

**RESOLUTION AUTHORIZING NOTICE OF REDUCED WORK DAY OF
EDUCATIONAL SUPPORT PERSONNEL**

WHEREAS, the following employees currently service the District as educational support personnel in Nurse, Secretarial, Head Cook, Assistant Cook and Assistant Custodian positions; and

WHEREAS, the Board of Education has determined that due to economic factors, that the following individuals and positions shall be reduced in the number of work hours per day of employment beginning July 1, 2013 pursuant to 105 ILCS 5/10-23.5.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of North Boone Community Unit School District 200, Boone and Winnebago Counties, Illinois, that:

Section 1: The following individuals shall have their positions of employment reduced the number of work hours per day effective July 1, 2013 as indicated below:

Category	Current Hours Worked per Day	SY 2014 Hours Worked
Nurse		
Siobain Daughenbaugh	6.5	4.00
Chris McKibben	6.5	5.75
Secretary		
Laurie Dhamer	6.0	5.75
Head Cook:		
Vicki Brooks	6.0	5.75
Sally Cline	6.0	5.75
Sue Radke	5.0	4.75
Cindy Sturm	6.0	5.75
Assistant Cook:		
Julie Antonsen	5.0	4.75
Linda Donley	4.5	4.25
Michelle Fitzpatrick	5.0	4.75
Shawn Izzo	4.5	4.25
Evelyn Rivera	5.0	4.75
Robin Rosenbalm	6.0	5.75
Rita St. Germain	5.0	4.75
Assistant Custodian		
James Barnes	6.0	5.75

Section 2: The President and Secretary of the Board of Education are authorized and directed to give the above named individuals written Notices of Statements of Reduced Word

Day by certified mail return receipt requested, and by regular mail, at least thirty (30) days before the end of the school term. A specimen copy of said Notice is attached as Exhibit A and incorporated by reference.

Section 3: The Superintendent or designee shall also personally deliver a copy of said Notice to said employees with a signature receipt. A specimen copy of said receipt is attached in Exhibit A and incorporated by reference.

Section 4: This Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 21st day of March 2013, by the following vote:

Member _____ moved the adoption of the foregoing Resolution, and Member _____ seconded the Motion. Upon a roll call vote being taken, the members voted as follows:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Education of
North Boone Community Unit School District 200

ATTEST:

Secretary, Board of Education of
North Boone Community Unit School District 200

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE AND WINNEBAGO)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of North Boone Community Unit School District 200, Boone and Winnebago Counties, Illinois, and that a such official, I am keeper of the records and files of the Board.

I do further certify that the foregoing resolution entitled RESOLUTION AUTHORIZING NOTICE OF REDUCED WORK DAY OF EDUCATIONAL SUPPORT PERSONNEL is a full, true and complete copy of a Resolution adopted by the Board of Education at a meeting of said Board held on the 21st day of March 2013.

I do further state that after deliberation, the vote of the Board on the adoption of said Resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice, that said meeting was called and held pursuant to the provisions of the Open Meetings Act, as amended, and that the Board has complied with all of the provisions of said Act and with all of the procedural rules of the Board in the conduct of said meeting.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21st day of March 2013.

Secretary, Board of Education

EXHIBIT A

_____, 2013

***Via Certified Mail Return Receipt
Requested and Hand Delivery***
(Name)

Dear _____:

At its meeting held on _____, 2013, the Board of Education of North Boone Community Unit School District 200, Boone and Winnebago Counties, Illinois, pursuant to Section 10-23.5 of the *School Code*, decided to reduce the hours of your employment for the 2013-2014 school term. Your hours shall be reduced by _____ minutes per day effective July 1, 2013.

Very truly yours,

North Boone Community Unit School District No. 200
Boone and Winnebago Counties, Illinois

By: _____
President, Board of Education

ATTEST:

Secretary, Board of Education

I, _____, received the attached Notice of Reduced Work Day by personal delivery from _____, of North Boone Community Unit School District 200 on _____, 2013.