

## ATTACHMENT X-D

ATTACHMENT X-D: Pre-School Transportation and Fees

Suggested Motion: Informational

Recommended Action: None

Paid transportation fees were approved May 23, 2011 beginning with the 2011-2012 school year. Attached please find the current application for paid transportation, the original fee structure, and the Board action and minutes approving paid transportation.

**North Boone C.U.S.D. # 200**

6248 North Boone School Rd.  
Poplar Grove, IL. 61065  
815-765-2655

**2018–19 Application for Paid Transportation**

District 200 provides free bus transportation for students who live more than 1.5 miles from their designated attendance center or within an approved state-designated hazard area. No stops will be made less than one-half mile from the school. Parents may choose to pay for bus service on an annual basis for students not eligible for free bus service. If you would like paid transportation for your student, please complete a separate application for each student. A designated stop will be assigned based on space availability, first-come first served basis. If you have any questions, please call the school office or transportation.

Date of Application \_\_\_\_\_ School \_\_\_\_\_  
Student's Name \_\_\_\_\_ Grade Level (2018-19) \_\_\_\_\_  
Home Address \_\_\_\_\_ Apt. # \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Parent/Guardian Name \_\_\_\_\_ Work Phone \_\_\_\_\_  
Parent/Guardian Name \_\_\_\_\_ Work Phone \_\_\_\_\_

If pick up/drop off is at a location other than your home address, please complete the section below

**Day Care Pick Up** ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday  
Day Care Provider \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
**Day Care Drop-off** ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday  
Day Care Provider \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_

If applying for paid transportation for more than one student, please complete fee portion on one child's application only.

**FIRST SEMESTER:**

**If paid on or before August 1, 2018** ☐ \$370 for 1 child ☐ \$470 for 2 children ☐ \$520 for 3+ children

**If paid after August 1, 2018** ☐ \$420 for 1 child ☐ \$520 for 2 children ☐ \$570 for 3+ children

**SECOND SEMESTER:** ☐ \$210 for 1 child ☐ \$260 for 2 children ☐ \$285 for 3+ children

Payment in full must be enclosed with the application. You may pay by check, money order, or credit card.

Check or money order should be payable to "NBCUSD" Check # \_\_\_\_\_

MasterCard or VISA accepted. ☐ MasterCard ☐ Visa Security Code on back of card \_\_\_\_\_  
Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Please send this completed application and payment to the address listed at right, or drop off at Transportation/Administration Center during normal business hours.

**North Boone C.U.S.D. #200**  
**6248 North Boone School Rd.**  
**Poplar Grove, IL. 61065**

**Office Use Only**

Student ID # \_\_\_\_\_ Busing begins: \_\_\_\_\_ Bus route: \_\_\_\_\_

Date: February 15, 2011

To: Dr. Baule, Superintendent

From: Sharon Olds, on behalf of the Transportation Committee

Re: Transportation Committee Report and Recommendations

The ad hoc Transportation Committee met on 1/12/11, 1/25/11, and 2/9/11 to look at artifacts related to the transportation department in a collaborative effort to find ways to reduce some transportation costs. The committee members represented the school staff, families, transportation department, and administration.

During the first meeting, we learned about many aspects of transportation including routing, school enrollments, class sizes, budgets, costs, and reimbursements. After this meeting, participants were asked to submit any idea that they had to be compiled for discussion at the next meeting. All suggestions were discussed in detail over the next two meetings to generate a final list of recommendations. The recommendations were prioritized at the end of the last meeting.

The committee recognized that the highest percentages of the budget are directed towards salaries and fuel, and the list of recommendations attempts to address these areas. In order of priority:

1. Establish Anti-Idling policy (The committee feels that this could be done right away)
2. Combine bus routes
3. Work with other districts/entities to increase buying power
4. Work to eliminate transportation to school for students within 1.5 mile radius in the Villages of Poplar Grove and Capron
5. Establish a fee for route changes
6. Increase amounts we charge for charter services
7. Decrease activity bus to one time per week
8. Reduce other supply costs beyond fuel

Please review the corresponding working document as desired.

