

North Boone Community Unit School District No. 200

**Minutes of the Regular Meeting of the
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, May 6, 2013

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris

Absent: *(None)*

AUDIENCE TO VISITORS

Mr. Ward announced that another Audience to Visitors be added to the Agenda in order to give the audience an opportunity to address the new Board members. However, if anyone would like to address the retiring Board members, they were welcome do so at this time.

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the Agenda as amended:

III. Audience to Visitors: Move to X. Reorganization, Item F.

IV. Approval of Agenda: Add the following item:

A. Recommendation from Executive Session – Student Discipline

XIII. A. Personnel: Move the first items in each of the following classifications to XV.

A. - Executive Session, Personnel:

1. Certified – Hire

4. Certified - Leave

6. Non-Certified – Hire

The motion was carried by unanimous voice vote.

A. Recommendation from Executive Session – Student Discipline

A motion was made by Mrs. Balsley and seconded by Mr. Crull to expel Student 2013-02 for two calendar years effective May 6, 2013.

The motion was carried by unanimous roll call.

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that the Policy Committee did not meet in April. The next Policy Committee meeting is scheduled for May 13, 2013 at 3:30 p.m.

Business Services Committee

Mrs. Zwart reported that the Business Services Committee last met on April 18, 2013. Student fees and rental rates were discussed. The next Business Services Committee meeting would be scheduled later this month.

Facility/Long Range Planning Committee

A Facility/Long Range Planning Committee meeting did not meet in April. The next Facility/Long Range Planning Committee meeting is to be determined.

Curriculum, Instruction and Assessment Committee

A Curriculum, Instruction and Assessment Committee meeting did not meet in April. The next Curriculum, Instruction and Assessment Committee meeting is to be determined.

Other Committee Reports

Mr. Kinser reported that a Technology Subcommittee meeting did not meet in April. The next Technology Subcommittee meeting is to be determined.

Mrs. Zwart reported that the Community Involvement Committee did not meet in April. The next Community Involvement Committee meeting is to be determined.

TREASURER'S REPORT

The Treasurer's Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to approve the Consent Agenda.

The motion was carried by unanimous roll call.

- A. Minutes of the Special Meeting March 14, 2013
- B. Minutes of the Regular Meeting March 21, 2013

UNFINISHED BUSINESS

(No Unfinished Business)

NEW BUSINESS

A. April 2013 Bills

A motion was made by Mrs. Zwart and seconded by Mr. Gratz to approve the April 2013 Bills

Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mr. Kinser, Mrs. Morris, Mrs. Zwart

Nays: (None)

Abstain: Mr. Ward

Motion passed 6-0, with one abstention.

REORGANIZATION OF THE NORTH BOONE CUSD BOARD OF EDUCATION

A. Recognition of Retiring Board Members

Mr. Ward noted that altogether the retiring Board members held office for over twenty years. Mr. Gratz has been a good friend for over forty years and has volunteered as a chess coach for a number of years. Mr. Kinser was appointed to the Board in April of 2008 to fill the seat vacated by Mr. Michael Lindberg. Mrs. Zwart became a Board member in 2005 and has served as treasurer for most of those years for no compensation. She also chaired the Business Committee.

Mr. Ward then presented plaques inscribed "In Grateful Appreciation for Your Years of Service and Dedication to the Board of Education" to Mr. Gratz, Mr. Kinser and Mrs. Zwart.

B. Administration of Oath to Newly-Elected Board Members

Mrs. Balsley administered the Oath of Office to the newly-elected Board members and gave each of them an official certificate issued by the Boone County Clerk:

Matt Ellingson

Tom Moon

Brian Reininger

Don Ward

C. Election of President *Pro Tempore*

Mrs. Balsley nominated Don Ward to serve as President *Pro Tempore*.

(There being no other nominations, Mr. Ward served as President *Pro Tempore*.)

D. Nomination/Election of Board Officers

President *Pro Tempore*, Mr. Ward, called for nominations for the office of President of the Board of Education, which office is to be held for two years:

Mrs. Morris nominated Don Ward.

A motion was made by Mr. Ellingson and seconded by Mr. Crull to close nominations and cast a ballot for Mr. Ward.

Mr. Ward declared himself President of the Board of Education.

