

ATTACHMENT NO. IX-B: Custodial / Maintenance Staffing

Potential motion: Approve Custodial/Maintenance Staff as Presented

Recommended action: Approve the Motion

The administration is recommending that we increase our custodial staff by 2 FTE and move the current seasonal grounds position to a full time FTE. Currently we are able to clean and sanitize our buildings to the standard guidelines, however we do not meet the FTE per square foot staffing guidelines. It is difficult to find substitutes to fill in when a custodian is absent or gets quarantined due to a small sub pool. The extra positions will allow us to staff our buildings through both shifts without being stretched. The full time grounds position will now provide us flexibility to help at schools with custodial work or fill in when a sub is needed.

Custodian/Maintenance Staffing

	High School	Middle School	Upper Elementary	Poplar Grove	Manchester	Capron
Current	5 staff	2 staff	2 staff	2 staff	2 staff	2 staff
2020-2021	3 FTE	1.75 FTE	1.5 FTE	1.5 FTE	1.5 FTE	1.5 FTE
	8 hour, 6 hour, 4 hour, 5 hour, 2 hour	8 hour, 6 hour	8 hour, 3 hour	8 hour, 4 hour	8 hour, 4 hour	8 hour, 4 hour
Recommended	5 staff	2 staff	2 staff	2 staff	2 staff	2 staff
2021-2022	4.25 FTE	2 FTE	1.5 FTE	1.5 FTE	1.5 FTE	1.5 FTE
	8, hour, 8 hour, 8 hour, 6 hour, 4 hour	8 hour, 8 hour	8 hour, 4 hour	8 hour, 4 hour	8 hour, 4 hour	8 hour, 4 hour

*Addition of 2 FTE

Open 1 FTE Grounds