

**North Boone Community Unit School District No. 200**  
Minutes of the Regular Meeting of the  
Board of Education  
District Office  
6248 North Boone School Road, Poplar Grove, Illinois 61065  
Monday, August 20, 2012  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris  
Absent: *None*

**AUDIENCE TO VISITORS**

*(No Audience to Visitors)*

**APPROVAL OF AGENDA**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Agenda. The motion was carried by unanimous voice vote.

**SUPERINTENDENT'S REPORT**

Dr. Baule noted that today was the first day of school and Mr. Hubert reported that all went well at the high school. The district was relatively quiet; 6<sup>th</sup> graders were excited to be back, 7<sup>th</sup> graders were not that excited and the elementary students were excited to be back at school. It was good to see the teachers back in their classrooms.

Dr. Baule reported that in regard to the insurance coop on which Miller, Buettner and Parrott had been working, there were about six groups who were healthy with practically no claims and six groups that were not so healthy. At their status meeting on July 25, the majority of the districts felt it was not in their best interests to form a larger cooperative. The district could look at another coop; however, this issue will be reviewed again next spring.

Dr. Baule reported that the Illinois legislatures met for a special session on Friday; however, nothing happened and the lawmakers failed to reach an agreement on the pension package.

New teacher orientation went well on Friday, and Dr. Baule thanked Mrs. Abbeduto for organizing the day. Approximately fifteen new teachers met to review programs, the new evaluation system benefits, technology and then met with their mentors after lunch.

Teacher Institute Day on August 17 also went well. Dr. Olds organized this day and she and Mrs. Crawford put together a calendar to plan for school improvement days throughout the rest of the school year. Ms. Mary Kay Morrison gave the keynote presentation on Using Humor to Maximize Learning. Dr. Baule thanked Miller, Buettner and Parrott for providing breakfast and lunch for the staff.

Dr. Baule stated that the district enrollment looked fairly steady but appeared to be down slightly at 1692. The high school has 529 students as of today, Poplar Grove Elementary received at least five new students today, Manchester Elementary received a couple new students and Capron Elementary reported four new students. However, at least one student moved out of the district to Rockford.

The district is considering using the Local Debt Recovery Program through the office of the State Comptroller for assistance in collecting unpaid student fees. The district has at least \$152,000 in outstanding student fees for current students. Dr. Baule noted that Mrs. Embry and Mrs. Alvarez have done a good job in articulating what is still owed at the high school and middle school.

Dr. Baule informed the Board that 28 (43% of those tested) AP students scored 3 or better, which is a great improvement in both the number of students who tested and their scores. The best area in which our students scored was Human Geography, which was .4 higher than the Illinois average. He was confident that our students would continue to see growth in their scores now that all students enrolled in an AP class are required to take the AP test at the end of the course.

Dr. Baule announced that the district did receive the ACT results; however, they are embargoed until Wednesday. He felt the bigger area of concern is the Access Tests for bilingual students.

Dr. Baule explained that the district was reviewing a grant through Northern Illinois University to provide Internet service to under-served areas. Unfortunately, it has been determined that Boone and Winnebago Counties are properly served. At this time, the district is limited to 20 Mbps of bandwidth and had 10 Mbps last year. NIU plans to present a proposal to us to increase the megabytes to at least 100.

Green & White Night went fairly well last Friday; however, it seems the volleyball players were not inclined to be photographed.

The golf outing on Saturday at Beaver Creek also went well. Mrs. Zwart added that the Community Involvement Committee made about \$1,000 for the district, but Mr. Hubert felt that participation was slightly down compared to the last couple years.

Dr. Baule announced that he had just found out the district received \$2,000 from a grant offered by Target. Mrs. Lenser had applied for this grant. He noted that she brought in approximately \$7,600 in grant monies last year. She has already brought in \$425 in grant monies for this year. Unfortunately, the district has learned that it will not get the General Mills grant but Mrs. Lenser will try to find out why we did not qualify.

Dr. Baule called attention to the plaque the Transportation Department received for changing the heaters on our buses that resulted in making our bus fleet "green." The grant for this was received last winter.

## **COMMITTEE REPORTS**

### **Policy Committee**

Mrs. Balsley reported that the Policy Committee last met on July 25, 2012. The next Policy Committee meeting is to be determined.

### **Business Services Committee**

Mrs. Zwart reported that the Business Services Committee has not yet met in August. The next Business Services Committee meeting is scheduled for Wednesday, August 22, 2012 at 5:30 p.m.