Newly-elected President, Mr. Ward, called for nominations for the office of Vice President of the Board of Education, which office is to be held for two years:

Mrs. Morris nominated Denise Balsley.

A motion was made by Mr. Crull and seconded by Mr. Ellingson to close nominations and cast a ballot for Mrs. Balsley.

Mr. Ward declared Mrs. Balsley Vice President of the Board of Education.

Mr. Ward called for nominations for the office of Secretary of the Board of Education, which office is to be held for two years:

Mrs. Morris nominated Collin Crull.

A motion was made by Mr. Ellingson and seconded by Mr. Reininger to close nominations and cast a ballot for Mr. Crull.

Mr. Ward declared Mr. Crull Secretary of the Board of Education.

Mr. Ward called for nominations for the office of Treasurer of the Board of Education, which office is to be held for two years:

Mrs. Balsley nominated Amy Morris.

Mrs. Morris thanked Mrs. Balsley for the nomination but felt she must decline.

Mr. Ward explained that, pursuant to Board policy, a qualified person who is not a Board member may be appointed Treasurer for a one-year period, and a stipend can be paid to non-Board members who fill that position. He suggested that the stipend be \$1,200/year.

A motion was made by Mr. Ellingson and seconded by Mrs. Morris to appoint Laura Zwart as Treasurer for a one-year term at an annual stipend of \$1,200.00.

The motion was carried by unanimous roll call.

E. Appointments

President Ward made the following appointments:

- Business Committee: Mr. Crull, Chair and Mr. Reininger
 - C.I.A. Committee: Mrs. Morris, Chair and Mr. Crull
 - Facilities-Long Range Planning Committee: Mr. Moon, Chair and Mr. Ellingson
 - Policy Committee: Mrs. Balsley, Chair and Mr. Ellingson
 - Booster Club: Mrs. Morris/Mr. Ward
- Mr. Ward commented that Mrs. Zwart initiated the Community Involvement Committee (CIC) three or four years ago. Many of its purposes and activities paralleled that of the Booster Club. As Mrs. Zwart is no longer available to lead the CIC, perhaps it was time to discontinue that committee and appoint a liaison to the Booster Club.

- IASB Governing Board
Representative: Mrs. Balsley
- Boone County Special Education
Cooperative Representatives: Mrs. Morris and Mr. Ward
- North Boone Education
Foundation: Mr. Reininger
The Chair on the Foundation is Donna Schultz and
Mr. Kent Kniep will continue to manage the funds.
- Negotiating Team: Mrs. Balsley, Mr. Crull, Mrs. Morris
- Community Building Representative: Mrs. Kris L. Hall

F. Audience to Visitors

Barb Sager, spoke about a letter she had written to the Board regarding the reduction of work hours given one of her nurses. She stated that this is a vital position for the health and safety of our students. She felt that health care professionals and educators need to work hand-in-hand. Nurses have many responsibilities, including reports to the state, and their work has an impact in lowering the district's liability. She asked the Board to consider her letter.

Rita St. Germain, cook at Capron Elementary, stated that the Food Service Director had other duties and cannot be at Capron five days a week. She wanted to know whether the substitute that would fill in when the director is gone would be permanent on a regular basis. She added that instituting the non-stacking rule eliminates bus drivers who are the most reliable help. The bus drivers know their hours and would be able and willing to keep their weekly work time under 30 hours.

Roberta Munger, resident of Capron, IL and parent of a 2nd grade student, stated that she had many concerns about using the Capron Elementary as a soup kitchen, including the students' safety. She recommended the Board get concrete numbers regarding any homeless or low income residents in Capron. She expressed her concern that people unknown in the community would be lingering around the school and stated that although it is good to help people in need, there are mechanisms in place to take care of these needs, and a school is not the place.

Tim Carlin, owner of the mobile home park in Capron, stated that there has never been a homeless person in the park since he purchased it in 2007. He added that he was talking to the person who wrote the article for the Belvidere Daily Republican, and expected a retraction of that article. He asked that the Board carefully consider whether to put a soup kitchen at Capron Elementary.

