

**RESOLUTION AUTHORIZING NON-RENEWAL AND RECLASSIFICATION OF TENURED
ADMINISTRATOR**

WHEREAS, MATT KLETT is a tenured employee who serves as an assistant principal with the District; and

WHEREAS, this Board of Education has determined the need to reduce the number of assistant principals due to enrollment and staffing patterns; and

WHEREAS, in view of the determination of the need to reduce the number of assistant principals this Board has decided not to renew Matt Klett's contract;

NOW BE IT HEREBY RESOLVED by this Board of Education as follows;

1. That Matt Klett's contract as assistant principal shall not be renewed at the end of the school year and he shall be reclassified as a teacher with the District.
2. That Matt Klett shall be offered a teaching position at the district in that he has obtained tenure.
3. That Matt Klett shall be given the opportunity to apply for another administrative position should such opening occur.
4. That the President and Secretary of this Board of Education are hereby authorized and directed to give Matt Klett, by certified mail, return receipt requested, a written notice of this Board's decision to non-renew Matt Klett's contract and reclassify him at the end of the present school term, which notice shall be substantially in the form of **EXHIBIT 2**, attached hereto and made a part hereof.

SECTION 3: This Resolution shall be in full force and effect from and after its adoption.

ADOPTED this 19th day of March 2019, by the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

EXHIBIT 2

[DISTRICT LETTERHEAD]

BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED

DATE:

MATT KLETT
ADDRESS

Dear Mr. Klett:

You are hereby notified that pursuant to 105 ILCS 5/10-23.8b, your contract as assistant principal will not be renewed for the 2019-2020 school year and that you are reclassified as a teacher for that school term. As such, you shall be offered a teaching position with the District. Specifically you will be re-assigned as a High School Business Teacher for the 2019-2020 school term. Your employment in and services to the school district as an Assistant Principal shall terminate at the end of the school day on June 30, 2019.

Very truly yours,

North Boone Community School District 200,
Boone and Winnebago Counties, Illinois

By: _____
President, Board of Education

ATTEST:

Secretary, Board of Education

