

ATTACHMENT NO. XI-D

ATTACHMENT NO. XI-D: Approval of Health Life Safety Survey

Potential motion: Move to approve the Ten Year Health Life Safety Survey

Recommended action: Approve the motion

Attached are proposals from the Cashman Stahler Group and Wold Architects/Engineers to provide architectural and engineering services for performing the Ten Year Health Life Safety Survey for each school in the District.



Cashman Stahler Group

April 28, 2015

Dr. Steven Baule
Superintendent
North Boone Community Unit School District 200
6248 North Boone School Road
Poplar Grove, IL 61085

Proposal for Architectural/Engineering Services
Ten Year Safety Survey (All District Schools)
Safety Reference Plans (All District Schools)
Project CSG622

Dr. Baule,

We are submitting this proposal to provide professional architectural and engineering services for performing the Ten Year Health Life Safety Survey and reporting processes and the updating of the existing Safety Reference Plans for each existing District school.

Scope of Professional Services (Ten Year Inspection)

The following summarizes our understanding of the project and our estimate of the required scope of professional services:

- **General Project Scope:** The scope of services will generally include surveying all existing building areas in the existing District educational facilities to identify violations of the Health Life Safety Code for Public Schools.
- **Documentation:** Complete the on-line IWAS Ten Year Safety Survey Report for District and Board of Education review, comment and approval and for submission to the Regional Office of Education and State Superintendent.
- **Project Schedule:** CSG will perform all of the onsite surveys between June and August 2015. The documentation will be prepared in September/October 2015 for presentation and discussion with the Administration and Board of Education in October and November 2015.



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Scope of Professional Services (Safety Reference Plans)

The following summarizes our understanding of the project and our estimate of the required scope of professional services:

- **General Project Scope:** CSG has previously generated AutoCAD based floor plans and incorporated all data indicated on the previous Safety Reference Plans. Using these floor plans, the scope of services of this Proposal will generally include:
 - Survey the existing facilities to confirm and document the quantity and location of all safety related devices, equipment and systems.
 - Incorporate all missing and required safety-related documentation and information onto the building floor plans and site plans for each facility.
 - Submit updated Safety Reference Plans to the District and the Regional Office of Education.

Professional Services Fees

Ten Year Safety Survey

For the Ten Year Safety Survey, we will provide professional architectural and engineering services on a **Stipulated Fixed Fee Basis**. Our overall fee for all architectural and engineering services will be **Twenty Eight Thousand Five Hundred Dollars (\$28,500)**. Invoices will be submitted monthly based on our time expended or percentage of completion. A break down of our architectural and engineering fees by building is as follows:

High School	Architectural \$2,400 / MEP \$3,800
Middle School	Architectural \$2,400 / MEP \$1,800
Upper Elementary School	Architectural \$1,800 / MEP \$1,800
Administration / Transportation Building	Architectural \$600 / MEP \$600
Capron Elementary School	Architectural \$1,800 / MEP \$1,500
Manchester Elementary School	Architectural \$1,600 / MEP \$1,200
Poplar Grove Elementary School	Architectural \$1,600 / MEP \$1,800
IWAS Report Documentation	Architectural \$3,800



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Safety Reference Plans

For the Ten Year Safety Survey, we will provide professional architectural services on a **Stipulated Fixed Fee Basis**. Our overall fee for all architectural services will be **Eleven Thousand Five Hundred and Twenty Dollars (\$11,520)**. Invoices will be submitted monthly based on our time expended or percentage of completion. A break down of our architectural fees by building is as follows:

High School	\$1,920
Middle School	\$1,920
Upper Elementary School	\$1,920
Administration / Transportation Building	\$ 960
Capron Elementary School	\$1,440
Manchester Elementary School	\$1,440
Poplar Grove Elementary School	\$1,920

Hourly Rate Table/Additional Services

Additional Architectural services beyond those described in this proposal will be provided on a **Time and Material Fee Basis** using our standard hour rates listed below:

Architectural	
• Principal	\$ 120.00 per hour.
• Project Architect	\$ 95.00 per hour.
• Administrative	\$ 60.00 per hour.

Reimbursable Expenses

Reimbursable expenses incurred for the project, in addition to base services fee, will be invoiced using a multiplier of 1.10. Reimbursable expenses generally include blueprinting, reproductions, plotting, postage, automobile mileage, shipping, messenger services, etc.



Cashman Stahler Group

If you find this proposal acceptable, please acknowledge your acceptance by signing in the spaces below and returning an executed copy of this proposal to our office.

The undersigned agrees to the terms of this proposal:

(Authorized Signature)

(Printed Name and Title)

We look forward to working with you on this project. If you have any questions or comments, please do not hesitate to call.

Sincerely,

CASHMAN STAHLER GROUP

A handwritten signature in blue ink, appearing to read "G. Stahler", is written over a faint, circular blue stamp.

Gregory M. Stahler



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engineers
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September 18, 2015

Jim Novak, Director of Operations and Maintenance
North Boone School District #200
6248 N. Boone School Road
Poplar Grove, Illinois 61065

Re: North Boone School District #200
Fee Proposal – District-Wide 10 Year Health/Life Safety Survey
Commission No. 9999

Dear Jim:

Wold Architects and Engineers appreciate this opportunity to continue our long-term service relationship with North Boone School District #200. Our goal will be to provide you with the most thorough and detailed information for this 10 Year Health/Life Safety (H/LS) Survey.

The deliverables for the 10 year H/LS Survey include the following tasks to ensure a successful report and approval from the ISBE:

- Gather all prior documentation including existing plans and previous H/LS Surveys to review.
- Field survey all facilities to identify conditions and violations.
- Determine the applicable code for compliance based on year of construction.
- Meet with Jim Novak and select building personnel to understand known issues.
- Review all Health/Life Safety Amendment Records and R.O.E. documentation.
- Prepare the Violation and Recommendation schedule through IWAS System (including associated amendments for funding purposes) in draft form for District review.
- Generate current Safety Reference Plans
- Upon School Board acceptance, submit final 10 Year H/LS Survey to R.O.E. and Illinois State Board of Education.

Our standard fee for a 10 Year Health/Life Safety Survey is \$.07 per Square Foot. Your District has 6 educational facilities totaling 343,755 SF. This would equate to a total fee of \$24,060. However, being we conducted your last 10 year H/LS Survey and we have designed your new HS and additions to Poplar Grove and NBUE we proposed to use a lower fee of \$.06 per SF for existing building and \$.05 per SF for Wold designed buildings and additions. Our total fixed fee would therefore be \$19,100 as calculated below.

Building Name	Non-Wold Designed	Wold Designed	Total Area
Capron E.S.	39,100	0	39,100
Manchester E.S.	29,007	0	29,007
Poplar Grove E.S.	27,994	25,104	53,098
North Boone Upper E.S.	40,970	6,467	47,437
North Boone M.S.	54,490	0	54,490
North Boone H.S.	0	120,623	120,623
Total	191,561	152,194	343,755
	x \$.06	x \$.05	
	\$11,490	\$7,610	

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Letter to Jim Novak
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We welcome the opportunity to begin this effort and will commence upon your approval. Please note that Health/Life Safety Funding can be used toward this 10-Year Life Safety Survey. Please call with any questions.

Sincerely,

WOLD ARCHITECTS AND ENGINEERS

A handwritten signature in black ink, appearing to read 'R. Schroepfer', with a stylized flourish extending to the right.

Roger Schroepfer // AIA, LEED BD + C
Partner

cc: Matt Verdun, Wold
Anne Farrell, Wold
Jackie Loose, Wold

EK/Promo/North Boone/Sept15

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