We would like to make the following recommendations to the athletic committee to consider: Raise Athletic Fees and Maximize game scheduling

We were charged with addressing five questions. The following outlines committee response to each question:

1. Are there any areas where we currently provide transportation which we could potentially eliminate? **Recommendation #4, #7. There were also conversations related to charging a fee for riders within 1.5 miles.**
2. Are there routes that could be combined? **Our study of routes indicates that this is a definite possibility. There are several routes with sparse ridership. An audit of ridership could be completed as directed. However, we believe that good software should come up with alternative routing scenarios.**
3. Should we consider implementing a modest fee for parents when the students are not transported from their home to school? **Yes, Recommendation 5 addresses any change.**
4. Are there other potential efficiencies with regard to the routing and transportation of students? **We believe that software should streamline routes effectively.**
5. Are there any other potential cost savings or efficiencies that can be suggested? **#1, #3, #8**

We will provide any other information as requested.

The following members are to be commended for their contributions, time and work:

Ed Mulholland, Transportation

Chad Cunningham, Capron Parent

Brian Wallace, Poplar Grove Parent

Scott Aska, Band Director and Substitute Bus Driver

Denny Jeffers, Bus Driver

Lynn Brody, Teacher and Coach

Kim Moore, Special Education Director

Cathy Richardson, Manchester Parent

## **Paid Transportation**

State funding is not provided for students living within 1-1/2 miles of their schools. These students may ride the bus for a fee determined annually by the Board of Education. The fee will not be waived or refunded. An **Application for Paid Transportation (2011-12)** is available at each school. Please submit a separate application for each student for whom you choose paid transportation. Payments may be made by cash, check or credit card. Specific payment instructions are found on the application. Assignments are made on a first-come, first-served basis and are based on space availability. Bus route information will be mailed in August. (No stops will be made less than one-half mile from the school building.)

### **Transportation fees for the 2011-12 School Year are:**

#### **On or before August 4, 2011:**

- One child—\$370
- Two children—\$470
- Three or more children—\$520

#### **After August 4, 2011 and during first semester:**

- One child—\$420
- Two children—\$520
- Three or more children—\$570

#### **During second semester:**

- One child—\$210
- Two children—\$260
- Three or more children—\$285

Payment in full and a completed **Application for Paid Transportation (2011-12)** must be received by August 4, 2011 to avoid increased prices. The annual transportation fee cannot be waived or refunded. Payments will not be processed if space is not available. The first day of school is Wednesday, August 17, 2011. Bus route assignments for late applications may be available after September 6, 2011.

ATTACHMENT NO. X-B: Set transportation fees for paid student ridership, transportation changes and charters

Potential motion(s): Move to approve the fees for paid student ridership at \$370 (1 child); \$470 (2 children); \$520 (3 children) if paid on or before August 4, 2011. Additional \$50 fee if paid after August 4, 2011, if not a new family to the District.

Move to approve the charge of \$25 for each transportation change made in excess of one (1) per semester.

Move to approve the charter fees at \$2.75/mile and \$15.00/hour

Recommended action: Approve the motion(s).

With the reduction of state transportation funding, the Transportation Committee reviewed many items in order to reduce costs or enhance revenue. One of the reductions is the reorganization of bus routes that will limit ridership to children that are over the state guideline of 1.5 miles or live within a state approved hazard. The community has expressed concerns of reducing bus routes and requested the option of paying for ridership if space is available.

The Transportation Department has reviewed the costs charged by other districts, together with their fee forms. The recommended fees are as follows: If paid on or before August 4, 2011 (last day of registration), \$370 for one (1) child; \$470 for two (2) children; \$520 for three (3) children. If paid after August 4, 2011, the fee will be increased by \$50 in each category, unless the family is new to the District. This fee is for the 2011-2012 school year and will not be prorated.

