

ATTACHMENT NO. X-H:	Instructional Technology Coaching
Potential motion:	Move to approve the Instructional Technology Coaching provided by the Learning Technology Center (LTC).
Recommended action:	Approve the motion.

The Administration recommends that the Board approve the purchase of Instructional Technology Coaching for the 2021-2022 school year. The total cost is \$12,500.

The Instructional Technology Coaching package will provide small group and individual coaching to all teachers during the 2021-2022 school year. The LTC coach will be present in each building four (4) days during the school year and will provide one additional training day for all teachers. This coaching will provide support in implementing technology into instruction as part of our district's technology plan.

Technology Coaching: Update and Next Steps

May 2021: CIA and BOE

2020-2021 School Year

Contracted with the Learning Technology Center of Illinois (LTC) for 3 days of Instructional Technology Coaching at each school.

Tech Coach: Amy Graham

Coaching Data: All

Class Visits	Co-teaching	Goal-setting	Problem Solving	Resource Development	Debriefs	Total
22	10	3	67	21	6	129

Coaching Data

PreK-4

Class Visits	Co-teaching	Goal-setting	Problem Solving	Resource Development	Debriefs	Total
7	8	1	15	1	0	32

5-8

Class Visits	Co-teaching	Goal-setting	Problem Solving	Resource Development	Debriefs	Total
9	0	0	12	2	2	25

Coaching Data

9-12

Class Visits	Co-teaching	Goal-setting	Problem Solving	Resource Development	Debriefs	Total
4	2	2	17	15	3	43

Non-Classroom K-12

Class Visits	Co-teaching	Goal-setting	Problem Solving	Resource Development	Debriefs	Total
2	0	0	23	3	1	29

Coaching Bright Spots

Since meeting with you I have seen growth in 3 areas...

1. Student engagement has increased as a result of your ideas of incorporating games into my lessons - you shared great resources for board games!
2. My lectures are more interactive because you gave me fresh ideas on how to use Nearpod activities in my lessons.
3. Your positive attitude and love of technology in teaching is infectious. It's motivated me to try new things.

Many thanks,
A High School Teacher

I appreciate the time Amy has spent with us this year. We began the year feeling overwhelmed and nervous about catching up with technology. Her demeanor and patience was fantastic, and we all walked away feeling a bit more accomplished and confident. Practice is what I need going forward, but she introduced us to the materials and allowed us to explore a little to see what worked for our classes. Thanks for doing that, and helping us all out during a difficult time.

Sincerely,
High School Teacher

Coaching Bright Spots

I am not a very savvy person so I have truly appreciated your support this year. My favorite tools have been Screencastify and the "polls" feature in Google Meets. Learning about technology in a group setting is tough for me because I feel most of our staff are more advanced than myself so I appreciate your willingness to spend 1:1 time with me to work with me at my pace.

A Middle School Teacher

Amy Rocks!!!

She is a good listener and tries to problem solve.....and when necessary..... re-problem solve when it doesn't work out quite like we had planned :) I created a hyperdoc that was a big fail for my students to use. However, this was only because my students were less accustomed to this than an ongoing list in Google Classroom, which I was trying to get away from....Ugh! Amy assured me it was okay and that either way would be fine and reassured me that we have to do what works for our particular group of students.

May you serve as a "Bright Spot" for many more people in your future!

Thanks so much!

A High School Teacher

Coaching Bright Spots

You have taught me how to edit a google meet recording. I just used it again the other day. I was rusty at it, but was able to do it. Thanks for showing me something new!

Much appreciation,
An Administrator

Amy helped me with exploring Chromebook accessibility features to best assist my students with learning disabilities. She was great at communicating quickly so that we could get something in place right away! With this new reading feature in place, my students reading scores have drastically improved and are enjoying the process so much more!

Thank you so much,
An Elementary Teacher

Teacher Requests for Coaching in 21-22

- Help implement ideas on how to build student proficiency with technology (Kami, Google Classroom, Google slides etc) Sometimes I wanted to implement new things but I couldn't use them the way I had planned because I could not get my students to be proficient with different technology tools.
- I loved how Amy wasn't afraid to personally reach out. I'm not always one to do that, so it was nice she reached out.
- If a technology coach is utilized, I would like it to be truly optional.
- Implementation of technology trainings/tips/techniques before the school year begins.
- I would like to see the Tech Coach be someone within the district who knows the teachers and the platforms we use. If not someone within the district, please utilize institute days for the tech coach to present more.
- Incorporating technology into small group projects.
- More in depth training on programs we are actually going to invest in. Not just free programs.
- I would like more time available. We generally had only 20-30 minutes.

