

**SCHOOL IMPROVEMENT PLAN**  
**Manchester Elementary School**  
**2016-2018**

<b>GOAL 1 – ACADEMIC:</b> Increase Fluency and Comprehension through Active Reading Minutes Building wide Chair/Co-Chairs: Tami & Melissa					
<b>Desired result(s):</b> Meet Fluency Growth Targets			<b>How will this be measured?</b> AIMSWeb		
<b>ACTIVITIES</b>	<b>GRADE LEVEL(S)</b>	<b>WHAT NEEDS TO BE DONE FOR EACH ACTIVITY?</b>	<b>DATE OF ACTIVITY</b>	<b>PERSONS IN CHARGE &amp; ASSISTING</b>	<b>DATE ACTIVITY OFFICIALLY COMPLETED</b>
Once per month all school D.E.A.R. with buddies	All. Pair multi-grade buddies	First non-art Friday of the month 2:00-2:30 Create classroom buddies: Taylor/Sterud Phimmachack/Dreyer Eaton/Parris Schmidt/Grace (Completed 16-17, continue 17-18)	10-20-17 11-3-17 12-1-17 1-12-18 2-9-18 3-2-18 4-13-18 5-11-18	Melissa Tami	May 2018
Competition between classes of percent completing outside reading programs	All	Organize Reading Programs used for each month Compile %s of students participating on a building wide spreadsheet Announce class progress Set-Up Tents in the Gym for winning class per month to read in gym for DEAR. Winning most class gets s'mores and tents.	Start end of October 2017, celebrate May 2018	Richard - % Tami - tents Sue - Smores Molly - Announceme nt	April 2018  (Celebrate May 2018)
Implement and sustain reading program that pairs adult volunteers with students	All - Target: At-Risk Youth	Therapy Dog - Basset Hound? Adult volunteers-read with students who are not in Rtl but need fluency boost (Molly will get list of volunteers to Tami, Tami will set up)		Tami Molly	May 2018
<b>Note if funds, supplies and/or resources are needed for these activities—</b>					

**SCHOOL IMPROVEMENT PLAN**  
**Manchester Elementary School**  
**2016-2018**

<b>GOAL 2 – ACADEMIC:</b> Increase Building-Wide Map Math Scores Chair/Co-Chairs: Shannon & Leslie					
<b>Desired result(s):</b> Meet or Exceed Growth Targets in Math			<b>How will this be measured?</b> MAPs Data		
<b>ACTIVITIES</b>	<b>GRADE LEVEL(S)</b>	<b>WHAT NEEDS TO BE DONE FOR EACH ACTIVITY?</b>	<b>DATE OF ACTIVITY</b>	<b>PERSONS IN CHARGE &amp; ASSISTING</b>	<b>DATE ACTIVITY OFFICIALLY COMPLETED</b>
Building Wide Math Problems	K 1 2 3 4	Compile problems for each grade band Create 7 boxes to place problems in Post Problems daily in each classroom Incentive - coupons  **See focus area - Number and Operations	Nov 27-weekly	Grade level teacher	May 18, 2018
Batter Up	All	Teacher register class on website - nationalmathbee.org Students practice at school or home Leslie/Shannon update bulletin board Winners announced at assembly School wide baseball game	January 8, 2018 - Weekly	Grade level teacher	April 30, 2018  Game date - May 17, 2018 2:00pm
STOMP - Stop To Optimize Math Practice	All Taylor/Sterud Phim/Dreyer Eaton/Parris Schmidt/Grace	-Classes need to be paired -Lower grade level games need to be chosen -Choose a meeting place  30 minutes (8:15-8:45) First Monday of every month	12/4/17 1/8/18 2/5/18 3/5/18 4/9/18 5/7/18	-Shannon & Leslie  -Grade Level Teacher	May 7, 2018
<b>Note if funds, supplies and/or resources are needed for these activities—</b>					