Stephanie Meyers, parent of two boys at Poplar Grove Elementary, stated that she volunteers in the school, is a member of the PTO, helps in classroom and is a sub. She expressed her concern about the recent reductions made in the number of librarians,

nurses' and food service hours. She added that if the district doesn't have the funds to meet the basic core requirements in personnel then it should not start something new like the 1:1 tablet pilot.

Ken Grzybowski, new Capron Village President, agreed that there are safety concerns in bringing unknown individuals into Capron for a soup kitchen. These people may loiter around the school even during the school year. He stated that the soup kitchen was a bad idea and did not support it.

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Reininger to approve the Agenda as amended:

XIII. E. Running Start Program Renewal: Move to XIV. New Business, Item F.
The motion was carried by unanimous voice vote.

SUPERINTENDENT'S REPORT

Dr. Baule congratulated Carol Weiffenbach on doing a great job in planning the 2014 prom at Lake Geneva on April 27th. Keerstin Fitzpatrick was named Queen and Luis Rivera was named King of the Prom. All the students conducted themselves very well, and there were no incidents except for one minor auto accident.

The A+ Run for the benefit of the North Boone Education Foundation went very well last Saturday. Later that day, the Cinco de Mayo Celebration at Capron Elementary made approximately \$800. The RAMP Wheel-a-Thon on April 27th also did well, making just over \$700.

Dr. Baule noted the high attendance at the high school musical on May 1st. He congratulated Ms. Kurnat and the students on a job well.

.....
Mrs. Morris left the meeting at 7:36 p.m.
.....

The high school music program received a nice donation in honor of Mrs. Vivian Bailey who recently passed away. Three alumni, Deanna Bailey, Dianne Poffenberger and Myrna Johnson, recently visited the school to give the donation.

Dr. Baule informed everyone that on April 30th, Mr. Joe Sweeny spoke on networking at a Belvidere Chamber meeting. He did a great job, and our group of students who were able to attend free of charge thanks to the Chamber director enjoyed the event.

Dr. Baule announced that Mrs. Moore and Mrs. Geyman have developed an Extended School Year Program for some of our special needs students. The first session will run from June 17 – 27, 2013, and the second session will run from July 29 – August 11, 2013 at Poplar Grove Elementary. Mrs. Graciana will also conduct a credit recovery program for students in grades 5-

12 from June 11 through July 3, 2013 at North Boone High School. Camp Invention will once again be held at Poplar Grove Elementary from June 10-14, 2013.

Dr. Baule recently received a letter from the Mayor's Task Force on Homelessness regarding the Boone County Homeless Project. This year the county's homeless survey identified 177 homeless people in Boone County, and the number is growing. The county asked about opening a soup kitchen in Belvidere and Capron and Dr. Baule was told that there is no other place available in our area except for perhaps Capron Elementary. They would like to begin by serving two evenings a week starting in June after school is out. The Boone County Food Pantry would provide the food. If the security issues can be addressed, the Board might be willing to host the soup kitchen at Capron Elementary. He stated that there are students who are definitely

.....
Mrs. Morris returned at 7:41 p.m.
.....

coming to school hungry every day. Sixty percent of those identified as homeless are children; however, they are not participating in the school breakfast program, and we need to make sure they are fed.

Mrs. Morris suggested that administration seek out other facilities and advise the Board. She commented that there are a lot of children around the school all hours of the day.

Dr. Baule assured the Board that Mr. Klett and the police department worked out the security issues. The kitchen would be open two evenings a week and it was articulated that the homeless could not be on the premises prior to 15 minutes before the kitchen is open and must leave immediately after their meal.

Mr. Ellingson suggested that the churches be contacted and perhaps one of them could provide the area for a soup kitchen.

Mrs. Balsley stated that she was against hosting the soup kitchen at Capron Elementary.

Mr. Ward summarized that the Board would prefer that the district search out other locations.

Dr. Baule recently received a letter from Senator Syverson explaining how schools in Illinois are funded. In essence, the rest of the schools in Illinois receive their per pupil portion after Chicago Public Schools (CPS) gets its share. Basically, CPS is funded 125% to 150% as opposed to other schools.

