

Instruction

Administrative Procedure – *Academic* Eligibility for Participation in Extracurricular Activities

Actor	Action
Building Principal	Include the minimum academic and attendance criteria for participation in the Student-Parent Athletic Handbook.
Coach or Sponsor	Explain the minimum academic and attendance criteria for participation and Extracurricular Discipline Code to student participants.
Student	In order to be eligible to participate, <i>maintain an overall _____ grade point average</i> must meet the academic and attendance criteria as stated in the Student-Parent Athletic Handbook and not be in violation of the Extracurricular Discipline Code.
Coach or Sponsor	Before allowing a student to join an extracurricular activity, ensure that he or she <i>the student</i> meets the academic criteria and not be in violation of the Extracurricular Discipline Code.
Building Principal or designee	At the end of each <i>grade reporting period, arrange for all coaches and sponsors to have access to their student-participants' grades and grade point averages</i> week, mail a report to parent's of students who fail to meet academic criteria. Provide a copy of the report to coaches and sponsors.
Building Principal or designee	Notify the coach or sponsor if a student is ineligible due to attendance or discipline violations.
<i>Coach or Sponsor</i>	<p><i>At the end of each grade-reporting period, determine whether any students failed to meet the academic criteria.</i></p> <p><i>For any student who fails to meet the academic criteria:</i> <i>Determine how long the student will be suspended from the activity; explain to the student the reason for the suspension; send a notice of the suspension to the student's parent(s)/guardian(s).</i></p> <p><i>For any student suspended for not meeting the academic criteria:</i> <i>At the end of the suspension, determine whether the student now meets the District's academic criteria. If so, notify the student and the student's parent(s)/guardian(s) that the student is now eligible to participate. If the student does not meet these criteria, notify the student's parent(s)/guardian(s) that the student will remain ineligible to participate until the student meets the academic criteria.</i></p>