

ATTACHMENT XI-F: Resolution Authorizing July Bill Payments

Recommended Motion: Approve the resolution to authorize bill payments in July 2022

Recommended Action: Approve the motion

Board policy 4.50 requires that the bills be reviewed by the Board and approved for payment.

The board will not be meeting in July, however North Boone CUSD 200 will be obligated to make payment of various recurring bills and previously approved construction-related services. All payments made pursuant to this resolution shall be presented to the board for ratification at its August 16, 2022 board meeting. Attached are copies of the resolution authorizing payments to enable the treasurer to fulfill the payment of necessary financial obligations between the June 22, 2022 and August 16, 2022 board meetings.

RESOLUTION
OF THE BOARD OF EDUCATION OF NORTH BOONE CUSD 200
AUTHORIZING PAYMENTS

WHEREAS, Board Policy 4:50 provides that the Board will authorize payment for goods and services:

1. contracted for within budgetary limits;
2. purchased according to relevant purchasing policies and regulations; and
3. certified by the Superintendent or designee as having been received in acceptable condition; and

WHEREAS, Board Policy 4:50 further provides, in accordance with Sections 16-8 and 10-20.19 of the School Code (105 ILCS 5/16-8, 10-20.19) that the Treasurer is authorized, without further Board approval, to pay Social Security taxes, wages, pension contributions, utility bills, and other recurring bills; and

WHEREAS, it is expected that the Board will be obligated to make payments pursuant to the foregoing contracts during the month of July; and

WHEREAS, it is expected that the Board will be obligated to make payment of various other recurring bills during the month of July; and

WHEREAS, the Board will not have a meeting during the month of July at which to timely approve such payments.

NOW, THEREFORE, it is hereby resolved by the Board of Education of North Boone CUSD 200, Boone County, Illinois that:

Section 1: The Treasurer is hereby authorized to make payments on invoices and vouchers from the contractors providing construction-related services and materials listed below between now and the next Board meeting, provided as follows:

2 a) such payments are made pursuant to, and do not exceed the amounts provided in, the respective contracts for services and materials previously approved by the Board; and

b) the Superintendent shall have the invoices and vouchers reviewed and checked before payment.

c) contractors for which payments are authorized upon payroll approval by the Construction Manager are as follows:

- 1) Cashman Stahler Group
- 2) Hartwig Mechanical
- 3) Stenstrom

Section 2: The Treasurer is also authorized to make payments between now and the next Board meeting, upon certification of amounts by the Superintendent (as Board Secretary), of Social Security and other taxes, wages, pension contributions, utility bills, and other recurring bills, including, but not limited to, the following:

8 to 18 Media, Advance Auto Parts, Advanced Disposal, Amazon.com, Aramark Uniform Services, Batteries Plus, Belvidere Area Chamber of Commerce, Belvidere School District, Bergen Telephone, Blain's Farm and Fleet, Blue Ribbon Electric, Boone County Shopper, Bound to Stay Bound Books, Brenda Hayes, Brent's Mailing Equipment, Camelot Schools, Carla Fenna, Cashman Stahler Group, Central Products, Ceroni Piping Company, Comed, Conserv FS, Consortium for Educational Change, Constellation New Energy, Culligan of Belvidere, Cursor LLC, Daniels Fuel and Tire, Decisions Systems Co, Diversified Benefit Services, Earn It Inc, Educere, Embrace Education, Firm Systems, First Student Inc, Flinn Scientific, Frontier, Frontline Technologies Group, Genoa-Kingston HS, Geostar Mechanical, Goldstar Learning, Gopher Sports, Grainger, Greg's Garage Inc, Heartland Business Systems LLC, Houghton Mifflin Company, IASB, Illinois Associator of School Business, Illinois Office of the State Fire Marshal, Illinois State Tollway, ISCA, ITSavvy, IXL Learning, Johnson Controls Fire Protection, Jolly Learning LTD, Klein Thorpe and Jenkins, Koffler Electrical, Kully Supply Inc, Lawncare by Walter, Lechtenberg & Associates, Livery Mutual Insurance Company, MCI Business, MDC Environmental Services, Meijer, Menards, MobyMax LLC, NASSP, National Cheerleaders Association, NENA, Nicor Gas, North Boone Imprest Fund, North Park Rental, Northwest Evaluation Association, Office Depot, Optrics, Petrochoice, Physicians Immediate Care, Pitney Powers Purchase Power, Play with a Purpose, Poplar Grove Floral, Prestwick House, Pro-Source, Proair, Quill Corporation, Regional Office of Education, Rock Valley Publishing, Rockford Public Schools, ROE4+, Rolling Meadows High School,, Rosas Pizza, Savvas Learning Company, Scholastic School Specialty, Schuring & Schuring, Secretary of State, Sherwin-Williams Belvidere Store, Sol Dei, Sound Incorporated, Specially Designed Education Services, Stokes Decorating, Study.com, T-Mobile, Target, Teachers Discovery, Tyler Technologies, Unity School Bus Parts, UPS, US Cellular, Vanguard Energy Services, Verizon Wireless, Village of Capron, Village of Poplar Grove, VIMEO, Visions LLC, Walmart, Walter Lawson's Children Home, Wards Science, BMO Harris Bank,

Section 3: All payments made pursuant to this Resolution shall be presented to the Board for ratification at its August 16, 2022, Board meeting.

Section 4: The Treasurer is directed to implement this Resolution.

Section 5: This Resolution shall take effect immediately upon adoption.

Adopted this 21st day of June, 2022, by the following roll call vote:

AYES:

NAY:

ABSENT:

APPROVED: _____

President, Board of Education

DATE: _____

ATTEST: _____

Secretary, Board of Education

DATE: _____

Operational Services

Payment Procedures

The Business Manager shall prepare a list of all due and payable bills, indicating vendor name and amount, and shall present it to the School Board in advance of the Board's first regular monthly meeting or, if necessary, a special meeting. These bills are reviewed by the Board, after which they may be approved for payment by Board order. Approval of all bills shall be given by a roll call vote, and the votes shall be recorded in the minutes. The Treasurer shall pay the bills after receiving a Board order or pertinent portions of the Board minutes, even if the minutes are unapproved, provided the order or minutes are signed by the Board President and Secretary, or a majority of the Board.

Checks will not be distributed or mailed prior to the check date.

The Business Manager is authorized, without further Board approval, to pay Social Security taxes, wages, pension contributions, utility bills, and other recurring bills. These disbursements shall be included in the listing of bills presented to the Board.

The Board authorizes the Superintendent or designee to establish revolving funds and a petty cash fund system for school cafeterias, lunchrooms, athletics, or similar purposes, provided such funds are maintained in accordance with Board policy 4:80, *Accounting and Audits*, and remain in the custody of an employee who is properly bonded according to State law.

LEGAL REF.: 105 ILCS 5/8-16, 5/10-7, and 5/10-20.19.
23 Ill.Admin.Code §100.70.

CROSS REF.: 4:55 (Use of Credit and Procurement Cards), 4:60 (Purchases and Contracts),
4:80 (Accounting and Audits)

ADOPTED: November 6, 2001

AMENDED: December 15, 2015