Speaker Madigan has articulated that Chicago tax payers are paying more and feels that Chicago is being cheated. He has released his own pension plan. Chicago teachers are on a separate pension system that is paid entirely out of Chicago tax dollars. John Cullerton, President of the Illinois Senate, stated that Madigan's proposal is unconstitutional. In reality, there will be no pension reform until after the 2014 election.

Dr. Baule stated that Response to Intervention (RtI) was developed as part of the Individuals with Disabilities Education Improvement Act and was put in place for the first time in the 2012 school year. Generally speaking, the students who are involved in RtI are doing much better, and a vast majority is exceeding or meeting set goals. The district has done a lot of reading interventions over time, and the middle school numbers are very good, especially in math. With RtI, fewer students are being referred to Special Education.

Dr. Baule announced that the district used some of its Title III money to offer some Spanish classes to staff in order to communicate better with our families who do not speak English. Approximately sixteen staff members completed the course. The classes were taught by a person from NIU, and the district is considering offering them again in the fall.

Dr. Baule reminded everyone that the Employee Recognition Reception will be held from 3:30 to 5:00 p.m. on Thursday, May 16, 2013 at the Upper Elementary.

Dr. Baule called attention to the list of local farmers who once again nominated North Boone for the Monsanto Grant. If the district receives the grant, it will be used for math and science.

CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to approve the Consent Agenda as amended.

The motion was carried by unanimous roll call.

A. Personnel

Site	Person	Position	Salary	Effective/End Date
1. Certified – Hire				
NBHS	Yenitze Mauries	0.4 School Counselor	MA, Step 0	8/16/13
NBHS, NBMS K-4	Erin Paulli	Spanish-Bilingual Teacher	BA, Step 0	8/16/13
2. Certified – Summer School Hire				
NBHS	Lori Graciana	Grades 5-12 Teacher	\$28/hr plus TRS	6/11 thru 6/13/13, 6/18 thru 6/20/13, 6/25 thru 6/27/13, 7/2 thru 7/3/13
Poplar Grove	Kristi Gerl	Early Childhood Teacher	\$28/hr plus TRS	6/17 thru 6/27/13, 7/29 thru 8/11/13
3. Certified – FMLA Leave				
NBMS	Linnea Lerch	Language Arts Teacher	N/A	8/19/13 to 11/12/13 (using 28 sick days and remainder unpaid)
4. Certified –Leave				
Manchester	Erin Roth	Kindergarten Teacher	N/A	2013-2014 School Year (50% leave – Work half days)
5. Certified – Resignation				
Manchester	Pam Boens	Kindergarten Teacher	N/A	End of 2012-2013 School Year
Poplar Grove	Sharon Olds	Assistant Superintendent / Principal	N/A	6/30/13
6. Non-Certified - Hire				
District	Kelly Holsker	Executive Assistant	\$42,000/yr	6/10/13
NBHS	Clayton Glasper	Special Education Teacher Assist	TA120, Step 1	8/16/13
NBHS	Raphael Sampson	Assistant Custodian	Step 1 (4 hrs./day)	April 22, 2013 thru End of Fall Sports Season
7. Non-Certified – Summer School Hire				
Poplar Grove	Vania DeAlmeida	Pre-K Teacher Assistant	TA120, Step 2	6/17 thru 6/27/13, 7/29 thru 8/11/13

Poplar Grove	Kayla Garman	Pre-K Teacher Assistant	TA120, Step 1	6/17 thru 6/27/13, 7/29 thru 8/11/13
8. Non-Certified - Leave				
Poplar Grove	Marlena Sjostrom	Special Education Teacher Assist	N/A	8/22/13 thru 12/13/13
9. Non-Certified - Resignation				
Capron/ Manchester	Siobain Daughenbaugh	Assistant District Nurse	N/A	April 22, 2013
NBHS	Larry King	Special Education Teacher Assist	N/A	May 30, 2013
NBHS	Kelli Zuidema	Special Education Teacher Assist	N/A	May 1, 2013
10. Extra-Curricular – Resignation				
NBMS	Kirshna Selchow	Basketball Cheerleading/Dance	N/A	End of 2012-2013 School Year
11. Extra-Curricular – Volunteer				
NBHS	Ronald Aurand	Spring Fishing Team	Indemnify	2012-2013 School Year

- B. Establishment of Regular Meeting Dates and Place
- C. Overnight Field Trip Request – Ag/FFA
- ~~D. Overnight Field Trip Request – North Boone Middle School~~
- ~~E. Running Start Program Renewal~~
- F. Health/Life/Dental/Vision Insurance Renewal
- G. Resolution and Intergovernmental Agreement Regarding PrairieCat
- H. Approval of CRS Incorporated

NEW BUSINESS

A. Approval of Rental Rates

Dr. Baule stated that the new rental rates were recommended by the Business Committee at their meeting on April 18, 2013.

