

**North Boone Community Unit School District No. 200**  
Minutes of the Business Services Committee Meeting  
District Office  
6248 North Boone School Road  
Poplar Grove, Illinois 61065  
Wednesday, August 22, 2012  
5:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Chairperson Laura Zwart at 5:30 p.m. The following Committee members were present: Dr. Steven Baule, Mr. Tom Kinser and Mrs. Rhonda Boeke. Absent were Ms. Emily Gregory, Mrs. Jeannine Plath and Mr. Mike Wesbecher.

**AUDIENCE TO VISITORS**

(No Audience to Visitors)

**REVIEW OF MONTHLY FINANCIALS (JULY)**

Dr. Baule informed the Committee that there was nothing new to note on the July financials. He added that less was spent in July 2012 than usual because no purchase orders were processed in June. The Committee discussed balancing the financial reports.

**OTHER ITEMS FOR DISCUSSION**

FY2012-2013 Tentative Budget

Dr. Baule stated that, consistent with the five-year financial assumptions, the EAV has stayed consistent at 1.5.

Dr. Baule stated that the original assumption was that General State Aid, which included a 5% proration, would stay flat. Unfortunately, the district has received an 11% proration from the state. The district will receive an approximate \$251,000 loss from what was anticipated, resulting in a total day in GSA of our \$500,000.

Although it has been anticipated the district would need to cut transportation claims about 25%, we have learned that the district will receive only \$.38 on the dollar in transportation claims.

We will not know until mid September if sequestration will go into effect on January 1, 2013. The district would be affected by receiving 9% less. At this time, we anticipate receiving \$32,382.51 this year. Last year, the district received full reimbursement in transportation claims for which we applied. The fourth payment has been approved but not yet received.

Dr. Baule informed the Committee that the number of certified staff this year is down slightly. The district employed 111 certified staff last year and we expect that number to be 108.45 this year. However, there is a chance we will need additional staffing in Kindergarten. A bilingual aide was added at Capron Elementary and would like to hire a bilingual teacher, which is an area of real concern. It turns out the district will not have to hire an additional nurse because the

student for whom a nurse would have been required is moving to another school district. Tuition costs have been down significantly for the last couple years.

The district will save approximately 1% in benefits from original estimates. Actual costs will be flat. The estimate for the roofs was \$177,000. We budgeted \$439,000 for the roofing at Capron Elementary and the middle school and the kitchen at Manchester Elementary. However, it is anticipated that the actual cost will be \$908,000. The budget deficit will be approximately \$116,962, which is better than anticipate.

In reviewing the district's vehicle needs, several buses may not be needed.

The capital project number of \$622,000 includes all items listed in the five-year projections. Mrs. Zwart inquired what the balance was at the end of 2011-2012.

Mr. Kinser requested that the Committee discuss how to match the items in the capital equipment list with the budget and the fact that some items may be in two places. The Committee discussed whether some capital outlays were duplicated in the Education Fund and the Capital Fund. Mrs. Boeke will follow up on this.

It was noted that the cost for lighting all the gyms in all the buildings and the commons at the high school came in approximately \$12,000 less than budgeted.

#### Miscellaneous

*(No Miscellaneous items)*

### **ANNOUNCEMENTS**

The next Business Services Committee meeting was not scheduled at this time.

The meeting adjourned at 6:33 p.m.

Submitted by:

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Laura Zwart, Chairperson