

**Minutes of the Curriculum, Instruction, Assessment Meeting
North Boone Community Unit School District #200**

Held at North Boone District Office
6248 North Boone School Road
Poplar Grove, IL 61065
Thursday, August 20, 2015 at 3:45 p.m.

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:49 p.m. by Mr. Joe Haverly. The following Committee members were present: Ted Rehl, Joe Haverly, Mary Maxey, Jake Hubert, Heather Walsh, Kristi Franseen, Tracy Schabacker, Melissa Nachampassack, Kelly Hanaman and Kirshna Selchow. Also present: Jerry Rudolph. Absent: Mike Winebrenner and Tina Babcock.

AUDIENCE TO VISITORS

(none)

WHAT IS OUR MISSION

There was discussion as to the function of the committee, which includes helping to set the curriculum, and to do what is best educationally for students. Mr. Haverly read a statement from policy that stated the CIA committee is charged to provide the district leadership in the development, implementation and evaluation of all district curricular areas in order to increase student achievement. The ability to provide input on inservice days and the school calendar were also discussed.

Mrs. Franseen felt we had been off base on curriculum purchased, noting science kits were not appropriate for grade levels or in line with NextGen standards. She asked if there was a protocol on how curriculum items were purchased.

Mr. Hubert said typically administration accepts input, and provided the example for the math program. He said there were teacher committees that offered input and the programs were piloted. He noted at the high school level, if a teacher feels strongly about a class, they can complete a curriculum proposal sheet, and present at a CIA committee. The committee discussed the process of reviewing recommendations at the sub-committee level, presenting to the CIA committee, which would then bring forward to the Board.

STUDENT ASSESSMENT

The committee discussed standard based grading and student learning outcomes, and are questioning what measurements should be used for state, district and the classroom. Mr. Rehl said moving toward standards based reports cards was a five year process. There was also discussion about establishing a separate assessment sub-committee. Mr. Rehl said he would mention this topic to the principals.

TECHNOLOGY

The topic of what type of technology to bring into the classroom was discussed. Mrs. Hanaman suggested that Mr. Wesbecher become a part of the technology committee. Mr. Rehl said he would form the technology and student assessment sub-committees before he leaves the district.

CURRENT STATE OF THE CURRICULUM

Mrs. Hanaman stated science has not had new textbooks since 2002, but noted they do have Foss kits. She also said they have rewritten standards five times and yet they sit on a shelf. Mrs. Walsh said the science group had not met for approximately five years. Mr. Hubert said the high school has learning targets from his core teachers, and the next step is to have assessments align with the learning objectives. Mr. Hubert and Ms. Selchow both said it would be helpful to know what students are doing in other classes. The committee mentioned classes are aligned, with some overlap, and Mr. Hubert noted ELA is nicely aligned. Mrs. Walsh said one of the biggest problems that administration has is that everyone is spread so thin that it is hard to find time to check the overlap. The topic of publishing our expectations was discussed.

Mr. Haverly mentioned the possibility of appointing a curriculum director or offering a stipend. Mrs. Walsh said it would be great if one person had this as their sole job.

CURRENT CLASS SIZES

Mr. Rehl reported class sizes at the Middle School are large with 32-34 students. He said that is not practical and he will bring the concern to the Board. Mr. Hubert said finding enough aides to assist in the classrooms has been difficult. Mrs. Nachampassack said low wages and unpaid lunches lead toward lots of turnover of para professionals. Mrs. Hanaman mentioned that ELA teachers don't feel comfortable teaching social studies, and if social studies was added back, the class size would go back to 25 students. Mr. Haverly asked if the next step was for a committee to pull their thoughts together about social studies. The committee agreed.

SUPPORT SERVICES

Mr. Rehl said Mrs. Geyman was not able to attend, but had planned to give a report.

SUBCOMMITTEES

There was discussion about having an assessment committee, technology committee and communication committee. Mr. Haverly said parents would like more information sent out, and would like to see one calendar for the district. Mr. Hubert said he has mailed materials on a quarterly basis, but some people still aren't receiving the information. Mr. Hubert agreed to be on the communication committee. Mr. Haverly asked if we could bring in college professors to tell us what they are looking for as students enter college as freshmen. The committee discussed that possibility.

ANNOUNCEMENTS

Mr. Rehl will plan to attend the next meeting on September 17, 2015 at 3:45 p.m.

OTHER ITEMS FOR DISCUSSION

The committee discussed the potential for college representatives to attend the January staff development day.

ADJOURNMENT

The meeting adjourned at 5:20 p.m.

Submitted by:

Joe Haverly, Committee Chair