Currently, Board Policy 4:110 allows for one day care provider change per semester. The recommendation is to charge \$25 per change above the current number allowed per semester.

For several years the District has had partnerships with the Belvidere Park District, YMCA, and Boone County Conservation District to help provide transportation for their summer program field trips. As a revenue enhancement and to also ensure that costs are covered with the increase in fuel prices, it is recommended that charter rates be set at \$2.75/mile and \$15.00/hour for the 2011 summer programs and the 2011-2012 school year. If fuel prices continue to escalate, prices will again be reviewed. All charter trips will be reviewed by the transportation director to ensure that all costs are covered and there is no expense to the District.

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, May 23, 2011

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Treasurer Laura Zwart, Secretary Tom Kinser, Mr. Collin Crull and Mrs. Amy Morris

Absent: Mr. Glen Gratz

**AUDIENCE TO VISITORS**

*(None)*

**APPROVAL OF AGENDA**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Agenda. The motion was carried by unanimous voice vote.

**SUPERINTENDENT'S REPORT**

Dr. Baule informed the Board that over \$600,000 in scholarships were awarded to North Boone seniors at Honors Night on May 18. It was a special evening for all graduates. The Alternative High School Graduation took place on May 17.

Dr. Baule thanked Jane Lenser for her success in obtaining grants for the district. A grant from the Community Foundation of Northern Illinois will help provide summer library hours for our elementary students. Renee Roen is helping develop the summer reading lists.

The Belvidere Area Chamber of Commerce held a silent auction to raise money for school supplies for children in need. Dr. Baule thanked Mr. Hubert, Dr. Olds and Mrs. Ward for providing baked goods for the auction.

Dr. Baule reminded everyone that Mr. Houselog and he will be presenting state-of-the-school addresses this Thursday morning at the Chamber.

Mr. Bob Edwards is underwriting summer tennis camps for individuals aged 5 to adult as well as a summer doubles youth league this year at no charge to the participants. Information is available at all our schools.

The Class of 2011 is working with Mr. Novak to create a courtyard outside the high school entrance. The FFA has offered to plant flowers and to keep the area clean and weeded.

Dr. Baule informed the Board that the state has nine days to finalize its 2011-12 budget. If not done by that time, the democrats have to allow the republicans into the process. The senate's budget is approximately \$1B more than the house. Most likely, they will pro rate the General State Aid, which will have a negative effect on schools. The district has yet to be paid for three of the four categoricals for this year, and the state is considering changing teachers' contributions to TRS from 9.4% to 13.5%.

Mr. Roger Schroepfer, of Wold Architects, Mrs. Nelson and Mr. Novak met to review all the facilities work completed over the past few years for the Capital Development grant. We anticipate an initial response by the end of June or early July and should see that money by the end of the next fiscal year. Mr. Schroepfer was extremely helpful in this process. The Capital Development Board essentially does two things, i.e., 1) replace schools that are 100 years old, and 2) assist districts in providing additional classroom space. They are now working on the 2003 list of grantees, of which we are one. They are very proactive and are good about being responsive.

Dr. Baule stated that impact fees are tied to new housing, and any fees the district receives must be put toward infrastructure. Administration has been working for the last six months to obtain information as to the amount due to the district from the Village of Poplar Grove, and we expect to receive those funds shortly.

Mr. & Mrs. Pippen were in the district last Thursday and Friday to observe math teachers. Dr. Baule commented that the administrative team would like to bring them back in the fall to help create end-of-course exams.

The next Teacher Institute Day is scheduled for June 7, 2011. Dr. Baule expressed his appreciation to all the staff who volunteered to provide presentations.

Dr. Baule announced that at this point technology is working correctly with only discipline and medical records left to be cleaned up. He anticipated that the new district website would be on line by July 1.

Funds from the remaining ARRA – IDEA will be used to purchase tablets for early childhood programming and the new life skills programming.

Dr. Baule announced that three of our students (Kyle Garman, Kyle Johnson and Armon Kennedy) have qualified for the state track meet.