### **Facility/Long Range Planning Committee**

Mr. Ward reported that the Facility/Long Range Planning Committee did not meet in August. The next Facility/Long Range Planning Committee meeting is to be determined. However, the Health Department visited Manchester Elementary this morning and approved the new kitchen. The district's architect, Mr. Stahler, met with Mr. Novak this morning to review the kitchen punch list.

### **Curriculum, Instruction and Assessment Committee**

Mr. Gratz reported that the Curriculum, Instruction and Assessment Committee did not meet in August. The next meeting date is to be determined.

### **Other Committee Reports**

Mr. Kinser reported that the Technology Subcommittee did not meet in August. He anticipated scheduling the next Technology Subcommittee meeting date for September or October.

Mrs. Zwart reported that the Community Involvement Committee last met on August 1, 2012. The Committee finalized plans for the golf outing and is now actively trying to recruit ticket takers for sports events at North Boone. The next Community Involvement Committee meeting is to be determined.

## **TREASURER'S REPORT**

Mrs. Zwart reported that the June Treasurer's Report was submitted to the Board. The July report has not yet been submitted.

## **CONSENT AGENDA**

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the Consent Agenda. The motion was carried by unanimous roll call.

A. Personnel

Site	Person	Position	Salary	Effective/End Date
<b>1. Certified – Hire</b>				
NBHS	Amy Saia	Family and Consumer Science Teacher	BA, Step 0	August 17, 2012
NBHS	Ingrid Thorp	.2 Mathematics Teacher	BA, Step 4	August 17, 2012
MES	Dawn Seipts	.5 1 <sup>st</sup> Grade Teacher	BA, Step 0	August 17, 2012
NBHS	Kathleen Prohaska	English Teacher	BA, Step 0	August 17, 2012
NBUE	Jon LaRosa	.25 Music Teacher	MA, Step 0	August 17, 2012
<b>2. Certified – Resignation</b>				
NBHS	Kim Trexler	English Teacher	N/A	End of 2011-2012 School Year
NBUE	Jennifer Loomis	.25 Music Teacher	N/A	July 30, 2012
<b>3. Non-Certified - Hire</b>				
NBHS	Jessica Nelson	Special Education Teaching Assistant	TA120, Step 1	August 17, 2012
NBUE	Emily Mouri	Special Education Teaching Assistant	TA120, Step 2	August 17, 2012
PGE	Julie Secor	Special Education Teaching Assistant	TA120, Step 1	August 17, 2012
PGE	Marlene Sjostrom	Special Education Teaching Assistant	TA120, Step 3	August 17, 2012
CES	Carissa Bry	Pre-K Teaching Assistant	TA120, Step 1	August 17, 2012
NBUE	Jon LaRosa	Spec. Ed. Teaching Assistant - 5 hours	TA120, Step 1	August 17, 2012
CES	Aracely Del Real	Bilingual Assistant	TA30 Step 1	August 17, 2012
District	Cindy Zeller	Bus Driver	\$11.00/hour	August 20, 2012
District	Ed Hyser	Bus Driver	\$11.00/hour	August 20, 2012
District	Sandee Kleeman	Bus Aide	\$9.00/hour	August 20, 2012
District	Cindy Kastning	Bookkeeper/Receptionist	\$33,315.10/year	August 1, 2012
District	Jenny McFadden	Bus Aide	\$9.00/hour	August 27, 2012
<b>4. Non-Certified – Resignation</b>				
District	Tom Easley	Mechanic	N/A	July 27, 2012
NBUE	Jennifer Loomis	Special Education Teacher Assistant	N/A	July 30, 2012
PGE	Ashockia Palmer	Special Education Teacher Assistant	N/A	August 1, 2012
District	Julie McGovern	Bus Driver	N/A	August 10, 2012
District	Ken Washburn	Bus Aide	N/A	August 1, 2012
NBHS	John Groh	Assistant Custodian	N/A	September 30, 2012
<b>5. Extra-Curricular – Resignation</b>				
NBHS	Jeri Schuster	Head Softball Coach	N/A	August 1, 2012
<b>6. Reduction in Force</b>				
Capron	Maria Nino	Reduce hours from 7.25 to 7 hours/day – lack of need for breakfast program		August 27, 2012

- B. First Reading and Approval of Policies
- C. Appointments to the North Boone Education Foundation Board
- D. Appointment of Hearing Officers
- E. Renewal of Advertising Milestone Agreement with Poplar Grove State Bank
- F. Copy Paper Bid FY13-05
- G. Custodial Supplies Bid FY13-06

H. Motor Vehicle Fuel and Related Products Bid FY13-07

Dr. Baule interjected that he expected the Advertising Milestone Agreement with Poplar Grove State Bank to bring in approximately \$2,700 to \$3,000 this school year.

