

ATTACHMENT IX-F: Copier Proposals

Suggested Motion: Move to recommend RK Dixon Copier Lease with Xerox Copiers

Recommended Action: Approve as presented.

Julia Saunders went out for copier proposals and received five bids. She only included the four lowest bids, as we had a duplicate bid for the same product. She is recommending we enter into a 5-year lease agreement with RK Dixon with Xerox copiers in the amount of approximately \$2877.26 per month. Attached are cost sheets for the four lowest bids.

RK Dixon	Xerox Copiers	\$2,877.26 per month
Integra	Kyocera	\$3,300.39 per month
Marco	Canon	\$3,636.12 per month
Konica	Minolta	\$4,123.18 per month

Copier Quote for RK Dixon April 7, 2016

Speed of Machine	75 cpm	55 cpm	55 cpm	35 cpm (color)
Location	High School	All locations	All Locations except DO	High School
Base Price of Copiers	\$ 105.79	\$ 81.35	\$ 81.35	\$ 83.70
Add on Equipment				
Staple Finisher	na	\$ 21.98	na	na
Three Hole Punch	\$ 1.29	\$ 2.02	na	na
Automated Document Feeder	\$ 8.38	na	na	na
Bypass tray	standard	standard	standard	standard
User access by Security Code	standard	standard	standard	standard
Facsimile Transmission/scan to email	\$ 3.88	\$ 3.88		na
Booklet finisher/with magazine fold	\$ 21.98	na	na	na
High Capacity paper tray	na	na	na	
Total of Add on Equipment	\$ 35.53	\$ 27.88	\$ -	\$ -
Total Cost	\$ 141.32	\$ 109.23	\$ 81.35	\$ 83.70
number of copies	\$ 1.00	\$ 8.00	\$ 6.00	\$ 1.00
Cost of Copiers	\$ 141.32	\$ 873.84	\$ 488.10	\$ 83.70
Total Monthly cost of Copier Lease	\$ 1,586.96			
Copies cost per printed page .0039 B/W average 302,000 copies per month	\$ 1,177.80			
Copies cost per printed page .045 color average 2500 copies per month	\$ 112.50			
Total monthly of Lease and estimated cost of cost per copy	\$ 2,877.26			

Copier Quote for Integra April 7, 2016

Speed of Machine	75 cpm	55 cpm	55 cpm	35 cpm (color)
Location	High School	All locations	All Locations except DO	High School
Base Price of Copiers	\$ 163.01	\$ 57.50	\$ 57.50	\$ 82.91
Add on Equipment				
Staple Finisher	\$ 21.42	\$ 13.09	\$ 13.09	na
Three Hole Punch	\$ 5.73	\$ 5.75	na	na
Automated Document Feeder	standard	\$ 12.16	\$ 12.16	\$ 12.16
Bypass tray	standard	standard	standard	standard
User access by Security Code	standard	standard	standard	standard
Facsimile Transmission/scan to email	\$ 9.91	\$ 9.91	na	na
Booklet finisher/with magazine fold	\$ -	na	na	na
High Capacity paper tray	na	\$ 11.83	\$ 11.83	
AK-731 Kit	\$ 1.37	\$ -	\$ -	\$ -
Total of Add on Equipment	\$ 37.06	\$ 52.74	\$ 37.08	\$ 12.16
Total Cost	\$ 200.07	\$ 110.24	\$ 94.58	\$ 95.07
number of copies	\$ 1.00	\$ 8.00	\$ 6.00	\$ 1.00
Cost of Copiers	\$ 200.07	\$ 881.92	\$ 567.48	\$ 95.07
Total Monthly cost of Copier Lease	\$ 1,744.54			
Copies cost per printed page .0048 B/W average 302,000 copies per month	\$ 1,449.60			
Copies cost per printed page .0425 color average 2500 copies per month	\$ 106.25			
Total monthly of Lease and estimated cost of cost per copy	\$ 3,300.39			

Copier Quote for Marco April 7, 2016

Speed of Machine	75 cpm	55 cpm	55 cpm	35 cpm (color)
Location	High School	All locations	All Locations except DO	High School
Base Price of Copiers	\$ 202.00	\$ 119.00	\$ 119.00	\$ 97.00
Add on Equipment				
Staple Finisher	\$ 30.00	\$ 21.98	na	na
Three Hole Punch	\$ 8.00	\$ 8.00	na	na
Automated Document Feeder	standard	standard	standard	standard
Bypass tray	standard	standard	standard	standard
User access by Security Code	standard	standard	standard	standard
Facsimile Transmission/scan to email	\$ 9.00	\$ 9.00		na
Booklet finisher/with magazine fold	\$ 21.98	na	na	na
High Capacity paper tray	na	na	na	
Total of Add on Equipment	\$ 68.98	\$ 38.98	\$ -	\$ -
Total Cost	\$ 270.98	\$ 157.98	\$ 119.00	\$ 97.00
number of copies	\$ 1.00	\$ 8.00	\$ 6.00	\$ 1.00
Cost of Copiers	\$ 270.98	\$ 1,263.84	\$ 714.00	\$ 97.00
Total Monthly cost of Copier Lease	\$ 2,345.82			
Copies cost per printed page .0039 B/W average 302,000 copies per month	\$ 1,177.80			
Copies cost per printed page .045 color average 2500 copies per month	\$ 112.50			
Total monthly of Lease and estimated cost of cost per copy	\$ 3,636.12			

Copier Quote for Konica Minolta April 12, 2016

Speed of Machine	75 cpm	55 cpm	55 cpm	35 cpm (color)
Location	High School	All locations	All Locations except DO	High School
Base Price of Copiers	\$ 186.98	\$ 119.45	\$ 119.45	\$ 93.60
Add on Equipment				
Staple Finisher	na	\$ 9.88	na	na
Three Hole Punch	included	included	na	na
Automated Document Feeder	standard	standard	standard	standard
Bypass tray	standard	standard	standard	standard
User access by Security Code	standard	standard	standard	standard
Facsimile Transmission/scan to email	\$ 6.81	\$ 6.81		na
Booklet finisher/with magazine fold	\$ 19.69	na	na	na
High Capacity paper tray	na	\$ 7.57	\$ 7.57	na
Total of Add on Equipment	\$ 26.50	\$ 24.26	\$ 7.57	\$ -
Total Cost	\$ 213.48	\$ 143.71	\$ 127.02	\$ 93.60
number of copies	\$ 1.00	\$ 8.00	\$ 6.00	\$ 1.00
Cost of Copiers	\$ 213.48	\$ 1,149.68	\$ 762.12	\$ 93.60
Total Monthly cost of Copier Lease	\$ 2,218.88			
Copies cost per printed page .0059 B/W average 302,000 copies per month	\$ 1,781.80			
Copies cost per printed page .049 color average 2500 copies per month	\$ 122.50			
Total monthly of Lease and estimated cost of cost per copy	\$ 4,123.18			