Sample District Annual Planning and Evaluation Cycle

May/June

8. The Board evaluates progress toward district goals & changing internal & external realities.

May/June

1. Board & Supt. agree

on Goals for the year.

(Some districts involve others in

the process.)

Jan/Feb (By March)

7. The Board evaluates Supt. performance in light of progress toward goals.

2. Supt. creates goals which support district goals. Board approves goals, and agrees on indicators of success and additional expectations.

June/July

Jan./Feb

6. The Supt. completes a selfevaluation of work & progress toward goals. August

3. Resources allocated to support district goals.

Fall

5. Mid-year informal Superintendent evaluation

4. The Board evaluates its own processes and effectiveness.

Fall

A Partnership

School Board
Policy & Direction

Goals

connected to District Mission

Action Plans moving toward reality

Superintendent

Administration & Management

Note: A clear and helpful Superintendent job description supports this entire process.