**UNFINISHED BUSINESS**

*(No Unfinished Business)*

**NEW BUSINESS**

A. **August 2012 Bills**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the August 2012 Bills.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mr. Kinser, Mrs. Morris, Mrs. Zwart

Nays: *(none)*

Abstain: Mr. Ward

Motion passed 6-0, with one abstention.

B. **Approval of FY2013 Tentative Budget**

Dr. Baule explained that Mrs. Boeke has been working on the budget. The tentative budget will be reviewed in detail on Wednesday at the Business Committee meeting. Mr. Ward suggested transferring some state aid into the Operations and Maintenance Fund. However, capital improvement funds will also go into that fund. Dr. Baule reminded the Board that this is a tentative budget and changes can still be made. The biggest change is in what the district anticipates in state aid. A hearing on this tentative budget will also be held at the next Board meeting in September.

A motion was made by Mrs. Morris and seconded by Mr. Crull to approve the FY2013 Tentative Budget.

The motion was carried by unanimous roll call.

C. **Approval of Stadium Design Project**

Dr. Baule stated that this project was brought to the Board's attention about a year ago. The long-term facilities plan includes the review of the stadium needs. He added that he would put a committee together to determine stadium needs and tie this project to other future plans. He suggested asking the Booster Club to cover half of the cost for this project review. If this request is approved by the Board, Dr. Baule planned to ask Mr. Purvis and Dr. Belcastro to develop a committee to determine the actual requirements. The cost of a new stadium would be approximately 1.5M to 3M for the entire scope of the project. The proposed design project would determine the best location for a field and the results would be available in conceptual documents. There would also be costs for Cashman and Stahler to develop the bid documents. They would determine several options for this project and the costs therefor. After the preliminary work, the Board would need to determine a way to finance the project and then present the plans to the community. The cost for the Stadium Design Project would be \$18,700 to \$25,000.

Mr. Gratz spoke in opposition to this project because of the economy.

Mr. Hubert added that a new stadium could potentially be a revenue builder since it could be opened up for use by the community.

Mr. Kinser agreed with Mr. Gratz suggesting his preference would be to use any available funds to pay down existing debt.

Mrs. Morris commented that many community members are interested in this project and believed there would be a lot of support. She felt the district had delayed this project long enough, adding that people are willing to help if it is something like this about which they feel passionate.

Mrs. Zwart agreed with Mrs. Morris, adding that this has been discussed by the Board in the past and many individuals have doubts this Board will ever go ahead with the project

A motion was made by Mrs. Morris and seconded by Mrs. Zwart to approve the Stadium Design Project for a total project cost not to exceed \$25,000, with the Board's share of the total not to exceed \$12,500.

Ayes: Mrs. Balsley, Mr. Crull, Mrs. Morris, Mr. Ward, Mrs. Zwart

Nays: Mr. Gratz, Mr. Kinser

Motion passed 5-2.

### EXECUTIVE SESSION

A motion was made at 7:30 p.m. by Mrs. Balsley and seconded by Mrs. Zwart to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; discussion of minutes lawfully closed session under the Open Meetings Act; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris.

The Open Session of the Board of Education was called to order at 7:55 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris

Absent: *(None)*

### RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to release Executive Session minutes from January 2010 through November 2011 as follows:

January 25, 2010	February 25, 2010	June 28, 2010	April 25, 2011
February 8, 2010	March 3, 2010	July 26, 2010	May 23, 2011
February 15, 2010	March 4, 2010	August 23, 2010	June 20, 2011
February 16, 2010	March 5, 2010	October 25, 2010	July 25, 2011

February 17, 2010	March 15, 2010	December 13, 2010	September 26, 2011
February 18, 2010	April 22, 2010	January 24, 2011	October 24, 2011
February 22, 2010	April 26, 2010	January 26, 2011	November 28, 2011
February 23, 2010	May 4, 2010	February 28, 2011	
February 24, 2010	May 24, 2010	March 21, 2011	

**ADJOURNMENT**

A motion was made by Mrs. Zwart and seconded by Mrs. Balsley to adjourn the meeting at 8:58 p.m. The motion was carried by unanimous voice vote.

**PRESIDENT** \_\_\_\_\_  
**Don Ward**

**SECRETARY** \_\_\_\_\_  
**Tom Kinser**

**APPROVED:** \_\_\_\_\_