **EFFECTIVE AT THE CLOSE OF THE 2010-2011 SCHOOL TERM**

Category	Current Days Worked	SY 2012 Days Worked	Days Reduced
<b>Secretaries – Full Time</b>			
Jodie Embry	224	212	12
<b>Secretaries – Part Time</b>			
Diane Bohl	202	198	4
<b>Library Assistants</b>			
Janet Ellingson	188	180	8
Linda Mulholland	188	180	8
Jeannine Plath	188	180	8
Janice Rush	188	180	8
<b>Teacher Assistants</b>			
Terry Grimm	180	176	4
Jeff Kammerer	180	176	4
Theresa Kehoe	180	176	4
Margaret Klein	180	176	4
Rita Lee	180	176	4
Melissa Nachampassack	180	176	4
<b>Pre-K Assistants</b>			
Jodie Pyfer	180	176	4
<b>Bilingual Assistants</b>			
Jairo Alvarez	180	176	4
Sonia DelReal	180	176	4
Belena Garza	180	176	4
Maria Nino	180	176	4
Evangelina Rutiaga	180	176	4

EDUCATIONAL SUPPORT PERSONNEL  
REDUCED IN DAYS EMPLOYED  
EFFECTIVE AT THE CLOSE OF THE 2010-2011 SCHOOL TERM  
(Cont'd.)

<b>Special Education Assistants</b>			
Katie Baietto	180	176	4
Mindy Brown	180	176	4
Elizabeth Burns	180	176	4
Maureen Glickenberg	180	176	4
Michele Johnson	180	176	4
Tammy Mitchell	180	176	4
Heidi Nebergall	180	176	4
Wendy Spence	180	176	4
Christina Synove	180	176	4
<b>One on One Assistants</b>			
Verneda Kessling	180	176	4
Donna Sremaniak	180	176	4



EXHIBIT 2

[DISTRICT LETTERHEAD]

**BY REGULAR MAIL AND**  
**CERTIFIED MAIL, RETURN RECEIPT REQUESTED**

DATE

NAME  
Address

Dear\_\_\_\_:

You are hereby notified that the Board of Education of North Boone Community Unit School District No. 200 has reduced your annual days employed effective at the end of the present 2010-2011 school term. This is a result of the Board's decision to reduce the number of educational support personnel. Your employment in and services to the school district shall be on this reduced basis beginning in the 2011-2012 School Year. You are eligible for recall rights consistent with The School Code.

Very truly yours,

North Boone Community Unit School District No. 200,  
Boone and Winnebago Counties, Illinois

By:\_\_\_\_\_  
President, Board of Education

ATTEST:

By:\_\_\_\_\_  
Secretary, Board of Education

COUNTIES OF BOONE AND WINNEBAGO

## SECRETARY'S CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting secretary of the Board of Education of North Boone Community Unit School District No. 200, Boone and Winnebago Counties Illinois, and that the attached is a true and correct copy of a Resolution entitled:

**RESOLUTION AUTHORIZING NOTICE OF REDUCTION OF DAYS EMPLOYED  
TO EDUCATIONAL SUPPORT PERSONNEL**

That said Resolution has been adopted by a motion duly made, seconded and carried by the affirmative vote of a majority of all members of the Board of Education voting at a duly convened meeting held on April 25, 2011, and has been signed and approved by the President and the Secretary; that the Resolution is now a part of the official records of the Board of Education; and the same has not in any manner been revoked or rescinded, that the attached copy shows the vote for and against the adoption of said Resolution as said vote was recorded; and that the President and each and every member of said Board had due and timely notice of the meeting at which said Resolution was adopted, all as appears from the official records of the proceedings of said Board.

Dated this 25th day of April 2011.

Secretary, Board of Education

Subscribed and Sworn to  
before me this 25th day of April 2011

Notary Public