## **COMMITTEE REPORTS**

### **Policy Committee**

Mrs. Balsley reported that a Policy Committee meeting was not held in May. The next Policy Committee meeting is scheduled for Monday, June 6, 2011 at 4:15 p.m.

### **Business Services Committee**

Mrs. Zwart reported that the Business Services Committee last met on May 9, 2011. The next Business Services Committee meeting is scheduled for Monday, June 13, 2011 at 5:30 p.m.



**Facility/Long Range Planning Committee**

Mr. Ward reported that the Facility/Long Range Planning Committee last met on May 19, 2011. The next meeting date is to be determined.

**Curriculum, Instruction and Assessment Committee**

A Curriculum, Instruction and Assessment Committee meeting has not been held. The next meeting is to be determined.

**Other Committee Reports**

Mrs. Zwart reported that the Community Involvement Committee last met on May 10, 2011. The Committee is planning for the golf outing dinner at 6:30 p.m. on Friday, June 24 at the Bel-Mar Country Club. The next Community Involvement Committee meeting is scheduled for June 1, 2011 at 5:15 p.m. at the high school.

Mr. Kinser reported that a Technology Committee meeting has not been held. The next meeting will be held once the state determines the amount the district will receive for technology.

**TREASURER'S REPORT**

The Treasurer's Report was submitted to the Board.

**CONSENT AGENDA**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Consent Agenda.

The motion was carried by unanimous roll call.

- A. Minutes of the Special Meeting April 25, 2011
- B. Minutes of the Regular Meeting April 25, 2011
- C. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Recall</b>				
Capron	Colleen Hawkinson	Elementary Teacher	BA+24, Step 1	August 16, 2011
Capron	Allison Kreuz	Bilingual Teacher (currently Spanish)	BA, Step 2	August 16, 2011
<b>2. Hire</b>				
District	Holly Parod	0.5 Social Worker	MA+32, Step 9	August 15, 2011
NBHS	Nicholas Augustine	Special Education Teacher	MA+8, Step 4	August 15, 2011
NBHS	Sarah Timmons	0.6 Agriculture Teacher 3¼ hr. Special Ed Assistant	BA, Step 0 TA 120, Step 0	August 15, 2011
NBMS	Elizabeth Blackmer	Special Education Teacher	BA+8, Step 3	August 15, 2011
NBUE	Bradley Breakfield	Upper Elementary Teacher	BA, Step 4	August 15, 2011
NBUE	Janet Lobo	Upper Elementary Teacher	BA+24, Step 0	August 15, 2011
Manchester	Shannon Hyser	0.5 Kindergarten Teacher	BA, Step 0	August 15, 2011

<b>3. Retirement</b>				
<b>Transportation</b>	<b>Victor Perri</b>	Bus Driver	N/A	June 8, 2011
<b>Capron</b>	<b>Pat Ryan</b>	Secretary	N/A	End of 2010-2011 School Year
<b>4. FMLA</b>				
<b>NBUE</b>	<b>Heidi Surratt</b>	5 <sup>th</sup> Grade Teacher	N/A	8-16-11 thru 1-4-12 (using sick days & then unpaid)
<b>PGE</b>	<b>Julie Winebaugh</b>	1 <sup>st</sup> Grade Teacher	N/A	8-16-11 thru 11-4-11 (using sick days)
<b>5. Extra-Curricular Volunteer</b>				
<b>NBHS</b>	<b>Charles Davis</b>	Volunteer Football Coach	Indemnify	2011-2012 School Year
<b>6. Extra-Curricular Resignation</b>				
<b>NBHS</b>	<b>Sarah Mueller</b>	Spring Soccer	N/A	2011-2012 School Year
<b>NBMS</b>	<b>Allan Johnson</b>	Track Assistant Coach	N/A	2011-2012 School Year

- D. May 2011 Bills
- E. Second Reading and Approval of Policy 4:80, Accounting and Audits
- F. Approval of IASB Annual Dues in the Amount of \$4,112.90
- G. Group VIII Program Request – North Boone Upper Elementary
- H. Set Hearing Date for Amended FY2011 Budget

### **UNFINISHED BUSINESS**

#### **A. Approval of Purchase of Wheelchair Assessable Van and Bus**

Dr. Baule stated that the state has approved the ARRA grant funding in the amount of \$58,900. Funding to purchase the van and bus would come from the grant plus a trade-in. The current leases for two buses would terminate, resulting in a savings of \$23,776. The purchase of the wheelchair ramp van and wheelchair bus was reviewed by the Business Committee and the Committee recommended it be forwarded to the Board.