# SCHOOL IMPROVEMENT PLAN

## Manchester Elementary School

### 2016-2018

**GOAL 3 – NON-ACADEMIC:** Improve Behavior with Consistent Systems of Consequences and Rewards

Chair/Co-Chairs: Molly Lilja, Christy Lanham, Richard Williams

<b>Desired result(s):</b> Overall improved behavior and citizenship in the school			<b>How will this be measured?</b> Lower referral rates		
<b>ACTIVITIES</b>	<b>GRADE LEVEL(S)</b>	<b>WHAT NEEDS TO BE DONE FOR EACH ACTIVITY?</b>	<b>DATE OF ACTIVITY</b>	<b>PERSONS IN CHARGE &amp; ASSISTING</b>	<b>DATE ACTIVITY OFFICIALLY COMPLETED</b>
Monthly Rewards for overall good behavior	All	Schedule of activities and awards	Monthly	PBIS Committee	9/5/17
Weekly Drawings	All	Pass out Bobcat Bucks for desired behaviors, noting very specifically the behavior that occurred well	Weekly	All, Molly to read names	Ongoing
Trimester Assembly	All	Items to give away Track students without name pulled during trimester to make sure rewarded in addition to random Track winning students	Nov Feb May	PBIS Committee Molly	May 2018
Revise Behavior Matrix	ALL	Old Behavior Matrix Simplify matrix Hang expectations Review expectations with students		PBIS Committee	December 2017
Check-in, Check-out	ALL	Expectation sheets Adult mentor advisors Google doc for point tracking SW support		Molly Richard	
Adult Mentoring	All	Nominate Students Adult staff mentors		Molly	

		Train adults and students on expectations			
Communication of Behavior	All	Communicate Positive Behavior - ALL Communicate Classroom managed misbehaviors in a timely manner - ALL Newsletters with Bobcat winners Communication letters regarding PBIS with parents		ALL ALL Molly & Julie	May 2018
Manchester Manners Matter Character Program		Pick out character trait of the month. Decorate front bulletin board.	Monthly	All	End of May 2018
PBIS Tags		Create tags for participation and achievements: student of the month, perfect attendance, Jog-A-Thon , Magic Waters reading, Pizza Hut reading, Ice Hogs reading, Six Flags reading, Math Baseball, Manchester Manners Matter, student birthdays	Trimester Assembly	Melissa N	May 2018
<b>Note if funds, supplies and/or resources are needed for these activities—</b>					

# SCHOOL IMPROVEMENT PLAN

## Manchester Elementary School

### 2016-2018

<b>GOAL 4 – NON-ACADEMIC:</b> School and Parent Collaboration Chair/Co-Chairs: Karin Taylor and Terri Weiser					
<b>Desired result(s):</b> Create an open and collaborative environment between school and parents			<b>How will this be measured?</b> Five Essentials Survey and School wide electronic and paper survey sent out the last week of April.		
ACTIVITIES	GRADE LEVEL(S)	WHAT NEEDS TO BE DONE FOR EACH ACTIVITY?	DATE OF ACTIVITY	PERSONS IN CHARGE & ASSISTING	DATE ACTIVITY OFFICIALLY COMPLETED
Informative Websites	All	Update websites on a bi-weekly/monthly basis.	10/31/17	Karin, Terri, Molly	May 2018
Building Newsletter	All	Hard Copies on colored paper and Digitally sent	Monthly	Office - Julie, Molly	May 2018
100% positive contact to all parents by all teaching staff via telephone and/or other form of communication (i.e., postcard, email, DoJo) by the end of the school year. Staff should try to use another means of communication other than their typical format.  (PE, Music & Art will reach out to the neediest students with positive contact)	ALL	<ul style="list-style-type: none"> <li>• Create logs</li> <li>• Logs that can be shared within the building so that non-classroom teachers can access and record communication via Google Sheet.</li> <li>• Parent contact forms that express best numbers, etc.</li> </ul>	On going	Julie - done Molly  Christy - done	May 21, 2018
Contact Communication Forms	ALL	MES 17-18 Google Drive	Start of School	Office	May, 2017
Room Parent Forms	ALL	Google Docs	Before first class party	Leslie, Karin Teachers print own	August 2017
<b>Note if funds, supplies and/or resources are needed for these activities—</b>					