

North Boone Community Unit School District No. 200
Minutes of the Facilities-Long Range Planning Committee Meeting
District Office
6248 North Boone School Road
Poplar Grove, Illinois 61065
Thursday, August 18, 2011
3:00 p.m.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Mr. Don Ward at 3:05 p.m. The following Committee members were present: Dr. Steven Baule, Mrs. Cathy Nelson, Mrs. Denise Balsley, Mr. Jim Novak and Mrs. Jeannine Plath. The following Committee members were absent: Ms. Emily Gregory, Mr. Glen Herrmann and Mr. Tom Moon.

AUDIENCE TO VISITORS

(No Audience to Visitors)

PRESENTATION

a) Cashman Stahler Group

Dr. Baule reviewed the selection process undergone for an architectural firm. Out of the ten responses to RFQs, four architectural firms were selected to meet with the interview team. As reported at the August 8 Committee meeting, the interview team selected the Cashman Stahler Group and asked them to make a presentation at the next Facilities-Long Range Planning Committee meeting. Dr. Baule then introduced Messrs. Steve Cashman and Greg Stahler.

Although the Cashman Stahler Group is not a large firm, the educational market is one in which they focus. The majority of their work results from referrals. Other architectural clients include medical buildings, commercial offices, warehouses and, of course, public and private K-12 educational institutions. Their use of up-to-date technology includes three-dimensional virtual design, which gives them and their clients a more realistic view of the building concept. Because of their hands-on approach, the owners, Steve Cashman and Greg Stahler, limit the number of jobs they undertake to no more than twelve. At this time, they have approximately eight clients. They have toured the buildings in the district and understand the economical changes that have taken place in the area. Messrs. Cashman and Stahler explained the process in which they determine a buildings' best use of space and location, the details that go into their bidders' numbers and the need for weekly on-site meetings. In their words, a full project needs to be "well thought out, long lasting and durable."

Weekly update meetings are mandatory, and they are well within the reach to North Boone Schools as it takes no more than 15 minutes longer to drive to North Boone as to go to some

of their other projects. This firm is extremely detailed when talking to potential bidders for their projects. It is their intention to make the best use of their clients' funds by balancing their client's budget with the client's wants. Their projects are specific to each of their client's needs and desires, and are not boilerplate. The largest school building they have designed and built was \$30M, and they have done up to \$18M in renovations.

Mr. Ward reviewed some of the Board's plans for additions to schools and explained that the district has approximately \$3.2M left from the last referendum. However, the bonds for this money must be sold by November 7, 2011.

The Committee agreed to take the architectural firm of Cashman Stahler Group forward for the Board's consideration.

OTHER DISCUSSION ITEMS

- a) Miscellaneous Items
(*No Miscellaneous Items*)

ANNOUNCEMENTS

The next Facilities-Long Range Planning Committee meeting was scheduled for 4:30 p.m. on Tuesday, September 6, 2011.

The meeting adjourned at 4:20 p.m.

Submitted by:

Don Ward, Chair