Next Steps

Contract with LTC for 4 days at each school for the 21-22 school year. Contract includes one additional day for professional development.

Total Cost: \$12,500 (25 contracted days)

Structure: Coaching Cycles

Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
<u>Coaching Cycle 1</u>			<u>Coaching Cycle 2</u>			<u>Coaching Cycle 3</u>			
Buildings: Manchester Upper Elementary			Buildings: Capron Middle School			Buildings: Poplar Grove High School			

- Each Coaching Cycle includes the following:
 - 1st day: Overview presentation to the staff, class visits with principal, planning meeting with principal
 - 3 days: Meet - Class Visit - Meet structure with teachers for the coaching cycle

Please let me know if you have any questions.

Thank you!

Tech Coaching: 2021-2022SY

Format:

- Coaching cycles at each building
 - Coach will be present 4 days during the coaching cycle
 - Each cycle will last 8-9 weeks
 - Schools will work with the coach to schedule their days within the cycle window.
- Coaching Cycle Schedule (Tentative - will be finalized once we meet with our LTC Coach)

Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
<u>Coaching Cycle 1</u>			<u>Coaching Cycle 2</u>			<u>Coaching Cycle 3</u>			
Buildings: Manchester Upper Elementary			Buildings: Capron Middle School			Buildings: Poplar Grove High School			

- Each Coaching Cycle includes the following:
 - 1st day: Overview presentation to the staff, class visits with principal, planning meeting with principal
 - 3 days: Meet - Class Visit - Meet structure with teachers for the coaching cycle
- If we can contract with two coaches from the LTC, we could have 2 coaching cycles that are earlier in the year.



Instructional Coach Contract

ATTENTION:

Kari L. Neri
Director of Curriculum
North Boone CUSD 200
6248 N Boone School Rd
Poplar Grove, IL 61065 854
kneri@nbcusd.org

AGREEMENT DATE	DUE BY
August 1, 2021	May 30, 2021

SERVICE	DESCRIPTION	PRICE	QTY	TOTAL
Instructional Technology Coaching	25 days. Agreement Terms: August 1, 2021, to June 1, 2022.	\$500	25	\$12,500
TOTAL:				\$12,500

Terms & Conditions

North Boone CUSD 200 ("SCHOOL DISTRICT"), located at 6248 N Boone School Rd Poplar Grove, IL 61065, and Learning Technology Center ("LTC"), located at 3358 Big Pine Trail, Champaign, IL 61822, agree to the following terms and conditions identified below:

- Services.** The Learning Technology Center will provide an Instructional Technology Coach for the total days specified above. Each 7 hour contractual day is comprised of 6 hours of support and 1 hour for lunch. Support activities and start/end times for each day will be mutually agreed-upon by the SCHOOL DISTRICT and the LTC prior to the start of this contract. The total cost above includes consultant fees, travel expenses, and reasonable resource materials, equipment and supplies necessary for the Instructional Technology Coach to fulfill this contract.

2. **Scheduling & Rescheduling.** The SCHOOL DISTRICT and the LTC will agree upon a schedule of coaching days at least two weeks in advance. If a scheduled day is canceled due to weather-related or emergency school cancellation, the LTC will make every effort to reschedule the day in a timely manner. A maximum of 10 weather-related or emergency school cancellation days are allowed.
3. **Fee & Deposit.** The SCHOOL DISTRICT will be invoiced after each month for the total number of days utilized by the SCHOOL DISTRICT during the preceding month. All contractual days must be utilized by June 1, 2022. If contractual days are not utilized, the SCHOOL DISTRICT will be invoiced for the total amount of days listed on the contract regardless of utilization. If the SCHOOL DISTRICT requests additional days beyond the contractual amount, the daily rate will be \$500 per day.
4. **Cancellation of Contract.** Once the contract is signed, either party may terminate this Agreement in the event of a material change of circumstance with 21 days' notice sent in writing to the other party at the address(es) provided. This contract is valid during its duration: July 1, 2021, to June 30, 2022.

Signature

By signing this agreement, the LTC and the SCHOOL DISTRICT agree to the terms and conditions listed above. Please date, sign and return this contract to Tim McIlvain at tmcilvain@ltcillinois.org. We look forward to working with you!

Name of SCHOOL DISTRICT Representative

Name of LTC Representative

Signature

Signature

Date

Date