Mrs. Morris observed that at \$10 per hour, when all the hours required by some groups are added together, the total is more than some of the clubs can afford.

A motion was made by Mrs. Balsley and seconded by Mr. Reininger to approve the Rental Rates effective July 1, 2013, adding under Category B: “Renters in this category requiring rentals in excess of 100 hours may ask the Superintendent for a reduced rate.” The motion was carried by unanimous roll call.

B. Approval of 2013-2014 Lunch and À La Carte Prices

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to approve the 2013-2014 Lunch and À La Carte Prices.

The motion was carried by unanimous roll call.

C. Approval of 2013-2014 Student Fee Schedule

A motion was made by Mr. Crull and seconded by Mrs. Morris to approve the 2013-2014 Student Fee Schedule.

The motion was carried by unanimous roll call.

D. Communication Plan

A motion was made by Mrs. Morris and seconded by Mr. Ellingson to approve the Communication Plan.

The motion was carried by unanimous voice vote.

E. Capital Outlay Budget for 2014

Dr. Baule stated that the replacement of one school bus is included in the budget. He reiterated that the new sales tax funds can only be used to pay off bonds or for facilities projects. The 2014 budget may have additional changes before it is approved in September. He anticipated that the district would need to purchase approximately 75% of the capital requests before school starts.

Mrs. Balsley stated that she would prefer delaying the paving in the district office area until the budget is more definitive. She asked that the new Sales Tax be added to the agenda for the next regular Board meeting.

In response to Mr. Moon, Mrs. Boeke confirmed that five spare buses are needed because of all the sports events. The buses would not be new and two or three buses presently owned would be traded in. The oldest bus in the fleet is a 2004 model.

A motion was made by Mrs. Morris and seconded by Mr. Crull to approve the tentative Capital Outlay Budget for 2014.

The motion was carried by unanimous roll call.

F. Running Start Program Renewal

Dr. Baule explained that this program allows interested/qualified juniors and seniors to attend Rock Valley College (RVC) and graduate with an Associate's Degree and a high school diploma. Their RVC credits would be transferrable to a four-year college. Approximately eight or nine students participated in the program this current school year. The students provide their own transportation. Even though the student would be attending RVC, their attendance is included in the calculation for this district's General State Aid.

Mr. Hubert commented that a lot of the students who decided against joining the program this year were very involved in extra-curricular activities.

A motion was made by Mr. Crull and seconded by Mr. Ellingson to approve the Running Start Program Renewal.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 8:45 p.m. by Mrs. Balsley and seconded by Mr. Crull to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; the sale or lease of property; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Tom Moon, Mrs. Amy Morris and Mr. Brian Reininger.

The Open Session of the Board of Education was called to order at 10:02 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Collin Crull, Mr. Matt Ellingson, Mr. Tom Moon, Mrs. Amy Morris and Mr. Brian Reininger
Absent: (None)

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to hire Yenitze Mauries as a .4 School Counselor at North Boone High School effective August 16, 2013.

Ayes: Mr. Crull, Mr. Ellingson, Mr. Moon, Mrs. Morris, Mr. Reininger, Mr. Ward

Nays: Mrs. Balsley

Motion passed 6-1.

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the leave of absence (50% leave – Work half days) for Erin Roth effective for the 2013-2014 school year.
Motion failed.

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to hire Kelly Holsker as Executive Assistant at the District Office effective June 10, 2013.
The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

A. **Enrollment**

B. **FOIA**

C. **Student Activity Fund Reports**

ADJOURNMENT

A motion was made by Mr. Ellingson and seconded by Mr. Crull to adjourn the meeting at 10:08 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____
Don Ward

SECRETARY _____
Collin Crull

APPROVED: _____