

ATTACHMENT NO. X-C: CEC

Suggested motion: Approve the CEC consultation work for MTSS,
Strategic Planning and Role Training

Recommended action: Approve the motion

We are asking the Board to approve the consultation and Training from the CEC for MTSS, Strategic Planning and Role development. These are the next steps that will tie into our school improvement process from the Board down to the district administration, and the personnel at each school. The presentation will walk the Board through how this entire process fits together for district and school improvement.

System-Wide Improvement

An Overview of our Professional Learning Plan

A dark blue diagonal graphic that starts from the bottom left corner and extends towards the top right corner, covering the lower half of the slide.

“If you want to go quickly,
go alone.

If you want to go far, go
together.”

-African Proverb

Step 2: Effective Team Training with CEC

Middle School

As part of their SIP, the MS selected implementing Effective Teams / Professional Learning Communities.

The MS began working with Mark Van Clay from the CEC and participated in sustained effective team training during the 19-20 and 20-21 school years.

Chris Collins from the ROE supported this implementation as a coach for Allison and the building.

Administrative Team

In order to improve our system and to support our Strategic Plan/Goals, the administrative team began working with Mark Van Clay, with support from the ROE, during the 20-21 school year.

This helps us have common vocabulary in regards to district and school improvement. We have begun establishing district-wide tights (non-negotiables) in order to be more intentional and strategic across all buildings.

It's not intuitive to be an effective team.

Effective teams have learned behaviors, structures, and processes.

Step 3: Effective Team Training for All

Building-Level Training

All buildings, aside from the MS, will undergo Effective Team Training during the 21-22 school year.

Training Schedule:

- All 5 Late Starts
- October Institute: 2.5 hours
- April Institute: 2 hours

Middle School & Admin Team

The MS and the Admin Team will continue implementation of the training.

Building Principals will receive additional training and coaching from the ROE. This will help support the implementation of effective teams in their buildings.

Next Steps: MTSS & Strategic Planning

MTSS

Contract with CEC to provide MTSS support for building a district-wide MTSS framework and implementation plan. (3-4 year process)

Will begin during the 21-22 school year with a system assessment and district-level team training / planning.

In order to implement MTSS, we need effective teams, so this builds upon our Effective Teams training.

Strategic Planning

Contract with CEC to provide training for the BOE in order to support district Strategic Planning.

Training will include topics such as Role Theory and Developing a System to support a Strategic Plan.

Will begin during the 21-22 school year.



**CEC Work Plan Proposal
June 2021**

| Client Information | |
|--------------------------|----------------------|
| School District/Entity | Point of Contact |
| North Boone CUSD 200 | Michael Greenlee |
| 6248 N. Boone School Rd. | Superintendent |
| Poplar Grove, IL 61605 | mgreenlee@nbcusd.org |

| Work Plan | | | |
|------------------------|------------------------------|---|-----------------------|
| Work Plan Title | Strategic Planning Readiness | | |
| Time/Date | Task Name | Description | Cost |
| 1 half-day TBD | Readiness #1 | Introduction to Strategic Planning to Core Team/District Leaders: Management, BOE, Union | .5 x 2600= \$1,300 |
| 1 half-day TBD | Readiness #2 | Environmental Scan, Data Retreat District Presentations Preparation Data Presenters: Student Achievement, Culture-Learning and Working Environments, and Finance/Facilities/Tech | .5 x 2600= \$1,300 |
| TOTAL PLAN COST | | | \$ 2,600 |

CONSORTIUM FOR EDUCATIONAL CHANGE

| Work Plan | | | |
|------------------------|-----------------------------------|---|-----------------------|
| Work Plan Title | Strategic Planning | | |
| Time/Date | Task Name | Description | Cost |
| 1 half-day TBD | Orientation | Introduction to Strategic Planning | .5 x 2600= \$1,300 |
| 1 day TBD | Data Retreat | Facilitation of Data Retreat | 1 x 2600= \$2,600 |
| 1 half-day TBD | Findings of data retreat | Synthesis of Data Retreat team work and development of draft SWOT analysis | .5 x 2600= \$1,300 |
| 1 day TBD | Vision Retreat | Facilitation of Vision Retreat | 1 x 2600= \$2,600 |
| 1 half-day TBD | Findings of Vision Retreat | Synthesis of Vision Retreat team work and development of draft Preferred Future Statement | .5 x 2600= \$1,300 |
| 1 day TBD | Setting Direction Retreat | Facilitation of Setting Direction Retreat | 1 x 2600= \$2,600 |
| 1 half-day TBD | Draft of Strategic Plan | Synthesis of Setting Direction Retreat team work and development of draft strategic plan | .5 x 2600= \$1,300 |
| 1 half-day TBD | Final Meeting of Plan Team | Facilitation of final meeting to revise draft strategic plan | .5 x 2600= \$1,300 |
| 1 half-day TBD | Strategic Plan Final Documents | Development of strategic plan documents and preparation for BOE report | .5 x 2600= \$1,300 |
| 1 half-day TBD | Living the Plan | Meeting with Superintendent and Cabinet to share tools and strategies for Living the Plan | .5 x 2600= \$1,300 |
| TOTAL PLAN COST | | | \$ 16,900 |