A motion was made by Mr. Kinser and seconded by Mrs. Zwart to approve the purchase of wheelchair assessable van and bus.

The motion was carried by unanimous roll call.

### **NEW BUSINESS**

#### **A. Resolution Authorizing Notice of Reduction of Honorable Dismissal to Bus Drivers**

Dr. Baule stated that it is anticipated that five bus routes would be eliminated by consolidating less populated routes and eliminating transportation for students who live within 1½ miles of school in a non-hazardous area.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Resolution Authorizing Notice of Reduction of Honorable Dismissal to Bus Drivers. The motion was carried by unanimous roll call.

**B. Set Transportation Fees for Paid Student Ridership, Transportation Changes and Charters**

Dr. Baule stated that the proposed transportation fees are in response to parents of students living within 1½ miles of their school who had asked whether they could pay for their students to ride the bus if there is room. Also, it is proposed that charter fees be increased and a \$25 charge be made for each transportation change made in excess of one per semester.

A motion was made by Mrs. Zwart and seconded by Mrs. Morris to approve the transportation fees for paid student ridership, transportation changes and charters.

The motion was carried by unanimous roll call.

**C. Approval of Tuck Pointing Repairs**

Dr. Baule stated that Concept 3 architects had been asked to review the tuck pointing needs at the elementary schools. We received five quotes for each building. The quotes were reviewed by the Facilities Committee and it was recommended that the following be approved:

Poplar Grove Elementary.....	Bruno's Tuckpointing .....	\$24,720
Capron Elementary .....	Eugene Matthews, Inc.....	\$20,500
Manchester Elementary .....	Eugene Matthews, Inc.....	\$12,500

Mr. Kinser asked for an overall report on what is scheduled for construction and the timeline for major repairs on an on-going basis. He also inquired as to what these funds may be used.

Dr. Baule informed the Board that Mr. Novak had met with the principals and articulated the outstanding required repairs at each building. The next steps are to develop the long-term facilities needs, the use for the vacant land owned by the district, and select an architectural firm. By late summer or early fall, a timeline will be developed on needed projects and how to finance them. There are two basic means of funding, i.e., sell working cash bonds or sell life safety bonds.

A motion was made by Mrs. Zwart and seconded by Mr. Crull to approve the tuck pointing repairs.

The motion was carried by unanimous roll call.

**EXECUTIVE SESSION**

A motion was made at 7:23 p.m. by Mrs. Balsley and seconded by Mrs. Zwart to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; pending litigation; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Treasurer Laura Zwart, Secretary Tom Kinser, Mr. Collin Crull and Mrs. Amy Morris. The following Board member was absent: Mr. Glen Gratz

The Open Session of the Board of Education was called to order at 7:55 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Treasurer Laura Zwart, Secretary Tom Kinser, Mr. Collin Crull and Mrs. Amy Morris  
Absent: Mr. Glen Gratz

#### **ANNOUNCEMENTS & OTHER INFORMATION**

- A. **District Activities Calendar**
- B. **Enrollment**
- C. **FOIA**
- D. **Student Activity Fund Reports**

#### **ADJOURNMENT**

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to adjourn the meeting at 7:55 p.m. The motion was carried by unanimous voice vote.

**PRESIDENT** Don Ward /S/  
**Don Ward**

**SECRETARY** Tom Kinser /S/  
**Tom Kinser**

**APPROVED:** 6-20-11