*If travel is required, mileage is built into the cost.

*District will provide Zoom technical support for any online sessions.

*District will provide materials and supplies for any in-person sessions.



CEC PROPOSAL: MTSS SYSTEMS AND STRUCTURES

All pricing reflects CEC's 2021-2022 school year pricing of \$2600/day

YEAR ONE (Draft): Approx. 23 Days ~ \$62,800

| Work Plan | | | |
|-----------------------------|---|--|--------------------------------|
| Work Plan Title | MTSS Systems and Structures <i>(Focus on Collective Responsibility)</i> | | |
| Time/Date | Task Name | Description | Cost |
| 5 Days | MTSS System and Structures Audit | Consultant(s) will: <ul style="list-style-type: none"> ○ Review district MTSS and supporting documents <i>(one day-two consultants)</i> ○ Hold focus groups with key stakeholders <i>(half day-two consultants)</i> ○ Analyze data and write report <i>(one day)</i> ○ Present report to District Leaders and support in multi-year prioritizing and planning <i>(one day)</i> | 5 x 2600 = \$13,000 |
| Monthly: Aug-May 10 Days | Planning with Leadership | Consultant will work with Leadership to plan for MTSS System and Structures Assessment and Implementation, including: <ul style="list-style-type: none"> ○ Year One District Plan around Culture of Collective Responsibility ○ District Team Development Planning ○ Building Leadership Capacity to lead the work | 10 x 2600 = \$26,000 |
| 8 Days | Professional Learning Support | Consultant will provide Professional Learning Support, as requested, which could include: <ul style="list-style-type: none"> ○ Districtwide training on an overview of MTSS to build shared understanding and commitments <i>(two days)</i> ○ Building team coaching to support efforts to shift the culture of Collective Responsibility <i>(one quarter day per school four times a year)</i> | 8 x 2600 = \$20,800 |
| Monthly Half Days 5 Days | Consultant Planning | Consultant will prepare materials, activities, and content for various district/school team coaching/trainings throughout the month | 5 x 2600 = \$13,000 |

CONSORTIUM FOR EDUCATIONAL CHANGE

YEARS TWO - FOUR (Draft): Approx. 20 days ~ \$52,000

| Work Plan | | | |
|-----------------------------|---|--|------------------------------|
| Work Plan Title | MTSS Systems and Structures <i>(Focus on Building and Monitoring the MTSS Systems and Structures)</i> | | |
| Time/Date | Task Name | Description | Cost |
| Monthly Half Days 5 Days | Planning with Leadership Team | Consultant will work with Leadership to plan for District MTSS Team meetings and districtwide implementation of the work | 5 x 2600= \$13,000 |
| Monthly Half Days 5 Days | Planning with District MTSS Team | Consultant will work with District MTSS Team to implement and monitor action plans, as well as plan for professional learning for staff aligned to plan | 5 x 2600= \$13,000 |
| Monthly Half Days 5 Days | Professional Learning Support | Consultant will work with District MTSS AD-HOC Teams to implement and monitor action plans, as well as plan for professional learning for staff aligned to plan | 5 x 2600= \$13,000 |
| Monthly Half Days 5 Days | Consultant Planning | Consultant will prepare materials, activities, and content for various district/school team coaching/trainings throughout the month | 5 x 2600= \$13,000 |



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| Work Plan | | | |
|------------------------|-----------------------|--|-----------------------|
| Work Plan Title | School Board training | | |
| Time/Date | Task Name | Description | Cost |
| 1 half-day TBD | Facilitation | Facilitation: 2 hours Planning: 2 hours | .5 x 2500= \$1,250 |
| | | | |
| TOTAL PLAN COST | | | \$ 1,250 |